

**West Donegal Township
Board of Supervisors Workshop Meeting
October 24, 2016**

The workshop meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Doug Hottenstein, John Yoder, and J. Clair Hilsher. Also in attendance were Zoning Officer, Wayne Miller, Township Manager, Gene Oldham, Township Roadmaster, Todd Garber, and Office Manager, Jennifer Rabuck. Mark Mayberry, Chief of NRLCPD and Township Solicitor, Josele Cleary were absent.

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- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – Supervisor Philip Dunn was absent.
- IV. **Approval of the October 10, 2016 Meeting Minutes** – Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the October 10, 2016 meeting minutes. Motion approved unanimously.
- V. **Public Comments** – None
- VI. **Action Items**
 - A. Moved by Supervisor Yoder, seconded by Supervisor Hilsher to approve the release of cash escrow for David and Sharon Shriner, WDT 14-09, at 849 R Turnpike Road. The project is complete and \$5,115.00 can be released, retaining \$0 as the work is complete. Motion approved unanimously.
 - B. Moved by Supervisor Yoder, seconded by Supervisor Hilsher to approve the appointment of a Township staff member to the Chamber of Commerce Economic Development Committee. The person would work with the committee to provide information as requests for development property are reviewed. It was suggested to ask Pam Craddock, Assistant Zoning Officer if she would like to be appointed. Motion approved unanimously.
 - C. A motion to approve or reject the continuance of the court hearing to recover the costs of the preparation of the case, for the owner of 1715 Bainbridge Road in the amount of \$997.00, was tabled until next meeting upon the homeowner providing the Board with information presented on her behalf of the case and the Board and staff needing time to review the information.
- VII. **Discussion**
 - A. Budget
 1. Review of the General Fund – the Supervisors presented the draft General Fund budget and discussed the line items.
 2. Review of all Secondary Funds – the Supervisors presented the draft Secondary Fund budgets. Discussion was held regarding the purchase of two pickup trucks for the public works department as well as the condition of the existing public works fleet. Chairman Snyder also requested that Manager Oldham look into contract pricing for mowing as the time spent mowing by the public works department is increasing and keeping them from other more important projects.
 - B. Correspondence
 1. Susquehanna Rheems Holdings, LLC - Manager Oldham noted that the Judge had denied Susquehanna Rheems Holdings, LLC from adding more testimony.
 2. Letter to Steven Reed – Manager Oldham noted that he has sent a letter to Mr. Reed regarding the stormwater basin.

3. Manager Oldham stated that new electric pricing will be brought before the Supervisors at the next meeting.
 4. A request to place hidden driveway signs was received from the owners of 336 Bossler Road. Manager Oldham stated that there are some obstructions in that area. It was consented to have the public works personnel place hidden driveway signs in the area of 336 Bossler Road.
- VIII. **Executive Session** – Chairman Snyder noted that there will be an executive session following the meeting regarding personnel. However, there will be no action taken afterwards.
- IX. **Bills Payable (Final Unpaid List Subject to Audit)** - Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the bills payable. Motion approved unanimously.
- X. **Adjourn** – Moved by Supervisor Yoder, seconded by Supervisor Hilsher to adjourn the meeting at 8:45 pm. Motion approved unanimously.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary