

WEST DONEGAL TOWNSHIP
PROPERTY REQUEST TO SEND ALL FUTURE BILLS AND NOTICES AND
OTHER COMMUNICATIONS TO NAMED DESIGNATED AGENT

The undersigned, _____
(Name, address)

is the owner, or authorized co-owner of the property owned by multiple owners, or duly authorized officer or member of the owner who does by signing and delivery of this request to West Donegal Township direct, that effective upon receipt of this request, West Donegal Township to mail all future bills, notices, or other communication to _____
_____ (“the Designated Agent”)
(name, title, address, phone number)

I understand that it is Owner’s responsibility to notify the West Donegal Township in writing when the above authorization is no longer in effect.

I understand that by delivering this request, the Designated Agent will be the only party to receive Trash/recycling bills, notices, or correspondence from the West Donegal Township unless and/or until the account would become in delinquent status in which event both the designated agent and the titled owner would be sent such notices.

Owner’s Full Name (List all owners of more than one)

Owner’s full home mailing address (List all addresses)

Owner’s Signature

Account Number

Date