

**West Donegal Township  
Board of Supervisors Meeting  
September 24, 2018**

The workshop meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: John Martin and Eric Kreider. Also in attendance were Zoning Officer, Wayne Miller, Township Manager, John O. Yoder, III, Office Manager, Jennifer Rabuck, Roadmaster, Todd Garber. Supervisors Phil Dunn and Doug Hottenstein along with Solicitor Josele Cleary NRLCPD Chief Mark Mayberry were absent.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – Supervisors Dunn and Hottenstein were absent
- IV. **Approval of Meeting Minutes** – Moved by Supervisor Martin, seconded by Supervisor Kreider to approve the September 10, 2018 meeting minutes. Motion carried.
- V. **Public Comments** – Terry Ream, 119 W. Ridge Rd. – Mr. Ream inquired the status of the W. Ridge Road bridge. Manager Yoder stated the work is to be completed in October.  
  
Ralph Horne, 1498 N. Market St. – Mr. Horne asked who will enforce the property maintenance code? Manager Yoder stated Mr. Miller will enforce it. Mr. Horne also inquired as to why a township truck was spotted in Manheim on a weekend. Roadmaster Garber stated he was in Manheim to return borrowed signs but it was a weekday.
- VI. **Action Items**
  - A. Moved by Supervisor Martin, seconded by Supervisor Kreider to approve the following for Chad & Tina Kyllonen for 609 Turnpike Road:
    - 1. Major Stormwater Management Plan conditional plan approval provided that the PennDOT highway occupancy permit is obtained and the stormwater management agreement is finalized with the Township’s solicitor;
    - 2. Financial Security in the amount of \$13,266.00;
    - 3. Signing of the stormwater management agreement when finalized;
    - 4. Signing of plan for recording.Motion carried.
  - B. Moved by Supervisor Martin, seconded by Supervisor Kreider to approve Lancaster Civil Engineering as the Engineers for the Donegal Woods Phase IV project as a conflict exists with the current township engineering company. Motion carried.
- VII. **Discussion**
  - A. Proposed 2019 Budget draft – A review of the proposed draft General Fund budget was held.
  - B. Proposed road work projects for 2019 - Manager Yoder distributed a list of proposed projects for review at the next meeting.
  - C. 2019 Liquid Fuels and Turnback allocation – The estimates for 2019 were distributed to each member.
  - D. Review potential negotiation of trash/recycling contract amendment and annual fee for 2019 due to increase of recycling costs/fees – Manager Yoder stated the township met with LCSWMA staff to discuss the changes due to the new recycling challenges.
  - E. October 22, 2018 Workshop – Manager Yoder request another workshop in October for budget purposes.
- VIII. **Executive Session** – Manager Yoder as for an executive session to discuss personnel matters.
- IX. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Kreider, seconded by Supervisor Martin to approve the bills payable. Motion carried.
- X. **Adjourn** – Moved by Supervisor Martin, seconded by Supervisor Kreider to adjourn the meeting at 8:05 pm. Motion carried.

Prepared by Jennifer Rabuck for

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Philip Dunn, Secretary