

**West Donegal Township
Board of Supervisors Meeting
December 11, 2017**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Philip Dunn, Doug Hottenstein, and Clair Hilsher. Also in attendance were Zoning Officer, Wayne Miller; Township Manager, John O. Yoder, III, Retiring Township Manager Gene Oldham; Roadmaster, Todd Garber; Office Manager, Jennifer Rabuck, Township Solicitor, Josele Cleary, and Chief of NRLCPD, Mark Mayberry.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – All present
- IV. **Approval Minutes** – Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the November 13, 2017 Meeting Minutes. Motion carried.

Chairman Snyder presented retiring Township Manager Gene Oldham, retiring Supervisor Clair Hilsher, and resigning Supervisor John Yoder with plaques of appreciation for their service to the Township.
- V. **Public Comments** – Margaret Lisi, 412 Heisey Quarry Road – Ms. Lisi thanked Manager Oldham, the Supervisors, and Mr. Garber for taking care of the water runoff issue from Forman Road. She really appreciates it and it is definitely helping. She also noted the Rheems sign was taken from the bottom of Heisey Quarry Road. Her father put it there at least 40 years ago. If anyone has any knowledge of the theft they should contact the police department.

Marie Martin, 996 W. Ridge Road – Ms. Martin thanked all of the Supervisors for the work they did in 2017. She stated she thought the current group of Supervisors seem engaged and are working hard for the best interest of the Township. She appreciates the way the Supervisors treat the residents of the Township.
- VI. **Reports** - Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the monthly reports. Motion carried.
- VII. **Action Items**
 - A. Approve/Reject a Major Earth Disturbance Permit for StoneyBrook Phase 1C to allow early start during review process. Brian Cooley from D. C. Gohn Associates, Inc. gave an overview of Phase 1C and asked for an early start earth disturbance permit. After discussion, the Board was not open to issuing the early start permit at this time without an approved plan.
 - B. Moved by Supervisor Dunn, seconded by Supervisor Hilsher to approve the 2018 Budget. Motion carried.
 - C. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve Resolution No. 7/2017 establishing a Tax Levy of 1.54 mills which is revenue neutral. Motion carried.
 - D. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve Resolution No. 8/2017 establishing a Tax Levy of 1.60 mills for 2018. Motion carried.
 - E. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve Resolution No. 9/2017 prohibiting the location of a Category 4 Licensed Facility (mini-casino) within the Township. Motion carried.
 - F. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the resignation of Eric W. Kreider from the West Donegal Township Planning Commission effective December 31, 2017. Motion carried.
 - G. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the appointment of Eric W. Kreider as Township Treasurer. Motion carried.

- H. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the appointment of John O. Yoder, III, as Assistant Zoning Officer, Assistant Municipal Secretary, Assistant Municipal Treasurer, and Right to Know Officer. Motion carried.
- I. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the appointment of Dan Anderson & Nevin Scholl as board members to the Pennsylvania Intergovernmental Risk Management Association (PIRMA) and authorize proxy response. Motion carried.
- J. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to table the appointment of a member to the Planning Commission replacing Eric Kreider. Motion carried.
- K. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to authorize payment to the Commonwealth of Pennsylvania from the General Fund in the amount of \$367.78 as reflected in the January 1, 2013 to December 31, 2016 Commonwealth of Pennsylvania Department of the Auditor General's Limited Procedures Engagement for the West Donegal Township Non-Uniformed Employee Pension Plan; as there was incorrect data on certification form AG 385 resulting in a net overpayment of state aid. Motion carried.

VIII. **Discussion Items**

- A. Fire Alarms, Knox Boxes – Solicitor Cleary will gather ordinance information.
- B. There will be an elected officials' meeting on Wednesday, January 31, 2018; location to be determined.
- C. Reminder the January Board of Supervisor's Reorganizational and Regular meetings will be on the 2nd at 7:00 pm.

IX. **Zoning** – Code Officer Miller stated a dilapidated home on Newville Road will be purchased and torn down. He also noted there will be a Zoning Hearing for Crowe Transportations for a dimensional variance.

X. **Executive Session** – None

Retiring Manager Oldham thanked the Board, residents, and staff for their assistance over the last 5 years.

XI. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the bills payable. Motion carried.

XII. **Adjourn** – Moved by Supervisor Dunn, seconded by Supervisor Hilsher to adjourn the meeting at 7:50 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary