

**West Donegal Township
Board of Supervisors Meeting
June 11, 2018**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Doug Hottenstein, Phil Dunn, John Martin, and Eric Kreider. Also in attendance were Zoning Officer, Wayne Miller, Township Manager, John O. Yoder, III, Office Manager, Jennifer Rabuck, Roadmaster, Todd Garber, Solicitor Josele Cleary and Chief of the NRLCPD, Mark Mayberry.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – All present
- IV. **Approval of Meeting Minutes** – Moved by Supervisor Dunn, seconded by Supervisor Martin to approve the May 21, 2018 meeting minutes. Motion carried.
- V. **Public Comments** – Sarah Bell, 40 Anchor Rd – Ms. Bell stated her neighbors set off fireworks and while doing so something had hit her house. She read from House Bill 42 in regards to new Pennsylvania regulations regarding fireworks. She would like the Township to update their ordinances with the new law; especially the stipulations that you must be 150’ away from a structure. She also questioned whether the police department would enforce the new law.
- VI. **Reports** – Moved by Supervisor Dunn, seconded by Supervisor Kreider to approve the monthly reports. Motion carried.
- VII. **Presentation** – Deb Drury, Elizabethtown Public Library – Ms. Drury gave a brief update on the benefits of the library services.
- VIII. **Action Items**
 - A. Moved by Supervisor Martin, seconded by Supervisor Dunn to approve a 90-day extension of time for the Timber Villa Independent Living Preliminary/Final Land Development Plan WDT 07-05. Motion carried.
 - B. Moved by Supervisor Hottenstein, seconded by Supervisor Dunn to approve the following Waivers & Modifications for the U-Gro Learning Centre Land Development Plan:
 - A. Section 200-45.A & B – Emergency Access Requirements
 - B. Section 200-35.O.1 – Street Intersection Clear Sight Triangle
 - C. Sections 200-21.A, 200-20.A.1 – Final Plans, Plan Scale
 - D. Sections 200-21.A, 200-20.A.3 – Final Plans, Survey Datum
 - E. Sections 200-21.C, 200.C.2 – Final Plans, Adjacent Landowners
 - F. Sections 200-21.C, 200-20.C.3.b – Final Plans, Features Within 200 Feet
 - G. Sections 200-21.C, 200-20.C.4.b – Final Plans, Survey Datum
 - H. Section 200-35.L – Improvement of Existing Streets & Intersections
 - I. Section 200-36.C.1 – CurbsMotion Carried.
 - C. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the U-Gro Learning Centre Final Plan subject to the Engineer and Solicitor Letters. Motion carried.
 - D. Moved by Supervisor Hottenstein, seconded by Supervisor Dunn to approve the U-Gro Learning Centre Cost Estimate subject to David Miller Associates and Manager John Yoder’s approval. Motion carried.
 - E. Moved by Supervisor Hottenstein, seconded by Supervisor Dunn to approve the signing of the U-Gro Learning Centre Storm Water Management, Conservation Easement, and Land Development Agreements. Motion Carried.
 - F. Moved by Supervisor Martin, seconded by Supervisor Dunn, to approve the signing of the U-Gro Learning Centre plans for recording. Motion carried.

- G. Moved by Supervisor Hottenstein, seconded by Supervisor Martin, to approve a proposal to update the Township property survey by David Miller Associates not to exceed \$13,500.00. Motion carried.
- H. Approve/Reject advertisement of the Property Maintenance Code Ordinance – Tabled
- I. Moved by Supervisor Hottenstein, seconded by Supervisor Martin to hire Ken Brosey as a Part Time Summer Seasonal Employee at a rate of \$14.50 per hour. Motion carried.
- J. Moved by Supervisor Dunn, seconded by Supervisor Kreider to approve a tax refund of \$31.36 to Scott A. and Dawn G. LaPlant, 95 Greenbriar Drive, due to a change in assessment of the property and court stipulation. Motion carried.
- K. Moved by Supervisor Martin, seconded by Supervisor Dunn to approve the Kone Elevator knock valve repair proposal in the amount of \$4,283.75. Motion carried.

IX. Discussion

- A. Purchase of Ford Escape for Zoning/Building/Code Department and general staff use – Information was distributed to the Supervisors for their consideration.
- B. Update on the sale of the 1998 GMC Dump Truck – The truck has been sold and transferred.
- C. Update on 2019 Peterbilt Dump Truck – The new dump truck in complete and will be transferred into the Townships name tomorrow.
- D. Tree removal on West Ridge Road – Manager Yoder stated he received a quote from Action Tree. 1) in the amount of \$10,370 for the area near the culvert; and 2) \$4,220 for four trees in the right of way opposite of Hillcrest. Each party would be billed for their appropriate share.
- E. Bossler Road Railroad Crossing Update – Manager Yoder stated the Township has been in talks with the Elizabethtown Railroad and has received an estimate from Omni Rail Crossing Systems. The townships portion for material would be \$6,500.00.
- F. StoneyBrook Park Dedication – Manager Yoder noted he inspected the bathrooms and the park is ready for dedication. It was noted the developer would need to provide the solicitor with a legal description and title search at which time the documents for dedication would be drawn up.

It was noted the Township does not have an anticipated start date for the Rutts Road Intersection project. Ironstone Ranch will be hosting an open house on July 3 & July 4 for the public to view the Star Barn completion.

X. Zoning

Zoning Officer Miller stated the grass at 2223 High Street is nearly two foot tall. To his knowledge they have not been served their enforcement notice regarding the vehicles in the yard.

Moved by Supervisor Martin, seconded by Supervisor Dunn to send a notice of violation to 2223 High Street regarding the high grass. If the property owner does not respond to the 10-day notice, authorization is given for the Township to mow and lien the property. Motion carried.

XI. Executive Session – None

XII. Bills Payable (Final Unpaid List) – Moved by Supervisor Hottenstein, seconded by Supervisor Kreider to approve the bills payable. Motion carried.

XIII. Adjourn – Moved by Supervisor Martin, seconded by Supervisor Kreider to adjourn the meeting at 8:12 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary