

**West Donegal Township Supervisors  
Workshop  
November 25, 2013**

The workshop meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Clair Hilsher, Nancy Garber and Ralph Horne. John Yoder was absent. In attendance were Zoning Officer Wayne Miller, Township Manager, Gene Oldham, and Township Roadmaster Jeff Templin.

- I. **Call to Order**
- II. **Pledge of Allegiance/ Silent Prayer/ Tape Announcement**
- III. **Roll Call of Supervisors** – all Supervisors were present, except John Yoder.
- IV. **Announce that the Meeting is a Joint Meeting with the Planning Commission** – Zoning Officer Miller introduced the Planning Commission members.
- V. **Approval of November 11, 2013 Meeting Minutes**– Supervisor Horne moved to approve the November 11, 2013 Meeting Minutes. Supervisor Hilsher seconded the motion. Motion carried.
- VI. **Public Comments** – Marie Martin asked for an update on the Newville Road Bridge Project. Kinsley noted that they may be able to fabricate some of the items needed. They are waiting to hear from Amtrak to approve this change. Don Kreider asked Wayne if Robert Shenk's property was settled. Wayne replied that he did not know if it was settled, but someone had called in for information on a demolition permit.
- VII. **Presentation – Project MARC** – Martin Murray with Conewago Industrial Park Association was present. Also present was Jack Shepley, Agent of NAICIR. Mr. Shepley represents the Conewago Industrial Park Association. Todd Smeigh with D.C. Gohn Associates, Inc. was present to explain the plan. They anticipate site work possibly starting in January 2014.
- VIII. **Action Items**
  - A. **Approve/Reject the proposed 2014 Budget which will allow advertisement in the newspaper for a December 23, 2013 adoption.** – Township Manager Oldham reviewed the budget. Supervisor Garber asked to review the final copy before presented to the public for review. Supervisor Snyder acknowledged that Supervisor Garber can review it before it is submitted to the public. Supervisor Horne moved to approve advertising the proposed budget for 2014. A few changes were discussed to be applied to the budget. Supervisor Garber seconded the motion. Motion carried.
  - B. **Approve/Reject the Amendment to the Lease Agreement for ERSA.** – A signed lease agreement with the \$100 increase was shown. Supervisor Horne moved to approve this amended lease. Supervisor Hilsher seconded the motion. Motion carried.
  - C. **Approve/Reject the release of the David Ober Letter of Credit D002958 in the amount of \$5,000.** –Supervisor Horne moved to approve and release this letter of credit. Supervisor Hilsher seconded the motion. Motion carried.
  - D. **Approve/Reject Wayne Miller providing support for the Project MARC Zoning Hearing on the Township's behalf.** – Supervisor Horne moved to allow Wayne Miller to provide support for the Board of Supervisors at the Zoning Hearing meeting. Supervisor Hilsher seconded the motion. Motion carried.
  - E. **Approve/Reject the signature on a Resolution 11/2013 authorizing the submission of an Application for traffic signal approval for North Market Street and Zeager Road.** – Supervisor Horne moved to approve Resolution 11/2013 and for Township Manager Oldham to sign this application. Supervisor Garber seconded the motion. Motion carried.
  - F. **Approve/Reject the Traffic Signal Construction and Maintenance Agreement between Conewago Industrial Park Associates, West Donegal Township, and Mount Joy Township with authorized signatures as required.** – Supervisor Horne moved to approve this agreement. Supervisor Garber seconded the motion. Motion carried.

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IX. **Discussion Items**

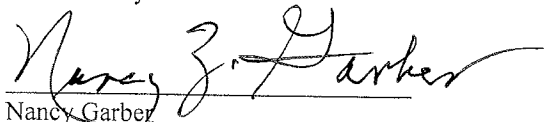
- A. **Hope Community Church 5K Race on May 24, 2014** – Township Manager Oldham noted a letter was received about the event. The Board of Supervisors are fine with this race.
- B. **Policy for use of Township Building. See Josele Cleary's letter dated November 14, 2013** – Township Manager Oldham pointed out this is a reference for now. They will discuss it further in 2014.
- C. **PennDOT response regarding Maytown and Foreman Road stop analysis and speed limit reduction along Maytown Road** – PennDOT will not be placing a stop sign there and no reduction of speed limit on this road.
- D. **PSATS 457 Retirement Plan** – Township Manager Oldham informed the Board of Supervisors a meeting was held with a consultant from Summit. Oldham would like to have this implemented in the beginning of 2014.
- E. **GEARS information on programs and services** – Township Manager Oldham mentioned the packets contained information regarding participation.

X. **Correspondence** – Township Manager Oldham reviewed a few items.

XI. **Executive Session** – None held.

XII. **Adjourn** -- Supervisor Garber moved to adjourn. Supervisor Horne seconded the motion. Motion carried. Meeting adjourned at 8:32pm.

Submitted by:



Nancy Garber  
Secretary/Treasurer