

**West Donegal Township  
Board of Supervisors Meeting  
October 8, 2018**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Doug Hottenstein, Eric Kreider, Phil Dunn, and John Martin. Also in attendance were Zoning Officer, Wayne Miller, Township Manager, John O. Yoder, III, Office Manager, Jennifer Rabuck, Roadmaster, Todd Garber, Chief of the NRLCPD, Mark Mayberry. Solicitor Josele Cleary was absent.

**I. Call Meeting to Order**

**II. Pledge of Allegiance, Silent Prayer, Tape Announcement**

**III. Roll Call of Supervisors – All Present**

**IV. Approval of Meeting Minutes –** Moved by Supervisor Martin, seconded by Supervisor Dunn to approve the September 24, 2018 workshop meeting minutes. Motion carried.

**V. Public Comments – None**

**VI. Reports –** Moved by Supervisor Dunn, seconded by Supervisor Martin to approve the monthly reports. Motion carried.

**VII. Presentations**

- A. Heather Hohenwarter gave a year in review of the Elizabethtown Chamber of Commerce.
- B. Stone Gables Estate presented their proposed development for the site over the next seven years.

**VIII. Actions**

- A. Moved by Supervisor Kreider, seconded Supervisor Martin to approve \$6,430.51 additional for asphalt escalation and a square yardage increase (125 sy) for the 2018 Bituminous Chip Seal project awarded to Martin Paving Inc. Originally awarded for \$75,792.50. Motion carried.
- B. Moved by Supervisor Martin, seconded by Supervisor Kreider to approve the payment for Martin Paving Inc. in the amount of \$82,375.51 for the 2018 Bituminous Chip Seal project from Liquid Fuels. Motion carried.
- C. Moved by Supervisor Martin, seconded by Supervisor Dunn to approve the payment for Kinsley Construction in the amount of \$64,327.98 for the Bossler Road Base Repair project from Liquid Fuels. Motion carried.
- D. Moved by Supervisor Dunn, seconded by Supervisor Martin to approve the payment to Pennsy Supply in the amount of \$128,009.97 for the Bossler Road Overlay project from Liquid Fuels. Motion carried.

**IX. Discussion**

- A. Regional Emergency Management Coordinator update – all information has been completed and the County has sent the information to the Governor. Gene Galeschewski will have an email account through Mount Joy Township once he is approved by the Governor.
- B. Moyer lot purchase update – Settlement should occur before the end of the year.
- C. P3 Towers update – Comment has been received from the Solicitor and the company doesn't seem to have an issue with the comments.
- D. Trash collection, potential rate increase – Due to increased costs and the recyclable market collapse the township is looking to increase the rate by \$30.00 per year (\$7.50 per quarter).
- E. 2019 Budget, General Fund update – A review of the proposed General Fund budget was held. The township is still receiving updated information and inputting it as it is received. Reliable Property

Maintenance has requested an increase of \$10.00 per month for cleaning services of the township building. Moved by Supervisor Martin, seconded by Supervisor Snyder to approve the increase to \$570 per month. Motion carried.

- F. 2019 Budget, Small Funds & Capital Reserve – A review of the proposed Small Funds and Capital Reserve was held.
- G. 2019 Proposed Road projects – Discussion was held regarding the proposed road projects including Nova Chip and Oil & Chip Double Shot.
- H. 2019 Proposed Road Department equipment purchase – Discussion was held on equipment to be purchased as part of the 2019 budget. Manager Yoder is proposing to purchase a diesel F-350 with plow to replace the current pickup used by the Highway Department.
- IX. **Zoning** -Zoning Officer Miller stated he received a formal complaint regarding a camper in a driveway. He sent a formal notice and is seeking permission to send to the Solicitor should they not comply. He also sent an enforcement notice regarding a swimming pool that has black water and weeds around and another swimming pool that was built without a permit. Supervisors consented for the Solicitor to send notice should the property owners not comply.
- X. **Executive Session** – Manager Yoder requested an executive session for a legal issue.
- XI. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Kreider, seconded by Supervisor Martin to approve the bills payable. Motion carried.
- XII. **Adjourn** – Moved by Supervisor Martin, seconded by Supervisor Hottenstein to adjourn the meeting at 8:45 pm. Motion carried.

Prepared by Jennifer Rabuck for

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Philip Dunn, Secretary