

**West Donegal Township
Board of Supervisors Workshop Meeting
October 23, 2017**

The Workshop meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: John Yoder, Doug Hottenstein, and J. Clair Hilsher. Also in attendance were Zoning Officer, Wayne Miller; Township Manager, Gene Oldham; Roadmaster, Todd Garber; and Office Manager, Jennifer Rabuck. Supervisor Philip Dunn, Township Solicitor, Josele Cleary, and Chief of NRLCPD, Mark Mayberry were absent.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – Supervisor Philip Dunn was absent
- IV. **Approval of the October 9, 2017 Regular Meeting Minutes** – Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the October 9, 2017 Regular Meeting Minutes. Motion carried.
- V. **Public Comments** – John Angeny, 132 Silver Dr. – Mr. Angeny had concerns regarding construction vehicles using Silver Drive and Crimson Lane for access to the Bishop Woods Development. He stated the contractors were instructed to use Freys Road during Phase 2; which they did for a short period of time. Out of concerns for the safety of the young children in the neighborhood, he would like to see “no construction vehicles” signs placed at the entrance of Silver Drive.

Tom Dabbs, 1220 Turnpike Road – Mr. Dabbs stated a lip has developed on the approach to the Newville Road bridge. He also inquired into what taxes Masonic Village pays to the township and if the Pilot funds would be increased with all their new development.

VI. **Consent Items**

Moved by Supervisor Yoder, seconded by Supervisor Hilsher to approve Consent Items A-D as stated below:

- A. Approve the release of escrow for the Masonic Village Parking Lot and Comfort Station in the amount of \$8,547.50, WDT 15-13, holding \$0 escrow with the execution of an agreement regarding future escrow.
- B. Approve the release of escrow for the Masonic Village Landscape Maintenance Building in the amount of \$129,600.43, WDT 16-08 retaining \$0. The project is complete and the as built plans approved.
- C. Approve the payment of \$101,918.40 to Hammaker East, Ltd. for the Chip and Seal Project. The bid was \$98,277.00 with a change order of \$3,641.40.
- D. Approve a refund of \$357.50 to T.A. Closing Network for property transfer fees as they recorded a deed twice for 10 Oakbrook Lane.

Motion carried.

VII. **Action Items**

- A. Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the request of Donald Muston, 314 Furnace Hill Road, for a waiver of separation distance of well and new septic area of 79 feet. Motion carried.
- B. Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the issuance of a Major Earth Disturbance Permit to allow E&S controls and fill to be placed while the plan is in review for Donegal Woods Phase 3 per the requirements stated in the Township Manager/Engineers letter dated October 18, 2017. Motion carried.

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VIII. Discussion

- A. Bainbridge Fire Department Capital Reserve - Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the release of \$9,612.00 from the Fire, Rescue, EMS Fund (Capital Reserve Funds) based off the 2016, 2017, 2018 contribution. Motion carried.
- B. Coalition Against Bigger Trucks (CABT) – Discussion regarding proposed legislation to allow longer and heavier tractor trailers was held as well as tractor axels, and load limits and the effect on township roads.
- C. GEARS – February 28, 2019 is the last day to provide notification of withdrawal for 10 years.
- D. Rheems AA – Grant application for requested improvements – Manager Oldham stated Supervisor Dunn spoke of grant opportunities to assist with some maintenance items at the Rheems Park. A committee could be formed to explore the grant opportunities and projects requested by Rheems AA.
- E. Trick or Treat will be held October 31st from 6-8 pm
- F. Manager Oldham read a card received from Emily Williams thanking the Township for the bike she won at National Night Out.
- G. 2018 Budget Draft – the Supervisors presented the 2nd draft of the General Fund budget and discussed the information. An update and review of the 2018 tax assessment was discussed as well as an overview of the secondary funds.

IX. **Executive Session** – Chairman Snyder stated there was an executive session prior to the meeting for personnel matters.

X. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the bills payable. Motion carried.

XI. **Adjourn** – Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to adjourn the meeting at 8:02 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary