

**West Donegal Township
Board of Supervisors Workshop Meeting
April 24, 2017**

The Workshop meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Phil Dunn, John Yoder, Doug Hottenstein, and J. Clair Hilsher. Also in attendance were Zoning Officer, Wayne Miller; Assistant Zoning Officer, Pam Craddock; Township Manager, Gene Oldham; Roadmaster, Todd Garber; and Office Manager, Jennifer Rabuck. Chief of NRLCPD, Mark Mayberry; and Township Solicitor, Josele Cleary were absent.

I. Call Meeting to Order

II. Pledge of Allegiance, Silent Prayer, Tape Announcement

III. Roll Call of Supervisors – Supervisor Phil Dun was absent at roll call. However, he arrived at 7:04 pm.

IV. Approval of the April 10, 2017 Regular Meeting Minutes – Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the April 10, 2017 Regular meeting minutes. Motion carried.

V. Public Comments - None

VI. Action Items

- A. Moved by Supervisor Yoder, seconded by Supervisor Hilsher to approve the Rheems Fire Department 2017 events list as revised from last month. Motion carried.
- B. Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the addition of Adrienne Garber to the health care plan of West Donegal Township. Motion carried.
- C. Moved by Supervisor Yoder, seconded by Supervisor Hilsher to approve expenditures, in the amount of \$2725 from the Capital Parks & Open Space Fund, on building repairs for the Rheems AA facility as outlined in their memo and authorize Manager Oldham to sign the quote received. Motion carried.

Supervisor Dunn arrived at 7:04 pm.

- D. Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the quote from the Witmer Group, in the amount of \$6815.00 from the Capital Reserve Fund, to waterproof the front of the municipal building and authorize Manager Oldham to sign the quote received. Motion carried.

VII. Discussion Items

- A. Rheems AA – Schedule a discussion with their management on the Letter of Understanding (LOU) and future planning and expenditures. The current LOU expires 12/31/17. Rheems AA would like to enter into another 5 year agreement. Manager Oldham will invite Rheems AA to speak with the board.
- B. Dauphin County Comp Plan – The Township received notice that Dauphin County will be revamping their Comp Plan. Township officials are invited to share their input.
- C. Timothy & Amy Miller, No sewer lateral on his lot – Mr. Miller distributed information and discussed when his house was built in 1973 the sewer lateral to his residence was installed on his neighbor's property. He doesn't understand how this could have been allowed when sewer was installed in the area. As there is no immediate threat, with the exception of repairing his cleanout, he would like assistance from the Township and Sewer Authority to have the issue resolved. Manager Oldham noted that himself and Zoning Officer Miller will discuss with the Sewer Authority and try to help the homeowner resolve the issue.

Manager Oldham congratulated Pam Craddock on passing her Building Code Officials (BCO) test.

- D. MS4 Progress Report – Scott Hain from DM/A, and Mike LaSala from Land Studies were present to continue discussions regarding the Stormwater Management Program (SWMP), the MS3 mapping, and the baseline pollutants.

VIII. Executive Session – There was no executive session.

IX. Bills Payable (Final Unpaid List) – Moved by Supervisor Yoder, seconded by Supervisor Hilsher to approve the bills payable. Motion carried.

X. Adjourn – Moved by Supervisor Yoder, seconded by Supervisor Dunn to adjourn the meeting at 8:00 pm. Motion carried.

Prepared by Jennifer Rabuck for