

WEST DONEGAL TOWNSHIP
One Municipal Drive
Elizabethtown, Pennsylvania 17022
Lancaster County
Phone: 717-367-7178
Fax: 717-367-8982

CONSTRUCTION CODE PERMIT APPLICATION

LOCATION OF PROPOSED WORK OR IMPROVEMENT:

Site Address: _____ Tax Parcel # _____

Lot # _____ Subdivision/Land Development: _____ Phase: _____

Owner: _____ Phone: _____ Fax # _____

Mailing Address: _____ E-Mail: _____

Principal Contractor: _____ Phone: _____ Fax: _____

Mailing Address: _____ E-Mail: _____

Subcontractor: _____ Phone: _____ Fax: _____

Mailing Address: _____ E-Mail: _____

Subcontractor: _____ Phone: _____ Fax: _____

Mailing Address: _____ E-Mail: _____

Architect: _____ Phone: _____ Fax: _____

Mailing Address: _____ E-Mail: _____

TYPE OF WORK OR IMPROVEMENT *(Circle One)*

New Building	Addition	Alteration	Repair	Demolition
Relocation	Foundation Only	Change of Use	Plumbing	
Mechanical	Electrical			

Describe the current condition of the property: _____

Describe the proposed work: _____

ESTIMATED COST OF CONSTRUCTION *(Reasonable Fair Market Value)* \$ _____

DESCRIPTION OF BUILDING USE *(Circle One)*

RESIDENTIAL

One-Family Dwelling

Two-Family Dwelling

Multiple Family Dwelling

Townhouse Dwelling

NON-RESIDENTIAL

Specific Use: _____

Use Group: _____

Change in Use: Yes _____ No: _____

If YES, indicate former: _____

Maximum Occupancy Load: _____

Maximum Live Load: _____

ATTACH A COPY OF THE ZONING PERMIT ISSUED BY THE ZONING OFFICER AUTHORIZING THE ABOVE-DESCRIBED USE. THIS APPLICATION IS NOT COMPLETE WITHOUT A COPY OF THE ZONING PERMIT. IF THE ABOVE-DESCRIBED USE OR THE CONSTRUCTION WAS THE SUBJECT OF ANY HEARINGS BEFORE THE ZONING HEARING BOARD, THIS APPLICATION IS NOT COMPLETE WITHOUT A COPY OF THE DECISION OF THE ZONING HEARING BOARD.

Recording reference of Subdivision or Land Development Plan: _____

Does the work require an Erosion and Sedimentation Control Plan? Yes _____ No _____

If yes, provide proof that the Lancaster County Conservation District has approved the Erosion and Sedimentation Control Plan.

Does the work require installation of a new driveway to access a public street? Yes _____ No _____

BUILDING/SITE CHARACTERISTICS

Number of Residential Dwelling Units: _____ Existing _____ Proposed _____

Mechanical: Indicate Type of Heating/Ventilation/Air Conditioning *(i.e. electric, gas, oil, etc.)* _____

Water Service: *(Circle)* Private

Public *(If new construction, attach a copy of the connection permit issued by the public water service provider)*

Sewer Service: *(Circle)* Private *(Septic Permit # _____)*

Public *(If new construction, attach a copy of the connection permit issued by the public sewer service provider)*

Does or will your building contain any of the following:

Fireplace(s): # _____ Type of Fuel _____ Type of Vent _____

Elevator/Escalator/Lifts/Moving Walks Yes _____ No _____

Sprinkler System: Yes _____ No _____

Pressure Vessels: Yes _____ No _____

Refrigeration Systems: Yes _____ No _____

BUILDING DIMENSIONS

Existing Building Area _____ sq. ft. Number of Stories _____
Proposed Building Area _____ sq. ft. Height of Structure Above Grade: _____ ft.
Total Building Area _____ sq. ft. Area of the Largest Floor: _____ sq. ft.

FLOODPLAIN

Is the site located within an identified flood hazard area? Yes _____ No _____
Will any portion of the flood hazard area be developed? Yes _____ No _____ N/A _____

Owner/Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978) specifically *Section 60.3*.

Lowest Floor Level: _____

HISTORIC DISTRICT

Is the site located within a Historic District established pursuant to Act 167? (Circle) Yes No
If construction is proposed within a Historic District, a certificate of appropriateness may be required by the Municipality.

I hereby authorize the designated Township Officials to enter on the property and to investigate, inspect, and examine the Property set forth herein, including land and structures, to determine compliance with the Construction Code and to determine the accuracy of the statements contained herein.

I am aware that I cannot commence excavation or construction until the Township has issued a Construction Code Permit. By signing this Application, I certify that all facts in the Application and all accompanying documentation are true and correct. This Application is being made by me to induce official action on the part of the Township, and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities.

I expressly acknowledge that the issuance of a Construction Code Permit is based upon the facts stated and representations made in this Application. I expressly acknowledge that the Township may revoke a Construction Code Permit if the use and/or structure for which it has been issued violates any applicable Township, County, State or Federal law or regulation. I also expressly acknowledge that the Township may revoke a Construction Code Permit if it has been issued in error or if issuance was based upon any misrepresentations or errors contained in the Application or otherwise made by the Applicant.

I acknowledge that the holder of a Construction Code Permit is responsible to insure compliance with all applicable Township Ordinances during and at completion of the work authorized by the Construction Code Permit. I acknowledge that the Township requires a final inspection be performed by the Construction Code Official and that the Township issue a Certificate of Occupancy before the structure which is authorized by the Construction Code Permit may be occupied. It is my responsibility to insure that this inspection is scheduled and the Certificate of Occupancy obtained before the structure may be occupied. I acknowledge that if I occupy or permit the Occupancy of this structure prior to the issuance of a Certificate of Occupancy under the Construction Code, I will have committed a violation of the Construction Code and will be subject to the penalties and remedies in the Construction Code Ordinance. I also acknowledge that, if the structure is occupied prior to the final inspection, work may have to be removed and re-executed in order that it may be adequately inspected. If the Township is required to perform an inspection after the structure is occupied, intending to be legally bound hereby, I agree to pay the fee established by the Township for delinquent inspections.

Nothing contained in this Application shall be constructed to relieve or limit the obligations of the Applicant to complete with all provision of the Zoning Ordinance or to waive violations of the Zoning Ordinance or any other Township Ordinances or to stop the Township from enforcing Township Ordinances, including but not limited to the Zoning Ordinance. I expressly acknowledge that permits and Certificates of Use and Occupancy may be required under the Zoning Ordinance and it is my obligation to obtain all permits and approvals the Zoning Ordinance requires before the structure which is authorized by the Construction Code Permit may be authorized.

Signature of Owner or Authorized Agent

Print Name of Owner or Authorized Agent

Address

Date

Directions to Site: _____

(FOR CODE ADMINISTRATOR USE ONLY)

ADDITIONAL PERMITS/APPROVALS REQUIRED

Subdivision or Land Development Plan	Approved:
Stormwater Management Permit	Approved:
Erosion and Sedimentation Control	Approved:
Driveway	Approved:
PennDOT Highway Occupancy	Approved:
DEP-Floodway or Floodplain	Approved:
Public Sewer Connection	Approved:
On-Lot Septic	Approved:
Public Water Connection	Approved:
Zoning	Approved:
Harb	Approved:
Other	Approved:

APPROVALS

Construction Code Permit Denied: Date: _____ Date Returned: _____		
Construction Code Permit Approved: Date: _____		
Code Administrator: _____		
Date Issued: _____	Date Expires: _____	Permit # _____
Construction Code Administrative Fee	\$ <u>50.00</u>	Receipt # _____
Construction Code State Training Fee	\$ <u>4.00</u>	Receipt # _____
Construction Code Plan Review Fee	\$ _____	Receipt # _____
Construction Code Estimated Inspection Fee	\$ _____	Receipt # _____
Construction Code Additional Inspection Fee	\$ _____	Receipt # _____
Plumbing Permit <i>(if applicable)</i>	\$ _____	Receipt # _____
Mechanical Permit <i>(if applicable)</i>	\$ _____	Receipt # _____
Electrical Permit <i>(if applicable)</i>	\$ _____	Receipt # _____

(FOR CODE ADMINISTRATOR USE ONLY)

PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)

Type of Document:	Submitted		Signed & Sealed		Date	Revision Date
	<i>(Circle)</i>		<i>(Circle)</i>			
Foundation Plans	Yes	No	Yes	No	_____	_____
Construction Drawings	Yes	No	Yes	No	_____	_____
Electrical Drawings	Yes	No	Yes	No	_____	_____
Mechanical Drawings	Yes	No	Yes	No	_____	_____
Plumbing Drawings	Yes	No	Yes	No	_____	_____
Specifications	Yes	No	Yes	No	_____	_____
Flood Hazard Area Data	Yes	No	Yes	No	_____	_____
Worker Comp. Certificate	Yes	No	Yes	No	_____	_____

INSPECTION CHECKLIST

Address: _____

Permit # _____

<u>Required</u>	<u>Type</u>	<u>Date</u>	<u>Inspector</u>	<u>Comments</u>
	Foundation #1	_____	_____	_____
	Foundation #2	_____	_____	_____
	Foundation #3	_____	_____	_____
	Masonry #1	_____	_____	_____
	Masonry #2	_____	_____	_____
	Masonry #3	_____	_____	_____
	Plumbing #1	_____	_____	_____
	Plumbing #2	_____	_____	_____
	Plumbing #3	_____	_____	_____
	Mechanical #1	_____	_____	_____
	Mechanical #2	_____	_____	_____
	Mechanical #3	_____	_____	_____
	Electrical #1	_____	_____	_____
	Electrical #2	_____	_____	_____
	Electrical #3	_____	_____	_____
	Electrical #4	_____	_____	_____

INSPECTION CHECKLIST

(continued)

<u>Required</u>	<u>Type</u>	<u>Date</u>	<u>Inspector</u>	<u>Comments</u>
Framing #1		_____	_____	_____
Framing #2		_____	_____	_____
Framing #3		_____	_____	_____
Wallboard #1		_____	_____	_____
Wallboard #2		_____	_____	_____
Wallboard #3		_____	_____	_____
Final #1		_____	_____	_____
Final #2		_____	_____	_____
Final #3		_____	_____	_____
Temporary C/O		_____	_____	_____
Date Expires		_____	_____	_____
Certificate of Occupancy		_____	_____	_____