

[DATE]

[NAME]  
[ADDRESS]  
[CITY, STATE, ZIP]

Re: [NAME OF PLAN]  
Preliminary Plan

Dear [APPLICANT]:

The Board of Supervisors of West Donegal Township considered the above-referenced Preliminary Plan application at its meeting on [DATE].

This application received **CONDITIONAL PRELIMINARY PLAN APPROVAL** subject to compliance with all of the following conditions and to the submission of information meeting those conditions:

1. Applicant shall address all comments stated in the letter from Hanover Engineering Associates, Inc., Township Engineer, dated \_\_\_\_\_, a copy of which is attached hereto and incorporated herein in its entirety.

2. [If public water service or public sewer service are proposed] Applicant shall address all comments stated in the letter from Camp, Dresser & McKee, West Donegal Township Authority Engineer, dated \_\_\_\_\_, a copy of which is attached hereto and incorporated herein in its entirety.

All applicants whose plans are approved subject to conditions are required to notify the Township either personally or in writing within five (5) days of receipt of notice of such conditions as to whether the applicant will accept or reject such conditions. If the applicant fails to notify the Township of the acceptance of all of the conditions within the above time period or rejects the conditions, the approval of the plan shall automatically become a rejection of the plan for the reasons stated as conditions without the need for further action by the Township or further notification to the applicant.

[Since the owner/developer of the tract was present at the Board of Supervisors meeting and personally acknowledged and submitted a written agreement and acceptance of the aforementioned conditions, no further action is required of the applicant at this time unless there is a disagreement with the conditions stated herein. Written notice of disagreement with any such conditions must

be given within five (5) days.]

OR

[Enclosed please find the Township's form Acceptance of Conditions Upon Approval of Subdivision and/or Land Development Plan Imposed by the Board of Supervisors of West Donegal Township. If you will accept all of the above-listed conditions, please complete this form and return it to the Township within five (5) days.]

Please note that this action does not constitute final plan approval but establishes the character and intensity of the development and the general arrangement of streets, lots, structures and other planned facilities of the project.

This preliminary plan will remain in effect for a two (2) year period from the date of the Township's conditional approval; therefore, final plan application for the entire project or a written request for an extension of the approval must be made within two (2) years from the above meeting date.

If you have any questions concerning this action, please contact the writer at this office.

Sincerely,

Nick Viscome, Manager  
Township Manager

Landowner or Agent  
 Firm that Prepared Plan  
 Township Solicitor  
 Township Engineer  
 Municipal Authority

WDTPC Secretary  
 Township Secretary  
 LCP Commission  
 Zoning Officer

**EXTENSION OF TIME IN WHICH TO CONSIDER  
SUBDIVISION OR LAND DEVELOPMENT PLAN BY  
BOARD OF SUPERVISORS OF WEST DONEGAL TOWNSHIP**

I hereby agree that the Board of Supervisors of the Township of West Donegal shall have until \_\_\_\_\_ in which to consider the subdivision and/or land development plan entitled \_\_\_\_\_, prepared by \_\_\_\_\_, dated \_\_\_\_\_, 200\_\_, last revised \_\_\_\_\_, 200\_\_, and an additional fifteen (15) days thereafter to communicate a written decision on said plan.

I am signing this document in my capacity as developer or as developer's agent. If signing as developer's agent, I expressly state that I have been authorized to agree to extensions of time in which the above-described subdivision or land development application may be considered.

By signing this document I hereby verify that I have reviewed and understand the statements made herein and that all such statements are true and correct to the best of my knowledge, information and belief. These statements are being given by me to induce official action on the part of the Board of Supervisors of the Township of West Donegal, and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**ACCEPTANCE OF CONDITIONS UPON APPROVAL OF  
SUBDIVISION AND/OR LAND DEVELOPMENT PLAN IMPOSED BY  
THE BOARD OF SUPERVISORS OF WEST DONEGAL TOWNSHIP**

I have reviewed the conditions imposed by the Board of Supervisors of West Donegal Township, Lancaster County, Pennsylvania, upon the approval of the subdivision and/or land development plan entitled \_\_\_\_\_, prepared by \_\_\_\_\_ dated \_\_\_\_\_, 200\_\_\_\_, last revised \_\_\_\_\_, 200\_\_\_\_. In my capacity as developer/developer's agent and being authorized to do so, and intending to be legally bound, I hereby accept the imposition of the conditions attached hereto as part of the approval of the above-described subdivision and/or land development plan. I expressly waive any requirements of the Pennsylvania Municipalities Planning Code that the Township provide a section number of a governing ordinance, statute or regulation upon which such conditions are based and a description of the requirements which have not been met. To the extent that any condition is not based upon a specific requirement of a governing ordinance, statute or regulation, I expressly waive any right which I may have to challenge the imposition of such condition. If signing as developer's agent, I expressly state that I have been authorized by developer to agree to the conditions imposed upon the approval of the above-described subdivision and/or land development application.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title