

**West Donegal Township Supervisors  
Regular Meeting  
July 14, 2014**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder, J. Clair Hilsher and Doug Hottenstein. Also in attendance were Township Manager Gene Oldham, Chief of NWRPD Mark Mayberry, Township Solicitor Josele Cleary, Township Roadmaster Jeff Templin and Zoning Officer Wayne Miller.

- I. **Call to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – All Supervisors were present.
- IV. **Approval of the June 9, 2014 Meeting Minutes** – Motion by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries.
- V. **Public Comments** – There are none.
- VI. **Reports** – Motion by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries. Township Manager Oldham points out that the financial report looks a little different because he is trying to make them easier to understand. He presented a report that has a pie chart as well as a report showing the current spending compared to last year. Supervisor Yoder makes a motion to transfer \$100,000 from the reserve to the Capital Fund/Supervisor Horne seconds. Motion carries.
- VII. **Presentations**
  - A. **Warren Mueller – Regional Emergency Management Coordinator** – Mr. Mueller notes that he represents not only West Donegal Township, but also Elizabethtown Borough and Mount Joy Township. He noted that there is an Intergovernmental Agreement between all three municipalities that needs prepared and approved. Supervisor Yoder makes a motion for Manager Oldham and Solicitor Cleary to prepare this agreement/Supervisor Horne seconds. Motion carries.
- VIII. **Action Items** –
  - A. **Approve/Reject the following waivers for the new pole building for Doug Lamb Construction, Zeager Road, WDT 14-06.**
    1. **Waiver of Section 200-12.B – Land Development Plan Processing Procedures (SALDO).**
    2. **Waiver of Section 190-11 – Storm Water Management processing procedures.**

**Doug Lamb proposes to construct a 1,536 square foot building for an existing tenant on an existing stone area on his property. Approval should be subject to the Engineer’s letter of June 18, 2014, the Planning Commission recommended approval of the waivers at their meeting of June 12, 2014.** – Doug Lamb is present and shows the proposed plan. Supervisor Yoder makes a motion to approve the waiver for the new pole building including Section 200-12.B and Section 190-11 subject to the engineer’s letter dated June 18, 2014/Supervisor Horne seconds. Motion carries.
  - B. **Approve/Reject the following for the Major Storm Water Management Plan for the Rivera property, 609 Turnpike Road, WDT 14-07.** – Peter Andrulis is present to represent Jim Gible with Creekside Construction. He presents the plan to the board. Supervisor Yoder makes a motion to approve the approval of a waiver of Section 190.31.J.4 certification of the presence or absence of carbonate geology/Supervisor Horne seconds. Motion carries.
    1. **The Storm Water Management Plan as revised with signatures on the plan when all outstanding items are completed.**

2. **The Construction Cost Estimate in the amount of \$12,854.00 with the submission of a Letter of Credit or Bond.**
3. **Authorization to approve and sign the Storm Water Management and Declaration of Easement after review and approval by the Township Solicitor.**

**Mr. Rivera proposes the construction of a new house on 10.01 acres of land. Approval should be subject to the Engineer's letter of July 7, 2014 and Township Solicitor Josele Cleary's letters of June 24 and June 26, 2014. The Planning Commission recommended approval of the plan at their meeting on July 10, 2014.** – Supervisor Horne makes a motion to approve the Storm Water Management Plan as revised, construction cost estimate in the amount of \$12,854.00, and to approve signing the Storm Water Management and Declaration of Easement after Township Solicitor approval subject to the engineer's letter dated July 7, 2014 and solicitor's letters dated June 24 and June 26, 2014/Supervisor Yoder seconds. Motion carries.

- C. **Approve/Reject the request for Woods Edge to provide the roadway surface overlay of paving in 2014 with an extended bond for maintenance. See request letter dated June 26, 2014.** – After some discussion, Supervisor Horne makes the motion to reject the request for Woods Edge to provide an extended maintenance bond after the roadway surface overlay based on the letter dated June 26, 2014/Supervisor Yoder seconds. Motion rejected.

#### **IX. Discussion Items**

- A. **Newville Road Bridge project update.** – Amtrak approved the setting of Kinsley Construction putting in the catenary pole. Change order for pole \$31,520.00. Also, shielding was installed and they need to approve the hours it took to install and inspect. Supervisor Horne made a motion to approve these two items/Supervisor Yoder seconds. Motion carries.
- B. **Solid Waste Collection – Consider a one-year extension of the trash/recycling collection service with Eagle Disposal.** – Supervisor Horne makes the motion to extend the contract for one year/Supervisor Hottenstein seconds. Motion carries.
- C. **Bainbridge Road water issue.** – PennDOT is going to install a pipe and inlet on Bainbridge Road. The Township will provide the pipe and inlet.
- D. **NRLCPC – Police relocation to Fairview School with Mount Joy Township new offices.** – The substation for the police has already relocated to the Township building.
- E. **Municipal Meeting Room Usage Policy.** -- This is being tabled until next time.
- F. **Generator Bid – Draft document prepared.** – Manager Oldham is working on getting bids and information on the 100KW generator. He will send this information to the board for their review.
- G. **Richard Miller – 4905 Bossler Road update.** – Mr. Miller has moved the greenhouse and fixed the retaining wall and raised flowerbeds. The board is pleased with these improvements.
- H. **Steve Ginter – 1389 Maytown Road update.** – Mr. Ginter has filled in the pool, added soil and planted grass. The site looks very good.
- I. **Norma Williams – 5240 Bossler Road update.** – Letters have been sent to Ms. Williams. The pool is green, the fish pond is green and there are trash bags in the back of the property. Solicitor Cleary will send out a letter.
- J.
  1. **Crestview Drive Paving of roadway.** – This was finished today.
  2. **Micro-surfacing in Rheems.** – This will be done late July/early August.
- K. **HVAC design.** – They are still working on this. They have received information from Barton Systems.
- L. **On-lot septic management system pumping program.** – The letters are ready and will go out later this week.

- M. **National Night Out is August 5<sup>th</sup>.** – This will be 6 to 9 p.m. and Manager Oldham is looking for volunteers that evening.
- N. **Rheems Fire Co.** – They sent a letter to Manager Oldham requesting their additional \$50,000 funding. He will release this but only after the deck railing on the building is fixed. It needs to be 42 inches high. Manager Oldham will write a letter to them.
- O. **Zoning Ordinance Update** – The Planning Commission is working on updating the Zoning Ordinance. Their meeting is the second Tuesday of the month. The next meeting is August 14, 2014.
- P. **Radio System** – Manager Oldham has ordered these but hasn't received them yet, so he checked on their status. The testing of the radio system should be completed by the end of August and West Donegal Township online September/October.
- X. **Bills Payable (Final Unpaid List)** – Motion by Supervisor Horne to approve paying the bills/Supervisor Yoder seconds. Motion carries.
- XI. **Executive Session** – An Executive Session was held. There was no decision made after this was held.
- XII. **Adjourn** – Motion made by Supervisor Yoder to adjourn/Supervisor Horne seconds. Motion carries. Meeting adjourns at 9:23 p.m.

Prepared by April Miller for

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J. Clair Hilsher, Secretary