

**West Donegal Township
Board of Supervisors Meeting
November 14, 2016**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Doug Hottenstein, Philip Dunn, John Yoder, and J. Clair Hilsher. Also in attendance were Zoning Officer, Wayne Miller, Township Manager, Gene Oldham, Township Roadmaster, Todd Garber, Office Manager, Jennifer Rabuck, and Dan George, Sergeant of the NRLCPD. Township Solicitor, Josele Cleary was absent.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – all of the Supervisors were present.
- IV. **Approval of the October 24, 2016 Workshop Meeting Minutes** – Moved by Supervisor Dunn, seconded by Supervisor Yoder to approve the October 24, 2016 workshop meeting minutes. Motion approved unanimously.
- V. **Public Comments** – Peggy Noreikis, 239 Stone Mill – Ms. Noreikis presented the board with a list of individuals who live in the area of Stone Mill between Maytown Road and Rutt Road who are concerned with the amount of vehicles that routinely exceed the 25 mile per hour speed limit. Ms. Noreikis also noted that of the roughly 1700+ people who are registered to vote at the Township Building that approximately 1300 people walked through the doors here and voted which is a record for the Township Building.

Tina Hilsher, 124 School Lane – Mrs. Hilsher reported that on two occasions there were leaves being burned at a residence on Harrisburg Ave in Rheems. Chairman Snyder asked who is to enforce the burning of leaves. Zoning Officer Miller stated that it is the Police and the Township. He also stated that residents are to use a burn barrel with ½” wire mesh on top. However, he stated that leaves are a recyclable material and should be recycled with the free leaf bags provided by the Township. It was noted that if Mrs. Hilsher sees the burning again she is to call and report it.

Dave Heisey, 112 Timber Villa – Mr. Heisey stated that when Timber Villa was developed it was written on the development plans that there was to be two off street parking spaces per property so there was no need for residents to park on the street. He stated that there are up to five cars sometimes parked on Poplar Lane at a curve in the road that poses a dangerous hazard. He stated that this particular spot is bad if you’re coming in or out of that area. Mr. Heisey stated that cars are barreling up the road and with fall if they hit wet leaves there is going to be an accident. He noted that he did speak with Chief Mayberry, but now their parking on the opposite side of the road. It’s a regular occurrence on Poplar Lane, he stated, and now their parking the wrong way on Dogwood as well. He is also concerned with the speed limit on Amosite Road at the intersection with Poplar Lane. Manager Oldham noted that he will look into it and get a couple of pictures from that area.
- VI. **Reports** – Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the monthly reports. Motion approved unanimously.
- VII. **Action Items**
 - A. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the Escrow Reduction No. 2 for Ironstone Ranch, Star Barn, WDT 15-08 in the amount of \$60,478.30 retaining \$859,098.96 for remaining construction. Motion approved unanimously.
 - B. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the electric pricing and contract for Municipal Electric with the lowest bidder as of November 15, 2016 with a term of 36 months. Motion approved unanimously.
 - C. Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve Hanover Engineering Associates, Inc. as an agent of the Township for the Maytown Road project pertaining to submissions

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to Penn Dot and authorize Manager Gene Oldham to sign the application for road occupancy permit with Penn Dot. Motion approved unanimously.

VIII. Discussion

- A. 1715 Bainbridge Road regarding the action of the Township filed in the court of Common Pleas of Lancaster County – tabled
- B. Maytown Road design plans and procedure – Manager Oldham stated that the plan has changed slightly due to the gas line being in the curb line. The new plan shows the road being widened. Currently, there is not sufficient right of way in the Townships portion of the project area; additional right of ways will have to be acquired. The Township will be meeting with Elizabethtown Borough within the next week to discuss the project. It was noted that right of ways for the new road have not been acquired by the developer either. Penn Dot does have a schedule with the job let in April 2017 and notice to proceed in June 2017. The Township will need to have the curb and storm inlet in before then. Manager Oldham stated that the Township needs to decide about moving ahead with the project. It was noted that once the project is completed by the developer that West Donegal Township will have 19 new homes in the development. Discussion regarding swapping right of ways for the installation of the sidewalk was held. Manager Oldham stated that approximately \$21,000 is the cost for the curbing and \$11,000 is the cost for the sidewalk. It was noted that the Borough has extended their project further towards Rt. 230. Supervisor Hottenstein stated that the developer will be installing curb and sidewalk to the corner of the new road and Elizabethtown Borough will be installing curb and sidewalk to the Township line, so if the Township doesn't install their portion there will be a gap. Manager Oldham stated that the installation of the curb will help direct water flow to the storm inlet rather than onto the properties. Supervisor Yoder stated that he believes that we should start talking to the homeowners affected. Chairman Snyder noted that he knows them and is willing to help. Supervisor Dunn stated that the Township should notify them personally rather than through correspondence.
- C. 250-262 Poplar Lane stormwater basin – tabled
- D. Trash & recycling notification – the Township will be meeting with Waste Management next week to finalize some questions. The Township will then be sending out a postcard in December regarding the new pickup information. The Township will be divided down the center of Bainbridge Road with the Northern portion being picked up on Tuesdays and the Southern portion picked up on Wednesdays. Information and a map will be placed on the Township website.
- E. Budget for 2017 – The Supervisors presented the 2017 General Fund and 2017 Capital and Small Funds budgets for review. After a discussion regarding contracted services for mowing, the Supervisors added an additional \$7500 to line 454.450 in the General Fund for contracted mowing services. The Supervisors added \$50,000 in the Capital Reserve for the purchase of a pickup truck for the public works department. After review Chairman Snyder asked for any other questions or comments. Hearing none, Supervisor Yoder made a motion, seconded by Supervisor Hottenstein, to advertise the 2017 General Fund and 2017 Capital and Small Fund budgets. Motion approved unanimously.
- F. Manager Oldham noted that the Township received a bill from PIRMA regarding its cost related to the Human Relations case. Of the \$12,238 due, the Townships responsible for \$1,835.00.

IX. Zoning

- A. It was mentioned that sidewalk repairs throughout the Township are underway and a chart of repairs is in the Supervisors packets.

X. Executive Session – Chairman Snyder noted that there was an executive session prior to the meeting to discuss possible litigation and personnel.

XI. Bills Payable (Final Unpaid List) – Moved by Supervisor Yoder, seconded by Supervisor Hilsher to approve the bills payable. Motion approved unanimously.

XII. **Adjourn** – Moved by Supervisor Yoder, seconded by Supervisor Dunn to adjourn the meeting at 7:54 pm.
Motion approved unanimously.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary