

**West Donegal Township
Board of Supervisors Meeting
September 10, 2018**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Doug Hottenstein, John Martin, and Eric Kreider. Also in attendance were Zoning Officer, Wayne Miller, Township Manager, John O. Yoder, III, Office Manager, Jennifer Rabuck, Roadmaster, Todd Garber, Chief of the NRLCPD, Mark Mayberry. Supervisor Phil Dunn and Solicitor Josele Cleary were absent.

I. Call Meeting to Order

II. Pledge of Allegiance, Silent Prayer, Tape Announcement

III. Roll Call of Supervisors – Supervisor Dunn was absent

IV. Approval of Meeting Minutes – Moved by Supervisor Kreider, seconded by Supervisor Hottenstein to approve the August 13, 2018 meeting minutes. Motion carried.

V. Public Comments – Joyce & Dan Elliott, 1045 Maytown Road – The Elliott's had concerns regarding the top soil placed on the hill near their property by Pennsy Supply who is contracted for the Maytown Road work project by the state. During recent heavy rains, the top soil washed onto their driveway blocking the entrance. With no way to contact Pennsy Supply on a Sunday, they contacted Roadmaster Garber who was helpful in clearing the topsoil away from the driveway. Mr. Garber contacted Pennsy Supply, who arrived Monday. They're concerned their driveway, which was cleaned and sealed several weeks ago, will be damaged with the use of a power washer. Manager Yoder stated the Township will encourage Pennsy Supply to rectify the issue.

Richard Evans, 91 Timber Villa – Mr. Evans had questions regarding the expiration of the Timber Villa Plan. Manager Yoder stated the plan expires in November.

VI. Reports – Moved by Supervisor Martin, seconded by Supervisor Kreider to approve the monthly reports. Motion carried.

VII. Consent Items

Moved by Supervisor Hottenstein, seconded by Supervisor Martin to approve the following consent items:

- A. Approve the Masonic Village Cottages (72), WDT 16-14, Letter of Credit Reduction No. 2 request in the amount of \$472,184.27, retaining \$23,000.58 for remaining work to be completed.
- B. Approve the release of Letter of Credit No. D006287 to Donegal Woods, LLC for Donegal Woods, Phase 1A, WDT 10-07, in the amount of \$143,657.06, with \$0 monies retained.
- C. Approve the release of Letter of Credit No. D006352 to Donegal Woods, LLC for Donegal Woods, Phase 1B, WDT 13-04, in the amount of \$87,701.58 with \$0 monies retained.

Motion carried.

VIII. Actions

A. Moved by Supervisor Hottenstein, seconded by Supervisor Kreider to approve Ordinance 233/2018 to amend the West Donegal Township Code of Ordinances, Chapter 220, Vehicles and Traffic to revise and establish speed limits, stop intersections, and parking regulations on certain streets within the Township. Motion carried.

B. Moved by Supervisor Martin, seconded by Supervisor Kreider to approve the advertisement for a Zoning/Building Code Enforcement Department Assistant. Motion carried.

C. Moved by Supervisor Kreider, seconded by Supervisor Martin to approve a refund in the amount of \$64.80 from the General Fund to Cathy S. and Timothy E. Ketterer, 4 Stonecrest Trail as the Lancaster County Assessment Office issued a notice of Correction to the structure, and stated the property owners are due a refund for the difference between what they paid on the interim real estate taxes and what should have been due. Motion carried.

- D. Moved by Supervisor Martin, seconded by Supervisor Kreider to approve Resolution No. 08/2018 authorizing the disposition of certain public records. Motion carried.
- E. Moved by Supervisor Martin, seconded by Supervisor Hottenstein to approve the Conoy Crossing Phase 3 Final Subdivision and Lot Add on plan as reviewed and conditionally approved by Elizabethtown Borough. Motion carried.
- F. Moved by Supervisor Martin, seconded by Supervisor Hottenstein to approve signing of the Conoy Crossing Phase 3 Final Subdivision and Lot Add on plan for recordation when all conditions established by Elizabethtown Borough have been met. Motion carried.
- G. Moved by Supervisor Martin, seconded by Supervisor Hottenstein to approve execution of all required agreements for the Conoy Crossing Phase 3 Final Subdivision and Lot Add on plan after they have been finalized by the Township and Borough's solicitor. Motion carried.
- H. Moved by Supervisor Martin, seconded by Supervisor Hottenstein to approve the establishment of a fee in lieu of dedication of park land in the amount of \$1,000 per lot for the Conoy Crossing Phase 3 Final Subdivision and Lot Add on plan. Motion carried.

IX. Discussion

- A. Stonemill Drive Conoy Creek Bridge Update – The bridge, which is owned by Lancaster County, is slated for replacement in the spring of 2019 due to cracking in the tension beams and severe scouring.
- B. Lancaster County LERTA Ordinance Update – The County of Lancaster has approved the extension in which the LERTA will now expire in September of 2023.
- C. Proposed charges for yard waste bags during leaf season – The bags will be \$1/5, \$2/10, or \$3/20.
- D. 2019 Budget & proposed September Workshop for budget review –Workshop September 24 & October 22
- E. GEARS, February 28, 2019 deadline for contract decision.
- F. GEARS, appointment of new board member to fill slot from Tupper resignation
- G. Northwest EMS coverage area revision request – Manager Yoder stated Northwest EMS would like the township to appoint them 1st due response for the Rheems area currently served by Susquehanna Valley EMS. Northwest EMS is answering the majority of calls in that area as they are closer and more readily available. It would also allow for Northwest EMS to solicit donations in that area.
- H. LCATS will be hosting their 108th convention if any Supervisor is interested let Manager Yoder know.

IX. **Zoning** -Zoning Officer Miller stated he is investigating two formal complaints.

X. **Executive Session** – None.

XI. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Martin, seconded by Supervisor Kreider to approve the bills payable. Motion carried.

Supervisor Hottenstein had concerns regarding the W. Ridge Road culvert. He would like to see better protection put around the culvert. Manager Yoder stated the culvert is partially complete and there will be guiderail when the final paving is done. However, the contractor is not wanting to pave that section yet. It was agreed to have Solicitor Cleary send a letter to the Developer as it is an unsafe situation. Resident Marie Martin then stated for the record she is making a formal complaint that it is very unsafe for cars traveling that section.

XII. **Adjourn** – Moved by Supervisor Martin, seconded by Supervisor Kreider to adjourn the meeting at 7:40 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary