

**West Donegal Township
Board of Supervisors Workshop Meeting
May 22, 2017**

The Workshop meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Vice Chairman, Doug Hottenstein called the meeting to order with the following Supervisors in attendance: Phil Dunn, John Yoder, and J. Clair Hilsher. Also in attendance were Zoning Officer, Wayne Miller; Township Manager, Gene Oldham; Roadmaster, Todd Garber; and Office Manager, Jennifer Rabuck. Chairman Roger Snyder, Chief of NRLCPD, Mark Mayberry; and Township Solicitor, Josele Cleary were absent.

I. Call Meeting to Order

II. Pledge of Allegiance, Silent Prayer, Tape Announcement

III. Roll Call of Supervisors – Chairman Roger Snyder was absent.

IV. Approval of the May 8, 2017 Regular Meeting Minutes – Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the May 8, 2017 Regular meeting minutes. Motion carried.

V. Public Comments – Marie Martin, 996 W. Ridge Road – Ms. Martin spoke of her concerns regarding the Stoney Brook Development and seven lots on her side of the road that were part of the Frey Farm. When she purchased her land they were given a list of conditions in order to build on the farm land. These conditions were a major reason for her choosing to build in this location. She stated that residents on her side of the street were not pleased with the Stoney Brook Development plan that was shown in 2005/2006. After several meetings two agreements were reached: 1) Any land needed to improve the road would be taken from the Stoney Brook Side; this agreement was questioned on August 4, 2008 at a supervisors meeting and the supervisor's upheld the agreement; 2) There would be a buffer zone along the road on the development side. Across from the Denlinger property the trees would provide the buffer area. The trees were counted and had to be a certain diameter. She believes there were roughly 180 trees. In 2006, a meeting was held between the Bob Gruber, the Jansen's, and Ms. Martin at the Jansen's house. At this time, Mr. Gruber presented them with his plan which included a 100 ft. buffer area, a trail, a four ft. mound with trees running parallel to W. Ridge Road with Single Family homes on the cul-de-sac. They shook hands on this agreement. They were told at the planning commission that the mound and trees were in the final plan. Last year, ground was being dumped at what they believed was the mound site. However, the mound kept growing and they learned that Mr. Gruber was only storing his topsoil there and the mound was taken away. She was shocked to hear at the last Supervisors meeting that there was no mound shown on the Phase 1C plan shown. She would like to know when this agreement was changed and why weren't they informed about a change in this agreement? They request the mound be reinstated into the plan as was agreed upon.

Martha Jansen, 976 W. Ridge Road – Ms. Jansen supported Marie's statements and believes the plan shown at the previous meeting may have been oversighted. She would like to see the mounds put back in.

It was noted that the final plan for Phase 1C has not been approved as it has not been submitted to the Township Planning Commission as of today. Ms. Martin was instructed to attend the Planning Commission meeting to voice her concerns.

VI. Presentation: Rheems Athletic Association – Mike Hamilton, Rheems AA Commissioner, gave an overview of their organizational needs and request for financial support to help maintain the Rheems athletic areas. It was noted that the current letter of understanding expires at the end of 2017. Rheems AA would like to enter into another agreement and potentially change items that are in the current agreement. Mr. Hamilton will obtain pricing for items of need and will schedule a time to meet with Mr. Oldham regarding a 5-10 year plan which will then be brought back to the Supervisors. Rheems AA is a non-profit, all volunteer organization, with the largest girls' softball league in Lancaster County.

VII. Action Items

A. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the following regarding the Major Stormwater Management Plan for Todd Forrey, WDT 17-03:

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1. Approve the Major Stormwater Management Plan for Todd Forrey prepared by Skelly and Loy subject to the Engineer's letter of May 16, 2017 and the Solicitor's letter of April 8, 2017.
 2. Approve the signing of the Stormwater Management Agreement and Declaration of Easement.
 3. Approve the escrow for financial security in the amount of \$37,290.00.
 4. Approve the signing of the Stormwater Management Plan when all conditions have been met. Motion carried.
- B. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the Pedestrian Crosswalk Plan for the intersection of West Harrisburg Avenue and Lime Street. The Board also authorized the Solicitor to prepare an agreement, between the Township, Mouny Joy Township, and the Wenger Group, for the construction and maintenance of the crosswalk. Motion carried.

Mark Moeser, Wenger Group, stated that no additional approvals are needed from PennDot to install the crosswalk.

- C. Moved by Supervisor Dunn, seconded by Supervisor Yoder to approve Matt Meiskey as a temporary part-time employee for snow and ice removal at \$30.00 per hour with no benefits. Motion carried.
- D. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the appointment of Pam Craddock as the Assistant Building Code Official for West Donegal Township. Motion carried.
- E. Moved by Supervisor Yoder, seconded by Supervisor Dunn to authorize Hanover Engineering's additional expenditure, up to \$1,000 from the Capital Reserve, for assistance with certified payroll and shop drawings for the Hess Road Culvert project. Motion carried.

VIII. Discussion Items

- A. Guidance on Act 172 of 2016 regarding tax relief for volunteers of fire companies and non-profit emergency medical service agencies.
- B. Township News May 2017 – West Donegal Township bridge project was highlighted.
- C. Rheems Fire Department – 100 year celebration in 2020 – Would like an official to sit on the committee.
- D. MS4 Progress Report – Continue discussion on the Program Manual and prospective projects.

Zoning

Mr. Miller distributed pictures regarding a property maintenance issue. He previously gave the owners 15 days to mow the lawn but it has not been completed. He asked for permission to send an enforcement notice which was consented by the Supervisors. He also stated that he would be sending an enforcement notice for the rubbish and truck on the property.

Mr. Miller noted that he had a complaint regarding speeding on Miller Road. It was noted that speed limit signs would be installed.

- IX. **Executive Session** – There was no executive session.
- X. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the bills payable. Motion carried.
- XI. **Adjourn** – Moved by Supervisor Yoder, seconded by Supervisor Dunn to adjourn the meeting at 8:08 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary