

**West Donegal Township  
Board of Supervisors Meeting  
January 3, 2017**

The regular meeting of the Supervisors was held at 7:11 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Philip Dunn, John Yoder, and J. Clair Hilsher. Also in attendance were Zoning Officer, Wayne Miller, Township Manager, Gene Oldham, and Office Manager, Jennifer Rabuck. Supervisor Doug Hottenstein as well as Mark Mayberry, Chief of NRLCPD, and Township Solicitor, Josele Cleary were absent.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement – during reorganizational meeting.**
- III. **Roll Call of Supervisors – Supervisor Doug Hottenstein was absent.**
- IV. **Approval of the December 12, 2016 Meeting Minutes – Moved by Supervisor Yoder, seconded by Supervisor Hilsher to approve the December 12, 2016 meeting minutes. Motion carried.**
- V. **Public Comments – Tom Dabbs, 1220 Turnpike Road – Mr. Dabbs would like to hear a formal statement regarding what happened on the first day of trash pickup with the new contract. He also stated that in a previous year there was talk about creating an ordinance regarding outside wood burning furnaces and ordinances on wood burning stoves in homes. Mr. Dabbs wanted to know if there was anything put into place.**

Supervisor Yoder stated that there is an alternate fuels ordinance that covers outside wood burners. It was noted that it would regulate how high the stack must be. Mr. Dabbs asked about chimneys on the homes. It was noted that chimneys would be a building code issue and inside woodstoves and chimneys are regulated by the 2004 building code.

Mr. Dabbs stated that since his house sits higher than his neighbor's house the smoke from his neighbor's wood burning appliance blows towards his home. Mr. Miller will look into the situation.

Manager Oldham stated that in regards to trash pickup, we really don't have an answer since today was the first pick up. It was stated that there were some issues and Waste Management did have a truck which had broken down. The Township will look into the missed stop(s) and correct issues going forward.

- VI. **Reports – Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the monthly reports. Motion carried.**
- VII. **Action Items**
  - A. A motion to approve/reject the Proclamation regarding School Choice Week of January 22-28 was tabled.

- B. Approve/Reject the following for Masonic villages, 72 Cottages project, WDT 16-14.

Eric Brinser, Rettew Associates and Patrick Sampsell, Masonic Village presented information regarding their request for Waiver and Modifications for the WDT 16-14 project.

Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the following waiver and modifications for Masonic Villages 72 Cottages project WDT 16-14.

1. **Waivers & Modifications**
  - a. Section 200-13 – Preliminary Plan
  - b. Section 200-19.A(1)(a) – Traffic Impact Study
  - c. Section 200-20.B(8) – Overall Numbers for Units of Occupancy and Density
  - d. Section 200-20.C(3) – Survey of Existing (Off-site) Features Within 200 Feet of Subject Tract
  - e. Section 200-20.C(4) - Survey of Existing (On-site) Features for the Entire Property
  - f. Section 200-20-E(3)(d) – Water and Sewer Feasibility Study

- g. Section 200-35.D(3) – 30-mph Design Speed for Private Streets
- h. Section 200-35.J – 250-Foot Centerline Street Radii
- i. Section 200-35.K – Local Street Dimensional Standards (22' Cartway with 2' Shoulders with Right-of-way)
- j. Section 200-35.T(2) – Driveways Within 60' of an Intersection
- k. Section 200-35.T(4) – Maximum Driveway Width of 16 Feet
- l. Section 200-35.T(8) – Common Driveways are Prohibited
- m. Section 200-35.M(4) – Trench Restoration Within Roadways
- n. Section 200-36.A(3) – Buffer Plantings for Parking Areas
- o. Section 200-36.B(2) – Sidewalk Requirement
- p. Section 20036.C(1) – Curb Requirement
- q. Section 200-44 – Public Dedication of Park and Recreation Land
- r. Section 190.32.A(2)(c) – Maximum Loading Ratio for Volume Control Facilities in Non-Karst Areas
- s. Section 190-101.C – No person shall place any structure, fill, landscaping or vegetation into a stormwater management facility or within a drainage easement
- t. Section 200-21.F(12) – Identify all Prior Recorded Plans for the Subject Tract
- u. Section 200-21.M(2)(a)(1) – Paving Standards

Motion carried.

Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the following for the Masonic Villages 72 Cottages project WDT 16-14.

2. Preliminary/Final Land Development Plan for Cottages for Masonic Village with conditions of Engineer's letter of December 27, 2016 and Solicitor's letter of October 13, 2016.
3. Signature on the Sewage Facilities – No Planning Request.
4. Signature on the plan when all conditions have been met.
5. The signing of the Stormwater Management Agreement and Declaration of Easement when complete.
6. The acceptance of a Land Development Agreement when complete.
7. The establishment of Financial Security in the amount of \$2,044,592.30.
8. Signature on an Agreement for Grant of Access and Linear Trail Easement along Rutts Road.
9. Review of the Land Development Agreement regarding the dates for construction of the Linear Trail.

It was noted that the trail along Rutts Road shall be completed by December 31, 2018 with or without grants. It was also noted that Masonic Village hopes to break ground in the spring and the project is expected to last 18 months. Motion carried.

- C. Moved by Supervisor Dunn, seconded by Supervisor Yoder to approve the Internal Revenue Services' standard business mileage rate of 53.5 cents per mile effective January 1, 2017. Motion carried.
- D. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the Memorandum of Understanding from PennDot District 8-0 regarding the use of Colebrook Road from Harrisburg Avenue to Nolt Road as a detour during mobile operations resurfacing Maytown Road in 2017. The detour will occur from 7:00 pm to 6:00 am during the project. Motion carried.
- E. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve sending Pam Craddock, Wayne Miller, Jennifer Rabuck, Todd Garber, and Gene Oldham to the PSATS conference scheduled for April 24-25. Supervisor Yoder noted that he will also be attending. Motion carried.
- F. Moved by Supervisor Dunn, seconded by Supervisor Yoder to approve the 2017 agreement for the Township Manager. Motion carried.

- G. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the reimbursement agreement between Elizabethtown Borough and West Donegal Township for the Maytown Road project. Motion carried.
- H. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the advertisement for bids for the Maytown Road project. Motion carried.
- I. Moved by Supervisor Dunn, seconded by Supervisor Yoder to approve Resolution 3-2017 regarding the compensation to Property Owners for right of way along Maytown Road. Motion carried.
- J. Moved by Supervisor Dunn, seconded by Supervisor Hilsher to approve John Yoder and Doug Hottenstein to a committee for review of the Articles of Agreement of the Northwest Regional Lancaster County Police Commission. Motion carried.
- K. Moved by Supervisor Yoder, seconded by Supervisor Dunn to release the cash escrow for David and Janet Hawthorne, WDT 15-06, in the amount of \$4,086 as the project is complete. Motion carried.

#### VIII. Discussion

- A. Littering signs – Manager Oldham presented a picture of a draft littering sign. It is only to be used in areas where there is littering. Further discussion regarding littering throughout the township was held but no action was taken.
- B. EAWA appointment of an individual to the Authority – The Township is still looking for an individual who is willing to serve on the Authority.
- C. Jonas Snowstorm of January 2016 – receipt of \$18,640.89 reimbursement from PEMA
- D. Breakfast meeting with Senator Ryan Aument on January 13, 2017 from 7:30 am – 9:00 am at the Lancaster Career and Technology Center Mount Joy Campus.
- E. Nordstrom, Inc – Manager Oldham and Mr. Miller met with Nordstrom regarding their expansion. Nordstrom has offered the Supervisors to take a tour of the facility.
- F. Manager Oldham noted that the township received the final payment for reimbursement of invoices for the Newville Road Bridge project.
- G. Manager Oldham stated that he and Mr. Garber are working on the 2017 road bid packages. He would like to put them out to bid before the February meeting. He wants to know if the Supervisors want to see the information before the bids are put out. It was noted that Manager Oldham should email the front page of the bid sheet when the packages are complete.

Supervisor Dunn asked if there has been any MS4 reports. Manager Oldham stated that he has been meeting with DC Gohn and they have taken tours of the Township looking at MS4 areas. He believes they will soon start seeing some parts of the report, but there hasn't been any reports yet.

Supervisor Snyder noted that since Maytown Road will be paved in 2017, he is requesting someone to look into fixing the road base where the sewer lines seem to be sinking in the area of 575 Maytown Road.

- IX. **Executive Session** – There was an executive session prior to the meeting for a possible litigation issue.
- X. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the bills payable. Motion carried.
- XI. **Adjourn** – Moved by Supervisor Yoder, seconded by Supervisor Dunn to adjourn the meeting at 7:58 pm. Motion carried.

Prepared by Jennifer Rabuck for