

**West Donegal Township  
Board of Supervisors Meeting  
July 9, 2018**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Doug Hottenstein, Phil Dunn, John Martin, and Eric Kreider. Also in attendance were Zoning Officer, Wayne Miller, Township Manager, John O. Yoder, III, Office Manager, Jennifer Rabuck, Roadmaster, Todd Garber, and Chief of the NRLCPD, Mark Mayberry. Solicitor Josele Cleary was absent.

**I. Call Meeting to Order**

**II. Pledge of Allegiance, Silent Prayer, Tape Announcement**

**III. Roll Call of Supervisors** – All present

**IV. Approval of Meeting Minutes** – Moved by Supervisor Martin, seconded by Supervisor Dunn to approve the June 11, 2018 meeting minutes. Motion carried.

**V. Public Comments** – Rebecca Sollenberger from Senator Ryan Aument’s office was present to remind the Board that Senator Aument is available should they have questions or would like to talk with him.

Terry Ream, 119 W Ridge Rd – Mr. Ream requested the POW flag, in front of the township building, be taken down due to its condition. Manager Yoder stated he will remove it and order a replacement.

**VI. Reports** – Moved by Supervisor Dunn, seconded by Supervisor Martin to approve the monthly reports. Motion carried.

**VII. Action Items**

A. Moved by Supervisor Dunn, seconded by Supervisor Martin to approve the enactment of the LERTA extension Ordinance 231/2018. Motion carried.

B. Moved by Supervisor Kreider, seconded by Supervisor Dunn to approve switching to the PSATS CDL testing program. Motion Carried.

C. Moved by Supervisor Hottenstein, seconded by Supervisor Martin to approve the proposal from Susquehanna Mechanical for HVAC upgrades for the road department office in the amount of \$10,775 from the Capital Reserve Fund. Motion carried.

D. Moved by Supervisor Martin, seconded by Supervisor Kreider to approve GEARS’ request to use the West Donegal Township public meeting room for their monthly board meeting scheduled for July 23, 2018. Motion carried.

E. Moved by Supervisor Dunn, seconded by Supervisor Martin to approve the deferral of Land Development review to Conoy Township for the Elam Huyard parcel located at 2363 Turnpike Road. Motion Carried.

F. Moved by Supervisor Martin, seconded by Supervisor Dunn, to approve the Northwest Regional Police Departments request for fireworks for National Night Out on August 7<sup>th</sup>. Motion carried.

G. Moved by Supervisor Hottenstein, seconded by Supervisor Martin, to approve a change order request from Kinsley Construction for the Bossler Road Base Repair project in the amount of \$10,977.98 from the Liquid Fuels Fund. Motion carried.

**IX. Discussion**

A. No parking signs on Cameron Street in Rheems – Manager Yoder stated the owner of several properties on this street contacted the township regarding parking. When the baseball fields are being used, visitors are parking along the street blocking tenant access. It was noted the street is very narrow and parking creates a hazard for motorist to maneuver on the street. Supervisors were in agreement and Manager Yoder will complete an ordinance to update the parking regulations.

- B. P3 Towers cell tower – Manager Yoder stated the site has been moved towards the salt shed. There are several options in the lease agreement and the owner is looking for vendors for the tower. Manager Yoder will forward the agreement to Solicitor Cleary for review.
- C. Township office and shop lighting – Both projects are complete.
- D. VOIP phone system – Manager Yoder noted there are a few pieces of equipment yet to arrive and then the system will be put in place.
- E. Purchase of a Ford Escape for Zoning/Building/Code Department and general staff use –Manager Yoder would like to see a designated marked township vehicle which would be used for township business and jobsite visits. Discussions were held on the need and reasoning for the purchase. Supervisor’s Hottenstein and Dunn would like to see a mileage breakdown for the next meeting.
- F. Property Maintenance Code Ordinance – Discussions were held on the drafted ordinance of the 2009 International Property Maintenance Code as well as discussion on the current enforcement actions in place. The modifications replace the appeals board with the supervisors; defines weeds and nuisance vehicles; removes the code relating to rental inspections; defines “reasonable cause to believe”. Supervisor Hottenstein questioned whether they received a whole copy of the code. Manager Yoder stated they received it twice. Supervisor Hottenstein still has issues with portions of the ordinance. He does not feel the township should tell people how to keep the inside of their properties. Supervisor Dunn has some concerns with the reasonable cause and thinks they should table it for one more month. Supervisor Martin believes they should vote tonight.

Motion by Supervisor Martin, seconded by Supervisor Kreider to approve the advertisement of the Property Maintenance Code Ordinance. Chairman Snyder asked for a roll call vote: Phil Dunn - Aye, John Martin - Aye, Eric Kreider - Aye, Doug Hottenstein - Ney, Roger Snyder – Aye. Motion carried.

- G. Manager Yoder stated the Elizabethtown Borough notified the township that the stop bar at the Maytown Road/Market Street intersection will be moved back to allow tractor trailers to make the turn onto Maytown Road more easily.
- H. Manager Yoder noted there was a complaint from a resident of West Ridge Estates regarding fireworks. The fireworks were being set off from the middle of the road at Heritage and Farmington Ln. The resident would like the township to have a private fireworks ordinance which would ban the use of fireworks in certain zoning districts due to the closeness of the homes. It was noted the state has enacted regulations regulating fireworks and the residents must call the police department while the fireworks are being done.
- I. Supervisors have been invited to participate in the Elizabethtown Fair’s opening ceremony.
- J. Northwest EMS is hosting a municipal update on August 29 at the Patton Center.
- K. The Elizabethtown Fire Department is seeking sponsors for the golf outing they are hosting. At this time Supervisors have opted not to be a sponsor.
- X. **Zoning**  
Zoning Officer Miller stated he is still working on the two complaints which were previously discussed.
- XI. **Executive Session** – None
- XII. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Dunn, seconded by Supervisor Kreider to approve the bills payable. Motion carried.
- XIII. **Adjourn** – Moved by Supervisor Martin, seconded by Supervisor Kreider to adjourn the meeting at 8:17 pm. Motion carried.

Prepared by Jennifer Rabuck for

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Philip Dunn, Secretary