

**West Donegal Township
Board of Supervisors Meeting
February 12, 2018**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman, Roger Snyder called the meeting to order with the following Supervisors in attendance: Philip Dunn, Doug Hottenstein, John Martin, and Eric Kreider. Also in attendance were Zoning Officer, Wayne Miller, Roadmaster, Todd Garber, Township Manager, John O. Yoder, III, Office Manager, Jennifer Rabuck, Township Solicitor, Josele Cleary, and Chief of the NRLCPD, Mark Mayberry.

I. Call Meeting to Order

II. Pledge of Allegiance, Silent Prayer, Tape Announcement

III. Roll Call of Supervisors – All present

IV. Approval of Meeting Minutes – Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve the January 2, 2018 Reorganization and Regular meeting minutes. Motion carried.

V. Public Comments – Ralph Horne, 1498 N. Market Street – Inquired how the Code Enforcement Officer is making out in regards to his previous complaints against a property on Turnpike Road. He also stated a property on Newville Road has the same issues.

Dan Brill, 171 Westview Drive – Requested an apology for not being notified his term was not being renewed on the Elizabethtown Regional Sewer Authority. An apology was offered by Manager Yoder and Supervisor Dunn.

VI. Presentations

Phil Rudy, White Rudy & Co., presented the 2017 Financial Statements and Audit for West Donegal Township. He stated the Township is in a good financial position and nothing of major concern transpired during the audit.

Moved by Supervisor Kreider, seconded by Supervisor Hottenstein to accept the 2017 Financial Statements and Audit and advertise as required. Motion carried.

VII. Reports – Moved by Supervisor Hottenstein, seconded by Supervisor Dunn to approve the monthly reports. Motion carried.

VIII. Action Items

- A. Moved by Supervisor Martin, seconded by Supervisor Kreider to approve items A-D and F-G for the following waivers for the Final Subdivision Plan for StoneyBrook Phase 1C, Dated January 5, 2018, subject to the Engineer's letter of February 8, 2018, the Solicitor's letter of January 8, 2018, and the Lancaster County Planning Commission comments:
- a. The remainder of the trench shall be backfilled with 2-RC or 2A promptly compacted. The backfill material shall be mechanically tamped in approximately 6-inch layers [SALDO 200-35.M.4(b)].
 - b. The distance between the center line of streets opening onto the opposite sides of existing or proposed streets shall be no less than 150 feet between center lines, measured along the center line of the street being intersected [SALDO 200-35.N.(2)].
 - c. There shall be provided and maintained at all street intersections a clear sight of at least 100 feet as measured from the intersection of the street center lines in all directions [SALDO 200-35-O.(1)].
 - d. Projects cannot increase the post-development total runoff volume for all storms equal to or less than the 2-year, 24-hour storm event [SWMO 190-32.A.(1)].
 - f. Storage facilities, including normally dry, open-top facilities, shall complete drain the volume control storage over a period of time not less than 24 hours and not more than 72 hours from the end of the design storm (SWMO 190-32-D).

- g. A minimum one foot of cover to the stone subgrade shall be provided over the conveyance pipes (SWMO 190-37.D.(2)(a)[3]).

Motion carried

Moved by Supervisor Martin, seconded by Supervisor Kreider to grant a waiver to Section 200-42.D4 of the Subdivision Ordinance and Section 190-32.A.2.C of the Stormwater Ordinance as described in the DC Gohn Associates letter dated February 12, 2018. Motion carried.

Moved by Supervisor Dunn, seconded by Supervisor Martin to approve the Final Subdivision Plan when all conditions have been met subject to Township Solicitors letter dated January 8, 2018 and the Township Engineers letter dated February 5, 2018. Motion carried.

Moved by Supervisor Dunn, seconded by Supervisor Kreider to authorize officers of the Township to execute the Stormwater Management Agreement, Agreement Providing for grant of Non-motorized Trail Easement, the Agreement Providing for Grant of Road Maintenance Easement, and the Land Development Agreement relating to Phase 1C of StoneyBrook. Motion carried.

- B. Moved by Supervisor Hottenstein, seconded by Supervisor Martin to approve the Hope Community Church – Arm of Hope 5K benefit race on the same route as last year. The event will be held May 19th at 9:00 am. Motion carried.
- C. Moved by Supervisor Kreider, seconded by Supervisor Dunn to approve the Rheems Fire Department event list for 2018 with exception to contracted fitness programs at local fitness centers and miscellaneous various unscheduled training opportunities. Motion carried.
- D. Moved by Supervisor Hottenstein, seconded by Supervisor Kreider to approve the deference of trash service fees for the townhouses at 172, 176, and 180 Randolph Drive until the units are rented as requested by owner Galen H. Shelly. Motion carried.
- E. Moved by Supervisor Hottenstein, seconded by Supervisor Dunn to approve Resolution 02/2018 Establishing Township Fee Schedule for 2018. Motion carried.
- F. Moved by Supervisor Martin, seconded by Supervisor Kreider to approve Resolution 03/2018 appointing Charles Kolonoski to the Zoning Hearing Board and Stephen Rhoads as the alternate on the Zoning Hearing Board. Motion carried.
- G. Moved by Supervisor Kreider, seconded by Supervisor Dunn to approve the request from Sweigart Farms to refund their trash bill for 2018 as they have a dumpster and paid in error. Motion carried.
- H. Moved by Supervisor Hottenstein, seconded by Supervisor Dunn to approve a request from Daniel & Marie Ober to discontinue trash/recycling services for 289 Turnpike Road as it is a garage with an office and no one resides there to utilize the service. Motion carried.
- I. Moved by Supervisor Hottenstein, seconded by Supervisor Dunn to approve the Timber Villa Access Drive Enforcement Notice at the discretion of Manager Yoder. Motion carried.
- J. Moved by Supervisor Kreider, seconded by Supervisor Dunn to approve the proposal from Tomlinson & Bomberger for the grass maintenance at the township fields. Motion carried.

VIII. Discussion

- A. P3 Towers, cellular towers on Municipal property – Manager Yoder will obtain more information.
- B. Pension Fund Audit Update – Notice was received from the Auditor General’s office the payment was accepted and we are considered compliant.
- C. Liquid Fuel Fund Audit Update – the audit for 2015 was accepted without issue.
- D. Manager Yoder stated they will be meeting with PennDot to review the following 2018 road bids:
 - a. Bossler Road Base Repair
 - b. Bossler Road Overlay

- c. Bituminous Chip Seal
 - d. High Street Micro-Surfacing
 - e. Municipal Drive Micro-Surfacing
 - f. Materials.
- E. Supervisors discussed and noted the Township will host a composting workshop facilitated by LCSWMA
- F. Discussion regarding a charge for the Kraft yard waste bags was held. The Township spent over \$7,000 in 2016 and 2017 for the purchase of the bags. Staff will use the newsletter to inform residents of the cost associated with the program.
- G. Supervisors discussed and agreed the Township will host a shredding event and offer surrounding municipalities to join.
- H. Supervisors discussed and stated the Township will host a spring cleanup event for township residents.
- I. Manager Yoder stated GEARS would like to use the ballfield from March to May. The Supervisors consented to the use.
- J. Manager Yoder noted there is a request for Deer Crossing signs on Rutts Road between Bainbridge Road and Old Forge Rd. Roadmaster Garber will look into the signs.
- IX. **Zoning**
Zoning Officer Miller stated with all the property maintenance issues, it is expensive for the Township and the residents involved to utilize the Solicitor. He would like the Supervisors to consider adopting a property maintenance code. The Supervisors were in agreement to have Mr. Miller compile a draft for the next meeting.
- Chairman Snyder thanked Roadmaster Garber and his department for the good job they have done plowing the roads of the Township.
- X. **Executive Session** – Manager Yoder requested an executive session. No action will be taken afterwards.
- XI. **Bills Payable (Final Unpaid List)** – Moved by Supervisor Dunn, seconded by Supervisor Kreider to approve the bills payable. Motion carried.
- XII. **Adjourn** – Moved by Supervisor Hottenstein, seconded by Supervisor Kreider to adjourn the meeting at 8:18 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary