

**West Donegal Township Supervisors  
Regular Meeting  
December 9, 2013**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder, Clair Hilsher, and Nancy Garber. Also in attendance were Township Manager Gene Oldham, Chief of NWRPD Mark Mayberry, and Zoning Officer Wayne Miller.

- I. **Call to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – all Supervisors were present.
- IV. **Approval of the November 20, 2013 Special Meeting Minutes and the November 25, 2013 Joint Workshop Meeting Minutes** –Supervisor Horne moved to approve these minutes. Supervisor Garber seconded the motion. Motion carried. Supervisor Yoder abstained his vote for the November 25, 2013 minutes since he was not present.
- V. **Public Comments** – Derrick Lehman of Maple Glen voiced his concern regarding 2 Crimson Lane. There is garbage on the property and burning of discarded items. Zoning Office Miller noted that he will follow up with this concern. Marie Martin asked for an update on the Newville Road Bridge. Township Manager Oldham said he does not have an update. Marie also expressed her gratitude for the entire board. Nancy Garber was recognized for 16 years of service as a Supervisor. An engraved plaque was presented in her honor.
- VI. **Reports** – Supervisor Yoder moved to approve the Reports. Supervisor Horne seconded the motion. Motion carried.
- VII. **Action Items** –
  - A. **Approve/Reject Resolution No. 12/2013 – Tax Levy – Establishing an annual tax on taxable real estate property within the Township of 1.6 mils based on an assessment of the 100 percent (100%) of the approved value for the year 2013.** – Supervisor Snyder notes this is the same millage as last year. Supervisor Garber moved to approve this Resolution. Supervisor Hilsher seconded the motion. Motion carried.
  - B. **Approve/Reject Ordinance 205/2013 – An Ordinance to Amend the Code of Ordinances of the Township of West Donegal, Chapter 170, to revise and restate regulations governing the use of holding tanks within the Township.** – Supervisor Horne motioned to approve this Ordinance. Supervisor Yoder seconded the motion. Motion carried.
  - C. **Approve/Reject Ordinance 206/2013 – An Ordinance to amend the Code of Ordinances of the Township of West Donegal, to revise regulations governing maintenance of on-lot sewage disposal systems within the Township; to provide regulations for septage haulers operating within the Township; and to add a definition to implement the provisions of the Township Official Sewage Facilities Plan.** – Supervisor Garber motioned to approve the Ordinance. Supervisor Yoder seconded the motion. Motion carried.
  - D. **Approve/Reject the Zoning Hearing Board 2014 meeting dates of the first Wednesday of each month beginning in February as required.** – Supervisor Horne motioned to approve these dates. Supervisor Yoder seconded the motion. Motion carried.
  - E. **Approve/Reject the Board of Supervisors 2014 regular meeting dates as the second Monday of each month and the Workshop meeting date as the fourth Monday of the month with the exception of May 27, 2014, a Tuesday.** – Supervisor Yoder motioned to approve these dates. Supervisor Horne seconded the motion. Motion carried.
  - F. **Approve/Reject the Bid for the 40' x 60' Equipment Storage Building and authorize the signature of the Agreement, a Notice of Award and a Notice to Proceed with the return of all necessary signed documents.** – Supervisor Yoder motioned to authorize this 40'x60' storage building be built and the bid be awarded to Shirk Pole Buildings, LLC of 807 Reading Road, East Earl, PA 17519 for \$23,849. Supervisor Horne seconded the motion. Motion carried.

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VIII. **Discussion Items**

- A. **Planning procedure for Mandatory On-Lot Septic Pumping for review.** – Township Manager Oldham reviewed the packet that they will be sending to the homeowners of septic systems.
- B. **Replacement of Frank Hoover as auditor.** – Mr. Hoover is moving out of the township and therefore is no longer able to serve as auditor for the Township. Supervisor Garber motioned to accept his resignation. Supervisor Hilsher seconded the motion. Motion carried. Supervisor Hilsher nominated Marie Martin. Supervisor Horne said his wife would be willing to do it as well.
- C. **Replacement for April Miller.** – Margo Bair will record the Board of Supervisors' meeting minutes for a few months due to April's absence.
- D. **Shenk Property Update** – Demolition is scheduled for December 20, 2013. The Board of Supervisors has agreed to permit extension of the date for Shenk to file an answer to comply with the court.

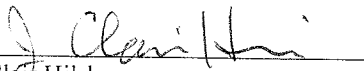
IX. **Correspondence** – There were a few items discussed.

X. **Executive Session** – There was no Executive Session.

XI. **Bills Payable** – Supervisor Yoder makes the motion to pay the bills. Supervisor Horne seconded the motion. Motion carried.

XII. **Adjourn** – Supervisor Horne makes a motion to adjourn. Supervisor Hilsher seconded the motion. Motion carried. Meeting adjourns at 7:42 pm.

Submitted by:

  
 J. Clair Hilsher  
 Asst. Secretary/Treasurer