

**West Donegal Township
Board of Supervisors Meeting
June 12, 2017**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Philip Dunn, John Yoder, Doug Hottenstein, and J. Clair Hilsher. Also in attendance were Zoning Officer, Wayne Miller; Township Manager, Gene Oldham; Roadmaster, Todd Garber; Office Manager, Jennifer Rabuck; Chief of NRLCPD, Mark Mayberry. Township Solicitor, Josele Cleary was absent.

I. Call Meeting to Order

II. Pledge of Allegiance, Silent Prayer, Tape Announcement

III. Roll Call of Supervisors – All Present

IV. Approval of the May 22, 2017 Workshop Meeting Minutes – Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the May 22, 2017 Workshop Meeting Minutes. Motion carried. Chairman Snyder abstained from the motion because he was absent.

V. Public Comments – None

VI. Reports - Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the monthly reports. Motion carried.

VII. Consent Calendar

A. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the release of construction escrow for Jon and Kathy Hoffman, 996 W. Bainbridge Street, WDT 16-12 in the amount of \$10,600 cash. No funds will be retained. Motion carried. Member Yoder abstained due to a conflict of interest.

Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve consent items B-G as stated below:

B. Approve the release of construction escrow for Exeter 1499 Zeager Road, WDT 14-10 in the amount of \$23,200 cash. No funds will be retained. Also, approve the closing of the bank account.

C. Approve Ordinance 227/2017 to amend the West Donegal Township Code of Ordinances, Chapter 220, Vehicles and Traffic to revise and establish speed limits on certain streets within the Township.

D. Approve Ordinance 228/2017 authorizing the Township of Mount Joy and West Donegal to enter into a restatement of an Intermunicipal Agreement governing the Northwest Regional Lancaster County Police Commission and the Northwest Regional Lancaster County Police Department.

E. Approve the signature on the Restatement Articles of Agreement by West Donegal Township regarding the Northwest Regional Lancaster County Police Commission and the Northwest Regional Lancaster County Police Department.

F. Approve the submission of the Agreement regarding the crosswalk on West Harrisburg Avenue to The Wenger Group for their review.

G. Approve the firework display for Ironstone Ranch on July 4, 2017 as part of the 3 day event.

Motion carried.

VIII. Actions

A. Approve/Reject the following for the Final Subdivision/Land Development and Lot Add-on Plan for Conewago Industrial Park Lot 6, WDT 16-19

1. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the following waivers for the Final Subdivision/Land Development and Lot Add-on Plan for Conewago Industrial Park Lot 6, WDT 16-19:

- a. Section 200-13 - Preliminary Plan Processing
- b. Section 200-31.A - Plan Scale
- c. Section 200-31.O(27) - Location of Trees
- d. Section 200-35.I - Access Drive Radius
- e. Section 200-35.S(8) - Structures 30' from an Access Drive
- f. Section 190-32.A.1 - Volume Control
- g. Section 190-32.A.2.c - Loading Ratios
- h. Section 190-33.B - Rate Control
- i. Section 190-33.C - Dewatering Time
- j. Section 190-34.J - Roof Drain Connections

Motion carried.

2. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the Final Subdivision/Land Development and Lot Add Plan for Conewago Industrial Park Lot 6, Drawing CG-2934, last revised May 24, 2017, subject to the Engineer's letter dated June 6, 2017, and the Solicitors letter of December 10, 2016. Motion carried.
 3. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the signing of the Stormwater Management Agreement and Declaration of Easement when complete. Motion carried.
 4. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the escrow of \$1,314,090.31 for Financial Security. Motion carried.
 5. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the signing of the Final Subdivision/Land Development and Lot Add-on Plan when all conditions are met. Motion carried.
- B. Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the Alternative Processing of Agricultural Applications for Mark and Paul Miller, 2335 Turnpike Road, WDT 17-08. This will permit 20,000 sq. ft. or less of impervious area. Motion carried.
- C. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the Pavement Marking and Sign Proposal for the Rheems AA parking lot submitted by D.E. Gemil in the amount of \$1,187.00 from the Park and Recreation Fund. Motion carried.

Discussion regarding the MS4 Pollution Reduction Plan was held including which properties to include in the 1500' of project for the pollution reduction plan. There was unanimous support by the Supervisors that the project would include the Shippling, Smith, and Child's properties which are all located along the Conoy Creek.

- D. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the MS4 Pollution Reduction Plan and authorize the advertisement of a 30-day Public Comment Period. Motion carried.
- E. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve Resolution 5/2017, A Resolution to Amend Resolution No. 04/2017, The West Donegal Township Fee Resolution, To Establish Fees For Use of the Township Right of Way. Motion carried.
- F. Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve Change Order #1 from Pennsy Supply for the Landis Road Paving Project in the amount of \$7,116.20. Motion carried.

IX. Discussion Items

- A. Traffic Study 4-way Stop Condition at Landis Road and Bossler Road – Manager Oldham stated that he completed a traffic study and the intersection does not meet the warrant for a 4 way stop sign.
- B. Greg Hoover letter, dated June 5, 2017 regarding Timber Villa – Manager Oldham noted that Timber Villa has discussed opening the driveway at the cul-de-sac that was previously restricted with a gate. In his letter, Mr. Hoover doesn't feel that Timber Villa has the right to open the gate indefinitely. Previously, the gate has only been opened in emergency situations. Manager Oldham, the Township Solicitor, and staff will research this further to see if details were on the plan regarding the gate.

- C. Elected Officials Meeting August 31, 2017 to discuss the Regional Comprehensive Plan, Presentation by Scott Standish of LCPC and discussion. Board of Supervisors and Planning Commission members are invited to attend. Location to be determined.
- D. Timothy and Amy Miller (1723 Stonemill Drive) Sewer Lateral – The sewer lateral for the Miller’s property is connected through a neighbor’s property. The Sewer Authority solicited quotes for the project which ranged from \$5,400 to \$7,900. Manager Oldham then met with the Authority to discuss how to proceed in the matter. From this meeting it was suggested that the cost be divided between the Authority, the Township, and the Miller’s.

Moved by Supervisor Yoder, seconded by Supervisor Hottenstein to approve the plan mentioned above. Motion carried.

- E. Manager Oldham noted that the bill list presented tonight include payments to the Fire, EMS, Library, and Capital Reserve.
- F. It was noted that the Township received their final land and building assessments from the county.

X. **Zoning**

Code Enforcement/Zoning Officer Wayne Miller noted the following items he would like to enforce, in which all Supervisors were in agreement:

- 1) Would like to send an enforcement notice to a home on Buttonwood with a swimming pool that is all green.
- 2) Would like to file a citation at the Magistrates office regarding the Armstrong property with an unregistered/uninspected truck.
- 3) On Frey’s Road there was a driveway installed incorrectly. Mr. Miller would like to send a notice that the driveway must be reinstalled correctly.
- 4) There is a property on Turnpike Road that is controlled by the Bank, if not mowed by this Friday, would like to send an enforcement letter. If not completed, the Township will mow and lien the property.
- 5) There are bushes and evergreens on W. Ridge Road that present a site distance issue. He would like to send an enforcement notice stating you cannot have obstructions impeding the driveways.

XI. **Executive Session** – None

XII. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve the bills payable. Motion carried.

XIII. **Adjourn** – Moved by Supervisor Yoder, seconded by Supervisor Hilsher to adjourn the meeting at 8:04 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary