

**West Donegal Township
Board of Supervisors Meeting
April 9, 2018**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Doug Hottenstein, Phil Dunn, John Martin, and Eric Kreider. Also in attendance were Zoning Officer, Wayne Miller, Roadmaster, Todd Garber, Township Manager, John O. Yoder, III, Office Manager, Jennifer Rabuck, and Chief of the NRLCPD, Mark Mayberry. Solicitor Josele Cleary was absent.

I. Call Meeting to Order

II. Pledge of Allegiance, Silent Prayer, Tape Announcement

III. Roll Call of Supervisors – All present

IV. Approval of Meeting Minutes – Moved by Supervisor Dunn, seconded by Supervisor Martin to approve the March 12, 2018 meeting minutes. Motion carried.

V. Public Comments – Terry Ream, 119 W Ridge Road – Mr. Ream inquired as to how large the pad for the P3 Tower would be as well as how far off the property line. He also stated there is a black pipe which runs towards the creek over the hill behind the tower area.

VI. Reports – Moved by Supervisor Kreider, seconded by Supervisor Dunn to approve the monthly reports. Motion carried.

VII. Consent Calendar - None

VIII. Action Items

A. Moved by Supervisor Martin, seconded by Supervisor Hottenstein to approve opening the 2017 budget to approve a budget transfer of \$389,768 from the General Fund to the Fire, Rescue & EMS Fund. Motion carried.

B. Moved by Supervisor Dunn, seconded by Supervisor Kreider to approve the advertisement of the proposed Key Lock Box Ordinance with the change of striking out County Control notification which is no longer required. Motion carried.

C. Moved by Supervisor Dunn, seconded by Supervisor Kreider to approve the advertisement of revisions to the Pension and Outdoor Burning Ordinances. Motion carried.

D. Moved by Supervisor Hottenstein, seconded by Supervisor Dunn to approve advertising the sale of the 1998 GM Dump Truck on the Municibid Auction website. Motion carried.

E. Action accepting dedication of the StoneyBrook Park was tabled.

IX. Discussion

A. New Dump Truck Update – The truck will be taken to have the box installed on April 13th.

B. Extension of LERTA Ordinance for an additional 5 years with coordination with the County & School Board – Manager Yoder will reach out to the other offices and inform them of the Townships intention to extend the LERTA. He will also speak to Solicitor Cleary regarding the ordinance.

C. Code Enforcement Actions:

1. 1520 Harrisburg Avenue – Mr. Miller stated there are 2-3 businesses being ran out of the property which is zoned residential. The property owner has not gone before the Zoning Hearing Board and he has sent multiple violation notices. The Supervisors consented for Mr. Miller to have Solicitor Cleary send an enforcement notice.

2. 223 High Street – Mr. Miller stated this property has two unregistered vehicles in the driveway as well has trash strewn outside the property. He has been working with the property owners over the

last 2-3 years, but they will not keep the property tidy. The Supervisors consented for Mr. Miller to have Solicitor Cleary send an enforcement notice.

- D. P3 Towers cell tower update – Manager Yoder stated the company will be sending a typical lease agreement for the township to review.
 - E. PSATS Conference update- Manager Yoder noted three employees and a supervisor will be attending. Supervisor Kreider will be the voting delegate.
 - F. Voice Over IP (VOIP) phone system upgrade – Manager Yoder will have additional information at the next meeting. There is a potential to cut the townships phone service costs in half. The upgrades would be completed by our IT Company who is also performing additional IT upgrades.
 - G. Property Maintenance Code Ordinance – Manager Yoder stated he gave out information last month. He would like to start moving forward as it will help out with issues the office is dealing with. Supervisor Hottenstein is not in agreement with the ordinance as a whole. Manager Yoder stated they can adopt the whole code or individual sections. He proposes a committee meet to discuss and recommend a proposed ordinance. Supervisor Dunn stated each supervisor should read the proposed ordinance and make their changes. Additional discussion was held regarding the current process of dealing with noncompliant properties.
- X. **Zoning** – None
- Chairman Snyder asked what the white flags at Masonic Drive & Maytown Road were for. Roadmaster Garber stated they were for a manhole ERSA will be installing. Chairman Snyder also inquired about puddling water in the same area as there is no gutter. Roadmaster Garber noted PennDot will regrade these areas when they blacktop.
- XI. **Executive Session** – Manager Yoder requested an executive session; however, no action will be taken afterwards.
- XII. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the bills payable. Motion carried.
- XIII. **Adjourn** – Moved by Supervisor Martin, seconded by Supervisor Kreider to adjourn the meeting at 7:55 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary