

**West Donegal Township Supervisors  
Regular Meeting  
September 8, 2014**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder, J. Clair Hilsher and Doug Hottenstein. Also in attendance were Township Manager Gene Oldham, Chief of NWRPD Mark Mayberry, Township Solicitor Josele Cleary, Township Roadmaster Jeff Templin, and Zoning Officer Wayne Miller.

- I. **Call to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – All Supervisors were present.
- IV. **Approval of the August 11, 2014 Meeting Minutes (August workshop was cancelled)** – Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
- V. **Public Comments** – The public comments were directed to the Williams’ property located at 5240 Bossler Road (listed under Discussion Items, letter “H”).
- VI. **Reports** – Motion by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
- VII. **Presentations** – There are none.
- VIII. **Action Items** –
  - A. **Approve/Reject the request from Levi Stoltzfus, 1054 Maytown Road, for a Storm Water Management Exemption under Section 190-42 – Alternate Processing of Agricultural Applications. See Engineer’s memo, dated August 25, 2014, WDT 12-12.** – Motion by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries.
  - B. **Approve/Reject the sign request of Levi Stoltzfus for his property at 1595 Maytown Road. See letter from GSK&D dated August 22, 2014.** – This request has been withdrawn; however, there is an agreement of understanding between Mr. Stoltzfus and West Donegal Township regarding the changes made by the Zoning Hearing Board decision. Motion by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
  - C. **Approve/Reject the Holding Tank Agreement for Terry Meads for his property at 2308 North Market Street.** –This is being withdrawn. Mr. Meads is going to use his existing tank and some temporary holding tanks until the permanent tank is ready. A waiver needs granted to allow the separation distance from the well to the replacement system can be within the 100 foot isolation distance between the well and the new septic. Motion made by Supervisor Horne to approve/Supervisor Hottenstein seconds. Motion carries.
  - D. **Approve/Reject a 92-day time extension for Robert Kettering – Maytown Road 2<sup>nd</sup> Building project. This approval per his letter, dated August 25, 2014, will allow additional time to address the comments. The plan will be reviewed by the Planning Commission on September 11, 2014, WDT 13-15.** – Motion made by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
  - E. **Approve/Reject a 90-day time extension for Agri-frost, LLC Final Subdivision Plan for 156 West Harrisburg Avenue. See letter of request from Penn Terra Engineering, Inc. dated August 18, 2014.** - Motion made by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
  - F. **Approve/Reject the following for the Major Storm Water Management Plan for the Shriner property, North Decatur Street, WDT 14-09 including: 1. Waivers of Section 190-31.J.A Certification regarding Geology and Section 190-64-A – Detailed Geology Study. 2. Major Storm Water Management Plan. 3. Signature on the Storm Water Management Agreement and Declaration of Easement when signed by owner. 4. Financial Security in the amount of \$5,115.00 and signature on the Cash Escrow Agreement. See Engineer’s letter dated August 25, 2014.** -- Motion made by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.

- G. **Approve/Reject the signature of the Storm Water Management Agreement and Declaration of Easement for Scott W. Clouser Minor Land Disturbance Plan, 20 Donegal Drive. Plan is approved and Earth Disturbance Permit issued for a 40' x 60' garage.** -- Motion made by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries.
- H. **Approve/Reject Resolution 08/2014 – A Resolution Restatement Approval Counterpart of West Donegal Township, Pennsylvania Approving Amended and Restated Declaration of Trust. This reflects the PSATS 457 Pension Plan. If the majority approved, a future ordinance will be required. A sample ordinance was included in the packet.** – Motion made by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries.
- I. **Masonic Village requests a reduction in escrow from their last project. Releasing \$484,938.53 and retaining \$29,585.98.** -- Motion made by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
- J. **Pension Plan for employees** -- Motion to approve the Minimum Municipal Obligation of \$17,024 for 2015 made by Supervisor Horne/Supervisor Yoder seconds. Motion carries.

#### IX. Discussion Items

- A. **Jake Brakes** – Mount Joy Township researched this for Route 230 but the hill is too steep to have a sign indicating no jake brakes. This letter came from Steve Gault, Administrator.
- B. **Newville Road Bridge** – The poles are in place and holding the wires. They are awaiting approval of a demo plan where they will remove the whole bridge. Hopefully this will happen in the next 3 weeks.
- C. **Township Bond Rating – Moved from A+ to AA-** -- This is a good grade! The best grade is AAA.
- D. **HVAC System** – Manager Oldham noted that there are various options. Option #3 was favored by the Supervisors. Manager Oldham will send a letter to the Consultant regarding Option #3 and direct them to continue with design. Motion made by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
- E. **Generator Set Bid Opening** – This is scheduled for October 15, 2014.
- F. **Solid Waste Service Contract and Certification of Waste Hauler and Recycling Services** – Supervisor Horne makes a motion to accept and sign the contract renewal with Eagle Disposal/Supervisor Hottenstein seconds. Motion carries.
- G. **Road Tour for 2015 Road Projects** – Supervisor Yoder and Supervisor Hottenstein will go along with Roadmaster Templin and Manager Oldham. This will be on September 26, 2014 from 2 p.m. – 5 p.m.
- H. **Williams' Property – 5240 Bossler Road Enforcement Notice** – Mr. Mark Hahn is present at the meeting to voice his concern for this property along with the other homeowners surrounding this home. Solicitor Cleary notes that a nuisance letter was sent in July. Frank Smith at 5241 Bossler Road is present as well and voiced his concern regarding the trash that is blowing over onto his property. Jeff Harvey at 19 Angela Drive is present to voice his concern regarding the trash as well. The Board moves to approve and authorize enforcement action and if no appeal is filed, then the township can go in and cut the grass, remove the trash and will clean up the property. Motion by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries. Sherry Peterman is present and voices concern that the shed will fall onto her property. If it does, she may clean it up and dispose of it.
- I. **Henderson Property** – Still in disrepair and no one is living there that we know of. There is a foreclosure action. The neighbors think that the owner may be living there or at least staying there on occasion. The Township will secure the fence and clean up the weeds around the area.
- J. **Budget Preparation and Presentations** – Manager Oldham will be sending letters to those who are part of the budget for them to consider the needs for next year.

- K. **Elizabethtown Area Regional Authority** – They are considering dissolving this and making it part of the Regional Elected Official’s Meeting.
- L. **Township Pole Building** – Quotes have been requested to add overhead doors to the storage building.
- M. **Bermuda grass is taking over the field.** - This is taking over the south soccer field. The Township is going to get additional quotes to help get rid of the Bermuda grass and overseed.
- N. **Covered device and shredding event** – This Saturday from 8am-12 pm.
- O. **Elizabethtown Area Emergency Management Team is having their meeting.**
- X. **Bills Payable (Final Unpaid List)** – Motion by Supervisor Horne to approve paying the bills/Supervisor Hottenstein seconds. Motion carries.
- XI. **Executive Session** – There was an executive session after the meeting was adjourned and no decisions were made.
- XII. **Adjourn** – Motion made by Supervisor Horne to adjourn at 8:35 p.m./Supervisor Yoder seconds. Motion carries.

Prepared by April Miller for

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J. Clair Hilsher, Secretary