

# TOWNSHIP TIMES

News and Information for Residents of West Donegal

*Lancaster County, Pennsylvania*

Website: [www.wdtp.com](http://www.wdtp.com)

SPRING/SUMMER 2016

## Board Openings

Would you like to be more involved in local government and your community? West Donegal Township is currently looking to fill two vacant board positions. If you are interested in one of the openings, please drop off your resume at the Township building or call 717-367-7178 with any further questions.

**Planning Commission** - As of January 1, 2016, the Township has a vacancy on the Planning Commission. The Planning Commission is responsible for reviewing new plans for developments coming into the Township, updating the Zoning Ordinance, and attending meetings held on the 2<sup>nd</sup> Thursday of each month at 7 p.m. at the Township building. This is a 4-year term. The member must be a resident of West Donegal Township and willing to participate in the meetings, events, and decisions of the Planning Commission.

**Donegal-Elizabethtown Appeals Board** - The Board of Appeals rules on appeals, requests for variances, and requests for an extension of time as it relates to claims involving the Uniform Construction Code. A member of the board should have previous experience in matters pertaining to building construction such as licensure as an architect or engineer, experience in the construction industry, and training or experience as an inspector or plan reviewer. This is an unlimited term of office as an appointed position by the Township's Board of Supervisors. This board meets on an as-needed basis, which historically is not more than once a year.

## What's Happening Highlights

### Newville Road Bridge

The bridge, which was closed for approximately 20 years, was opened to traffic in late 2015. Minor work will be undertaken in spring of 2016 and the construction will be complete. It is a great short cut to Route 230 west from Turnpike Road.



### Nordstrom

The Distribution Center was open and shipping in October 2015. Currently there are 700 plus fulltime employees with 200± additional staff during peak shipping times.



## Numbering of Buildings

West Donegal Township Code of Ordinances requires all buildings to be numbered. The building numbers must be placed on the building itself. If the building happens to be set back more than 90 feet from the street, the numbers may be placed on a mailbox, lamppost or something similar. Building numbers must be easily visible from the street so they are required to be 4 inches in height and the color of the numbers should contrast with the immediate background.

### Summer Road Construction Projects

The Township anticipates the following projects in 2016: 1) Replacement of a culvert on Hess Road, just south of Furnace Hill Road; 2) Reconstruction of Landis Road from Bossler Road north to the limit of previous widening; and 3) Improvements to Rutts Road at the intersection with Bainbridge Road to provide additional turning area.

### PennDOT Bridge Replacement Bainbridge Road

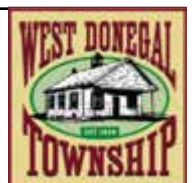
PennDOT has notified the Township that the project involving two bridges crossing Conoy Creek has been delayed until 2017 to allow utility relocations during 2016. These two bridges will be replaced as one project during 2017.

### WEST DONEGAL TOWNSHIP

One Municipal Drive, Elizabethtown, PA 17022

Phone (717) 367-7178 • Fax (717) 367-8982

OFFICE HOURS - Monday through Friday 7:30 a.m. to 4:00 p.m.



## West Donegal Township Past to Present Part 5

(An ongoing saga of West Donegal Township by Mary Conrad)

By the 1740's, not only were Scots-Irish in Donegal but Germans and Swiss were arriving too. The Native Americans, known as the Conoy, still lived in this area. As settlers came, the population of Donegal Township became mixed, and different ethnic and religious groups learned to live together.

To purchase land from the Penn family, a settler paid a fee for a warrant. The warrant authorized an official surveyor to survey the boundary lines of a tract of land. After the land was surveyed, a patent was issued. This patent was official ownership of the land. But, to receive the patent, payment of the full price of the land was required. Annual land tax was required after that. To avoid these payments some settlers waited for years to pay for their patent. However, a warrant was sufficient to sell land. The price was equal to the improvements that had been made, not the land itself. Improvements were structures that were built and land cleared of trees for farming.

In 1743, the Conoy tribe had decided that all the settlements by White people had spoiled their hunting. They determined to move further north on the Susquehanna River and settle in Shamokin. A representative from the Conoy tribe asked the governor to give them something for their improved land.

All the new settlers were changing the landscape of Donegal Township. Heavy forests were giving way to cleared fields, farmhouses and barns. As more and more farmers raised wheat for market, grist mills multiplied. Roads were built to link farms to nearby mills, churches and markets in Lancaster and Philadelphia. Conestoga wagons carried farm products to cities and returned with store goods. Prosperity grew.



### Municipal Primary Voting

- March 28: This is the last day to register to vote before the Municipal Primary. Voter registration forms must be received the County Voter Registration Office by this date. Call 299-8293 for more information.
- April 19: Absentee ballots picked up or mailed to requested individuals.
- April 22: All absentee ballots must be received by the County Board of Elections no later than 5:00 p.m. this day.
- April 26: Municipal Primary—polls are open continuously between 7:00 a.m. and 8:00 p.m.

The **4 polling places** located in West Donegal Township are as follows:

- 1-D Rheems Fire Department  
350 Anchor Road
- 2-D West Donegal Township Municipal Office  
One Municipal Drive
- 3-D Masonic Village  
Freemason Cultural Center
- 4-D Lifegate/Cedar Hill Community Church  
5636 Bossler Road



Your voter registration card should have one of the above codes (ex. 1-D, 2-D, 3-D or 4-D) after West Donegal Township's name to designate the polling facility where you go to vote. If you are a registered voter and unsure of which polling facility to vote at please contact the Voter Registration Office at 299-8293.

### Local Income Tax Returns

The Township has been asked to inform **all** residents that they are **REQUIRED** to report earned income or net profits by filing a Local Earned Income and Net Profits Tax Return with the Lancaster County Tax Collection Bureau (LCTCB). There are **NO** exceptions. You must file a return even if you filed quarterly returns and even if you do not owe any tax. We strongly encourage that you read the flyer from LCTCB which can be accessed by visiting the Township website at [www.wdtwp.com](http://www.wdtwp.com) for details on their requirements and where/how to file.



## FREE Home Compost Workshops Scheduled



The Lancaster County Solid Waste Management Authority (LCSWMA) is partnering with municipalities, community organizations and Penn State Master Gardeners of Lancaster County to conduct home compost workshops where residents will learn how to recycle organic waste from their kitchens and gardens instead of putting it in the trash. Composting is an excellent way to recycle vegetable scraps, grass clippings, leaves, and other organic materials and turn them into a useful and valuable soil amendment.

Workshop attendees will also learn how to build effective, yet inexpensive home compost bins to meet their needs. Each household in attendance will be eligible to receive a free kitchen

scrap collection bucket courtesy of LCSWMA.

Lancaster County residents are invited to attend any one of the home compost workshops scheduled for this year. If required, residents should pre-register by no later than Friday at noon prior to the workshop they'll be attending.

- **April 16** at the **East Donegal Township Municipal Building** located at 190 Rock Point Road, Marietta. The workshop is from 10:00 am to 11:00 am. No fee is required, but pre-registration is recommended. To pre-register or for more information, please contact the East Donegal Township Recycling Coordinator at (717) 426-3167 or email [vicki@eastdonegaltwp.com](mailto:vicki@eastdonegaltwp.com).
- **April 20** at the **City of Lancaster Recycling Facility** located at 850 New Holland Avenue, Lancaster. The workshop is from 6:00 pm to 7:00 pm. No fee is required, but pre-registration is recommended. To pre-register or for more information, please contact the City of Lancaster Solid Waste and Recycling Manager at (717) 291-4762 or email [tbreisen@cityoflancasterpa.com](mailto:tbreisen@cityoflancasterpa.com).
- **May 7** at the **East Cocalico Township Municipal Building** located at 100 Hill Road, Denver. The workshop is from 10:00 am to 11:00 am. No fee is required, but pre-registration is recommended. To pre-register or for more information, please contact the East Cocalico Township Recycling Coordinator at (717) 336-1720 or email [Recycling\\_Officer@eastcocalicotownship.com](mailto:Recycling_Officer@eastcocalicotownship.com).
- **May 21** at the **Mount Joy Borough Little Chiques Park** located at 229 Park Avenue, Mount Joy. The workshop is from 10:00 am to 11:00 am. No fee is required, but pre-registration is recommended. To pre-register or for more information, please contact the Mount Joy Borough Recycling Coordinator at (717) 653-2300 or email [andrea@mountjoypa.org](mailto:andrea@mountjoypa.org).
- **June 4** at the **East Petersburg Community Center** during the Community Yard Sale. The Park is located along Pine Street, East Petersburg. The workshop is from 10:00 am to 11:00 am. No fee is required, but pre-registration is recommended. To pre-register or for more information, please contact the East Petersburg Borough Recycling Coordinator at (717) 569-9282 or email [kstrayer@eastpetersburgborough.org](mailto:kstrayer@eastpetersburgborough.org).
- **June 22** at the **Chiques Watershed Alliance Watershed Expo** at the Lancaster Liederkrantz located at 722 South Chiques Road, Manheim. The event is from 6:00 pm to 8:00 pm. No fee or registration is required. This family event includes presenters from the Lancaster Environmental Center, Lancaster Conservation District, native plant nurseries, PA Fish and Boat Commission, Lancaster Farmland Trust, Lancaster Conservancy and others.
- **October 29** at the **Providence Township Municipal Office** located at 200 Mt. Airy Road, New Providence. The workshop is from 10:00 am to 11:00 am. A brief presentation on rain barrels will follow until about 11:15 am. No fee for either workshop is required and residents are encouraged to attend both, but pre-registration is recommended. To pre-register or for more information, please contact the Providence Township Recycling Coordinator at (717) 786-6775 or email [secretary@providencetownship.com](mailto:secretary@providencetownship.com).



## Notes from Northwest EMS

Ambulances responding to emergencies are a highly visible reminder of how Northwest EMS serves this community. But we also provide educational programs to help keep you and your family safe. Cribs for Kids is a program that teaches safe sleep practices to parents of infants. Soon-to-be parents in their last few months of pregnancy are welcome to contact Northwest EMS for information. The greatest risk of Sudden Infant Death is during the first year, and is highest in the second to fourth months of life. The program is done in the home so the educator can identify risks, dangers and needs. We can donate a crib, sheets and a sleep sack for the baby to families who take this educational program and have the need but not the finances to buy them. The cost of the program is covered by a state grant, and educational materials are provided by the Hershey Medical Center and Children's Miracle Network.




Concussion awareness is in the news with professional athletes being sidelined rather than risk brain injury. Northwest EMS has developed an educational program for youth sports leagues. School teams often have a team doctor provide the required PIAA concussion awareness training. Town clubs often do not have this resource. Our training can be presented at the team's location or in one of our EMS stations in Elizabethtown, Maytown or Manheim. We can provide CPR and first aid instruction for the coaches who need certification, and we can review their first aid kits and protocols. We also have a concussion awareness program for parents and athletes.

To find out more about these programs, or to schedule a session with our educator, call Lori Shenk, NWEMS Community Outreach Manager, at 717-371-8282.

## Doing Your Part

Residents and non-residents play a pivotal role of recycling and properly disposing of waste. LCSWMA offers suggestions for disposal/recycling of these items:

- **Computers, electronic waste, paint and more...** FREE disposal of these items at their HHW facility (go to [www/lcswma.org](http://www/lcswma.org) for a complete list).
- **Household batteries...** Use an orange battery bag, available at the Township office for safe disposal of household batteries and cell phones. When the bag is full, place it curbside with your trash/recycling. 
- **Sharps...** For the safe management of sharps, LCSWMA provides residents with a complimentary Safe Clip. This device holds 1,500 needles and safely stores them in an attached receptacle. When full, Safe Clips can be disposed of as regular trash.
- **Prescription drugs...** The U.S. Food and Drug Administration advises residents to first take advantage of any local drug take-back programs available to the public. Visit [www.lcswma.org](http://www.lcswma.org) for more details. If no disposal instructions are given on the prescription drug label, medication may be disposed of in your household trash using these steps:
  1. Remove them from their original containers and mix them with an undesirable substance, such as used coffee grounds or kitty litter (this makes the drug less appealing to children and pets, and unrecognizable to people who may intentionally go through the trash seeking drugs).
  2. Place the mixture in a sealable bag, empty can, or other container to prevent the drug from leaking or breaking out of a garbage bag.

## SPRING CLEAN UP DAY Saturday, May 21, 2016


The West Donegal Township Spring Clean Up will take place on Saturday, May 21 between the hours of 7:00 am through 12 Noon. Unwanted items may be brought to the Township Garage Building, 7 West Ridge Road, Elizabethtown. Proof of residency in the Township will be required. No builders, contractors or commercial establishments will be permitted to discard unwanted items. The first standard pick-up size loads (or the equivalent) will be free. No larger sized trucks will be accepted. Due to continued increases in dumping fees and clean-up costs, additional pick up truckloads will be charged a fee of \$30.00.

**NOTE: This event is NOT part of our contracted trash/recycling costs; therefore, if you want the Township to continue this event, PLEASE make a donation to ensure the continuation of the event.**

Fees **will also** be charged for the following items:

Passenger car tires w/o rims	\$ 3
Passenger car tires w/ rims	\$ 5
Light truck tires w/o rims	\$10
Light truck tires w/ rims	\$13
Tractor/Tractor Trailer Tires	\$20

**The following items will NOT be accepted:**

- **Covered Devices** - This includes TV's, computers, laptops, keyboards, monitors, printers, cell phones, etc. 
- **Hazardous Waste** - This includes auto fluids, cleaners, paint, pesticides, kerosene, etc.
- **Building Materials** - This includes dry wall, concrete, shingles, siding, etc.
- **Oversized Items** - This includes boats, canoes, campers, etc.
- **Yard Waste** - This includes wood, stumps, leaves, branches, etc.

If you have any questions regarding what will be accepted, call the Township office @ 367-7178. You may dispose of the non-acceptable materials (no yard waste) at the Lancaster County Solid Waste Management Authority in Lancaster. For more information call them at 397-9968.

**Please No Early Birds or Dropping Off of Items • No Exceptions**  
~NOTE: This is the only Township clean up this year~

## Upcoming GEARS Events

**April 17 (Sunday) Gift Basket Bingo** to benefit Elizabethtown Area Senior Center. Doors open at Noon. Bingo starts @ 2 pm @ E-town Moose Lodge ..... \$20 in advance - \$25 at the door

**April 29 (Friday) "Spring Mix" Golf Tournament @ Sunset Golf Course** 1 pm (shotgun start) \$80/player. Sponsored by Dr. Dale Treese, DDS.

**May 6 Mother/Daughter Tea (Friday)** 6:30 - 8pm @ Masonic Village Dining Room. Mothers and daughters, enjoy a special night of fun! Bring your grandmother, aunt, older sister or favorite family friend. The evening will include crafts, music and refreshments. \$35/couple

**June - July Summer Playground (M-Th)** 9 am - 12 noon. Locations to be announced. Seven weeks of organized FUN where your child can have fun with other kids right in your own neighborhood park or elementary school.

**June - July Camp Ladybug (M-F)** 9 am - 12 noon @ Etown Park - This camp is for individuals who have mental and/or physical challenges. Registration is required.

**June - August (Tuesdays)** starting at dusk... **Movies in the Park @ E-town Park Amphitheater.** Showings to be announced.

### Bus Trips -

May 7 (Saturday) NYC on your Own  
June 15 (Wednesday) American Tribute  
July 4 (Monday) 4<sup>th</sup> of July Fireworks Cruise  
July 12 (Tuesday) Washington DC  
Smithsonian & Zoo  
August 6 (Saturday) Bethlehem Musikfest  
August 13 (Saturday) Ocean City, NJ  
August 31 (Sunday) Atlantic City Air Show



**\*\* Registration for the Kids Center Summer Program is open now \*\***

Discount Tickets (ski, amusement, zoos, etc.) are available at the GEARS office. .... Check and Cash ONLY accepted for payment.

For more information about any of our programs, events or bus trips Contact us at 717.367.0355

Website: [www.GetinoGEARS.org](http://www.GetinoGEARS.org)





# Clip & Save



## White Goods & Tire Curbside Pick Up

Saturday, April 23

All white goods and tires must be tagged and placed curbside the night before collection. Tags cost \$12.00 per white good and \$3.00 per passenger car or motorcycle tire and must be purchased at the Township office. If you have tires larger than a passenger car or motorcycle tire contact the Lancaster County Solid Waste Management Authority at 397.9968 for disposal of these items. There will also be a White Goods & Tire pick up on October 22.

## Spring Cleanup

Saturday, May 21 from 7:00 a.m. to 12 Noon. There are associated fees for this year's pick up for more than one truckload of items. See the enclosed newsletter article for details.

## Woody Waste and Yard Waste Collection

Woody Waste and Yard Waste will be collected every other Tuesday from April 5 through October 4. Yard Waste needs to be placed in Kraft bags. Again, this season no tags are required and there will be **no** cost to you! You will be required to come to the Township office to sign out the number of bags that you will need with a maximum of 20 bags at a time. Any yard waste placed in plastic bags during this time will not be collected. Woody Waste should be bundled with biodegradable twine, not longer than 4' in length and not more than 6" in diameter. These items should be placed curbside the night before collection with your regular trash but will be collected by a separate recycling truck.

Woody Waste and Yard Waste Collection Days are:

- |              |                  |
|--------------|------------------|
| April 12, 26 | August 2, 16, 30 |
| May 10, 24   | September 13, 27 |
| June 7, 21   | October 11       |
| July 6, 19   |                  |



The Township will be offering four (4) yard/woody waste/leaf collections in the fall:

- |            |             |
|------------|-------------|
| October 25 | November 22 |
| November 8 | December 6  |

The Township will continue to pick up yard waste along with leaves. Again, all items must be in brown biodegradable Kraft bags and placed curbside the night before collection. Kraft bags are available at the Township office free of charge.

## Holiday Trash Schedule

- Memorial Day** – Trash and recycling collection will be delayed by one day and collection will occur on **Wednesday, June 1.**
- 4<sup>th</sup> of July** – Trash and recycling will be delayed by one day and collection will occur on **Wednesday, July 6.**
- Labor Day**- Trash and recycling pick up will be delayed by one day and collection will occur on **Wednesday, September 7.**

## Reminder:

Trash must be in 32-gallon trash bags or cans and weigh less than 30 lbs. Plastic containers and bottles include water, juice and soda bottles; plastic clamshells; yogurt containers; and plastic containers and bottles. Also recycle all glass containers, aluminum cans, newspapers, all small cardboard boxes such as cereal, shoes, etc., paper towel rolls (anything similar made out of cardboard), magazines, and junk mail.



If your trash, recycling or Kraft bags are missed, call the Township office as soon as you know you have been missed, at the latest before 10 a.m. the next business day or preferably leave a message on Wendy's voice mail after 4 p.m. the day of trash pick-up. When you leave a message regarding a missed stop, be sure to include your name, address, and phone number where we can reach you and what was missed.

## White Goods/Tire Pick-Up

### West Donegal Township's Bi-Annual White Good/Tire Pick-up Saturday, April 23

<b>White Good Tag</b>	<b>\$12.00</b>
<b>Passenger or Motorcycle Tire Tag</b>	<b>\$ 3.00</b>

**All items must be tagged and placed curbside the night before collection. Tags are available at the Township office.**



## FLOOD INSURANCE

The Federal Emergency Management Agency has redrawn the flood boundaries along streams and rivers. The maps for Lancaster County become effective on April 5, 2016. A copy of the maps are on file at the Township office. Congress is mandating that federal subsidies end for the National Flood Insurance Program (NFIP) and that premiums be based on the property's actual risk, costs for coverage are rising, and it may be difficult for homeowners to afford. With the changes to the NFIP, private insurance coverage is now available and the Pennsylvania Insurance Department has created a website at [www.insurance.pa.gov](http://www.insurance.pa.gov) where homeowners and renters can find information about available insurance. (Note: To access the page, click on "Flood" under "Top Pages".) This website will link with private insurers as well as the NFIP allowing the homeowner to explore options for insurance. Please note the different types of insurance coverage as some companies will cover contents while others offer coverage for both contents and dwelling.

## Zoning Permits

A Zoning Permit is required for the following:

1. Erection, construction, alteration, extension, replacement, relocation, or conversion of any building or structure or the commencement of excavation or grading for construction of any building or structure.
2. Change in use of any building, structure and/or land other than a change in accessory use.

No Zoning Permit is required for repairs to or maintenance of any building, structure or land provided such repairs do not change the use, alter the exterior dimensions of the building or structure, or otherwise violate the provisions of the Zoning Ordinance. Additional information on the UCC and Zoning permits and forms can be found on the Township's website at [www.wdtp.com](http://www.wdtp.com) or by contacting the Code Enforcement Officer.

## From the Code Enforcement Officer

### Driveway

Summer will be here soon and you may have considered reconstructing or overlaying your driveway. If driveway work is in your plans be advised that a **permit is required** prior to the start of work. The permit and inspection allows the Township to review the connection at the road, the review of any swale areas, and sealing along edges. Any increase in driveway area on any lot will require approval under the Stormwater Management Ordinance.

### Pools and Hot Tub/Spas

Another popular seasonal project is putting in a pool to help keep you cool in the hot summer months. A UCC and zoning permit is required prior to the start of work on any pools greater than 24 inches in depth. Pools must follow UCC Building and zoning requirements, which are as follows:

- The swimming pool must be enclosed in a fence with a self-closing, self-locking gate, unless the pool is greater than 4 feet high.
- No water may be placed in the pool before the required fencing is in place.
- The pool must be in the rear or side yard of the property. It also must be set back 10 ft. from property line.
- Any swimming pool which has more than two feet depth needs to have a filtration system.
- Hot tubs/Spas are considered swimming pools. All pool regulations apply.

### Certificate of Occupancy for Zoning and UCC Permits

A Certificate of Occupancy is required for all zoning and UCC permits. No building or structure can be used until the building code official or zoning officer has issued a certificate of occupancy. Inspections by the building code official or zoning officer must be completed before the certificate of occupancy will be issued.

### Uniform Construction Codes (UCC) – Residential Construction

UCC permits are required for non-residential sheds, residential sheds over 1,000 square feet, fences over 6 feet high, exterior retaining walls over 4 feet high, changes to egresses, in-ground or aboveground swimming pools 2 feet or deeper in depth, uncovered decks more than 30 inches above grade, hardscaping or patios, and utility piping or electric replacement. A UCC permit is also required for repairs that involve cutting away a load-bearing wall, partition or portion of a wall, or removal or cutting of any structural beam or load bearing support.

UCC permits are not required for roof replacements, installation of swing sets, replacement of windows or doors, installation of an uncovered deck less than 30 inches above grade, and interior or exterior painting.



## Just a Recycling Reminder

All residential, multi-family and non-residential units (includes commercial businesses) in West Donegal Township are required by Ordinance to provide for collection of waste and recycling of designated materials. Multi-family and non-residential units may receive services through Eagle Disposal or utilize a licensed hauler. If you have opted for a licensed hauler, please advise the Township of your licensed hauler. Please contact Wendy at the Township if you are currently not recycling and would like additional information and with any questions.

# MARK YOUR CALENDARS



The Northwest Regional Police Department will be hosting their 4<sup>th</sup> Annual National Night Out (NNO) event at the West Donegal Township Municipal Building, Tuesday, August 2<sup>nd</sup> from 6:00 p.m. to 9:00 p.m. Northwest Regional Police Department encourages everyone to come out and meet the officers and enjoy the festivities. We wish to thank all participants, sponsors and volunteers who continue to offer their services and assistance throughout the NNO event preparation and activities. The NW Regional Police Department were joined by the fire companies, EMS, Red Rose Search & Rescue Bloodhounds, Southcentral K-9 unit,, Mounted PA State Troopers, pony rides by Ironstone Ranch, bounce house, face painting, balloons by the Balunguy, the reptile rescue along with music by Dynamic Rockers, and food by the St. Peter's Men's Club, and those famous Grange milkshakes. Life Lion made an appearance and we were visited by those awesome Star Wars characters. We raffled off 4 bicycles. And the fireworks display was phenomenal.

Keep your eyes posted to the Township website and a press release in the Merchandiser for additional details on this year's event.

It's a night fun-filled night where children can meet the police officers and understand that they are always there to help them. This event is open for everyone. So for those of you who have not attended in the past, we hope you'll join us this year. And for those who came previous years, we hope you'll come again this year. And bring your family, friends, and neighbors with you!!

**4<sup>th</sup> Annual National Night Out**  
**West Donegal Township Municipal Building**  
**Tuesday, August 2<sup>nd</sup> from 6:00 p.m. to 9:00 p.m**

## What Parents Can Do About Cyberbullying

*Parents can help stop cyberbullying. You can start by talking to kids about the issue*

Parents can help stop cyberbullying. You can start by talking to kids about the issue and teaching them the rules below that will help prevent cyberbullying from happening to them or someone they know.

### What Kids Need to Know:

- Never give out personal information online, whether in instant message profiles, chat rooms, blogs, or personal websites.
- Never tell anyone but your parents your password, even friends.
- If someone sends a mean or threatening message, don't respond. Save it or print it out and show it to an adult.
- Never open emails from someone you don't know or from someone you know is a bully.
- Don't put anything online that you wouldn't want your classmates to see, even in email.
- Don't send messages when you're angry. Before clicking "send," ask yourself how you would feel if received the message.
- Help kids who are bullied online by not joining in and showing bullying messages to an adult.
- Always be as polite online as you are in person.

Since most cyberbullying takes place at home, it's important that parents know about cyberbullying and that they get involved in preventing it. Just like parents help their kids avoid inappropriate websites, they can protect them from cyberbullying.



### What Parents Can Do

- Keep your home computer in a busy area of your house.
- Set up email and chat accounts with your children. Make sure that you know their screen names and passwords and that they don't include any personal information in their online profiles.
- Regularly go over their instant messenger "buddy list" with them. Ask who each person is and how your children know him or her.
- Discuss cyberbullying with your children and ask if they have ever experienced it or seen it happen to someone.
- Tell your children that you won't blame them if they are cyberbullied. Emphasize that you won't take away their computer privileges - this is the main reason kids don't tell adults when they are cyberbullied.



**WEST DONEGAL TOWNSHIP**

One Municipal Drive  
Elizabethtown, PA 17022  
Phone (717) 367-7178

PRESORTED  
STANDARD  
U.S. POSTAGE  
**PAID**  
LANCASTER, PA  
PERMIT NO. 1746

**FOR YOUR INFORMATION**

**TOWNSHIP SUPERVISORS**

Roger Snyder, *Chairman*. . . . .367-4416  
Doug Hottenstein, *Vice Chairman* . . . . .361-9829  
John Yoder, *Treasurer* . . . . .682-6367  
Phil Dunn, *Secretary* . . . . .653-0649  
Clair Hilsher, *Member*. . . . .367-3111

**TOWNSHIP OFFICE** . . . . . **Phone: 367-7178**  
**Fax: 367-8982**

**Address:** One Municipal Drive, Elizabethtown, PA 17022

**Website:** [www.wdtwp.com](http://www.wdtwp.com)

**TOWNSHIP STAFF**

Gene Oldham, *Township Manager*  
Judy Ebersole, *Office Manager*  
Wendy Cain, *Trash/Recycling Coordinator*  
Todd Garber, *Roadmaster*  
Wayne Miller, *Zoning/Code Enforcement Officer*  
Pam Craddock, *Assistant Zoning Officer*

**ELIZABETHTOWN REGIONAL SEWER**

**AUTHORITY (ERSA)** . . . . . Phone: 367-5947  
235 Ersa Drive, Elizabethtown . . . . . Fax: 367-4622

**ELIZABETHTOWN AREA WATER**

**AUTHORITY (EAWA)** . . . . . Phone: 367-7448  
211 W. Hummelstown St, Elizabethtown . . . . . Fax: 367-7496

**NORTHWEST REGIONAL LANCASTER COUNTY**

**POLICE DEPARTMENT** . . . . . Phone: 367-8481  
155 Merts Drive, Elizabethtown . . . . . Emergency: 911

**MEETING DATES**

**Board of Supervisors:**

Regular Meetings – 2<sup>nd</sup> Monday @ 7 p.m.  
Workshops – 4<sup>th</sup> Monday @ 7 p.m.

**Planning Commission:** 2<sup>nd</sup> Thursday @ 7 p.m.

**Zoning Hearing Board:** 1<sup>st</sup> Wednesday @ 7 p.m.

**Northwest Regional Police Dept.:** 4<sup>th</sup> Tuesday @ 7 p.m.

**2016 Tax Increase**

The Board of Supervisors has increased the real estate tax levy for 2016. This is the first tax increase since 2010. The Board after months of discussion with Rheems Fire Department, Elizabethtown Fire & Hose No. 1 and Bainbridge Fire Department implemented an increase from 1.6 mills to 2.0 mills. The increase continues to provide support for the fire departments and establishes a Capital Reserve Fund for future purchases of fire-fighting equipment and vehicles. The Board realizes that supporting the volunteer fire departments is a less expensive option than a paid fire department. We ask that you continue to support the fire departments as we work together to provide adequate support.

