

**West Donegal Township  
Board of Supervisors Meeting  
July 10, 2017**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: John Yoder and Doug Hottenstein. Also in attendance were Zoning Officer, Wayne Miller; Township Manager, Gene Oldham; Roadmaster, Todd Garber; Office Manager, Jennifer Rabuck; Chief of NRLCPD, Mark Mayberry. Supervisors Philip Dunn and Clair Hilsher, along with Township Solicitor, Josele Cleary were absent.

**I. Call Meeting to Order**

**II. Pledge of Allegiance, Silent Prayer, Tape Announcement**

**III. Roll Call of Supervisors** – Philip Dunn and Clair Hilsher were absent

**IV. Approval of the June 12, 2017 Meeting Minutes** – Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the June 12, 2017 Meeting Minutes. Motion carried.

**V. Presentations**

A. MS4 – Public Comments on the Pollutant Reduction Plan for West Donegal Township  
There were no public comments.

**VI. Public Comments** – None

**VII. Reports** - Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the monthly reports. Motion carried.

**VIII. Consent Calendar**

Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve consent items A-C as stated below:

A. Approve the fireworks display for National Night Out on August 1, 2017 and waive the fee.

B. Approve the release of escrow for Woodsedge WDT 06-06 in the amount of \$118,585.00 retaining \$20,700.00 for work yet to be completed.

C. Approve the payment of \$20,378.49 to Rock Road Construction for work completed along Maytown Road Curb and Sidewalk Project.

Supervisor Hottenstein asked if the contractors had a PennDot inspector for the Maytown Road Project and if the state plans to mill and overlay? Manager Oldham stated he didn't see an inspector but yes, the state will be milling and overlaying.

Motion Carried.

**IX. Actions**

A. Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the signature on the Agreement with Mount Joy Township and Wenger Feeds for the crosswalk and signage. Motion carried.

B. Moved by Supervisor Hottenstein, seconded by Supervisor Yoder to approve the Manger to sign the loan agreement with the Elizabethtown Fair for the borrowing of benches for National Night Out. Motion carried.

C. Moved by Supervisor Hottenstein, seconded by Supervisor Yoder to disagree with Kinsley Construction regarding the quantities used on the Bossler Road Widening Project and to authorize payment to them, from the Liquid Fuels Fund, in the amount of \$167,599.36 based on Manager Oldham's and Roadmaster Garber's measurements. Motion carried.

X. **Discussion Items**

- A. High Street between Bossler Road and Donegal Drive – Manager Oldham presented pictures showing motorist who park to the right of the fog line are damaging lawns in the area. Discussion on how to mediate the problem was held. The issue was tabled to allow time for the Supervisors to observe the situation.
- B. Bishop Woods Lot 115 Future Park – Manager Oldham, Supervisor’s Yoder and Snyder met at the lot prior to the meeting. It was noted this lot is heavily wooded and contains two large wetland areas as well as boulders. It was agreed the Township would not benefit from the land and Manager Oldham was instructed to talk with the developer about other options.
- C. Manager Oldham stated the key fob system to the municipal building is not working. He received a quote to have the current system replaced. Supervisor Hottenstein suggested a card system. Discussion regarding the type of system was held. Manager Oldham was instructed to obtain quotes for the entry doors as well as the office door and the potential to be PC operated and integrated with the alarm system.
- D. Manager Oldham noted a letter from Solicitor Cleary, regarding an access road, was given to the Supervisors to review for next month’s meeting.

XI. **Zoning**

Code Enforcement/Zoning Officer Wayne Miller stated the hearing for 211 Turnpike was held. District Justice Duncan found in favor of the Township. However, DJ Duncan has asked if the Township would reduce the fees the property owner incurred. The Supervisors were in agreement they would not waive any fees as the property owner was given plenty of notice and never contacted the Township before the citation was filed.

Mr. Miller acknowledged there are three zoning hearing board meetings coming up.

Mr. Miller stated a property owner built a deck without a permit. When discovered the property owner was told a permit must be filed for, in which was completed in April. However, the contractor never called for an inspection. Do to noncompliance, Mr. Miller would like to file a UCC Enforcement Action. Supervisors were in agreement.

Mr. Miller has been working with property owners on Maytown Road to trim their bushes and trees within the clear sight triangle. He noted the homeowners have trimmed them, but it is not enough. The neighbor does not have enough clear sight vision to safely leave their driveway; creating a safety issue for themselves and others traveling on Maytown Road. Supervisor Hottenstein asked what the Ordinance stated in which Mr. Miller read Section 240-15.3. Supervisor Yoder stated they have to enforce the ordinance for the safety of the residents. Supervisor Hottenstein agreed as long as it is black and white and not gray. The Supervisors were in agreement for Mr. Miller to contact the homeowner regarding trimming them further.

Manager Oldham stated the Township received a letter from the Elizabethtown Fair asking if the Supervisors would like to be a part of the opening ceremonies.

XII. **Executive Session** – None

XIII. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the bills payable. Motion carried.

XIV. **Adjourn** – Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to adjourn the meeting at 7:42 pm. Motion carried.

Prepared by Jennifer Rabuck for

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Philip Dunn, Secretary