

**West Donegal Township Supervisors  
Workshop  
September 23, 2013**

The workshop meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Clair Hilsher, Ralph Horne, John Yoder and Nancy Garber. Also in attendance were Zoning Officer Wayne Miller, Township Manager, Gene Oldham, and Township Roadmaster Jeff Templin.

- I. **Call to Order**
- II. **Pledge of Allegiance/ Silent Prayer/ Tape Announcement**
- III. **Roll Call of Supervisors** – all Supervisors were present.
- IV. **Approval of September 9, 2013 Meeting Minutes** – Supervisor Yoder motioned to approve the September 9, 2013 Meeting Minutes. Supervisor Hilsher seconded the motion. Motion carried.
- V. **Public Comments** – Marie Martin requested an update on the Newville Road Bridge project. Manager Oldham indicated he had received a letter from Congressman Joe Pitts which contained correspondence from Joe McHugh, Vice President of Government Affairs and Corporate Communication with Amtrak. Reference was also made to a letter from PennDOT's Bureau of Public Transportation. Discussions are continuing to coordinate the project between Amtrak and PennDOT relocating the electrical wire. Amtrak's approval is necessary to revise roles of responsibility in order for West Donegal Township to advance the project.
- VI. **Presentations**
  - A. **Cork Shunk CSG Permit Program** – Mr. Shunk presented a Power Point demonstration of the program with start-up costs of \$16,000.
  - B. **R.E. Pierson Zoning Change for Property West of High Street** – Curt Mitchell, Facility Director, presented a request for a possible zoning change to property at 197 Bossler Road. In the future an asphalt plant may be constructed as well as establishing a landscaped berm of trees to serve as a noise buffer along High Street and Donegal Drive.
  - C. **Friendship Fire Company** – Mark Hershey was present to explain their budget for 2014.
  - D. **Northwest Emergency Medical Services & Susquehanna Valley EMS** – Scott Kingsboro gave an update regarding the needs of the departments for 2014.
  - E. **Elizabethtown Area Chamber of Commerce** – Ramone Escudero was present to share more about the Chamber of Commerce.
- VII. **Action Items**
  - A. **Approve/Reject the reduction in the Letter of Credit (LOC) in the amount of \$69,675.00 with \$205,373.05 remaining in the LOC for Donegal Woods/Bishop Woods Phase 1A (see Hanover Engineering letter).** – Supervisor Horne motioned to approve the reduction in the letter of credit taking into account the review comments in Hanover Engineering's letter of September 19, 2013. Supervisor Garber seconded the motion. Motion carried.
- VIII. **Discussion Items**
  - A. **Stoney Brook Phase 1B – Bob Gruber** – No presentation.
  - B. **Agreement with ERSA for 2014 Lease** – Manager Oldham recommends the Township add \$100 to the rental lease to cover the cost of sewer and water expenses. Keith Murphy noted that the Township is not paying the sewer costs for ERSA. Manager Oldham will look into this situation and report back.
  - C. **LCATS – Replacement for Nancy Garber** – After some discussion, Supervisor Yoder volunteered to replace Supervisor Garber in 2014.

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- D. **Proposed Equipment Storage Shed** – Manager Oldham prepared a tentative drawing. He will work on a final drawing.
- E. **Ironstone Ranch LL Zoning Hearing Scheduled for September 30, 2013** – Manager Oldham noted Zoning Officer Miller will represent the Township and Board. Supervisor Horne had a few questions which were addressed by Officer Miller and Manager Oldham.
- F. **Stormwater Management Ordinance** – Manager Oldham mentioned the Township has until November 21 to enact an ordinance to implement the County plan.
- G. **Heisey Quarry Road** – Manager Oldham noted that he received an email from Jamie Rowley with Wenger Feeds regarding a section of the road that is sinking. They will look into what part of the road actually belongs to the Township before replying to this email.
- H. **Budget** – Manager Oldham distributed the most recent copy to the BOS for review.
- I. **Henderson Property** – No one is living at this residence and there is a concern due to the unsecured pool in the backyard. Manager Oldham will contact Solicitor Cleary for advice as to how the Township may proceed with the abandoned property and unsecured pool.
- IX. **Correspondence** – Manager Oldham reviewed a few items.
- X. **Executive Session** – None.
- XI. **Bills Payable (Interim Unpaid List)** -- Supervisor Yoder motioned to pay the interim bills (subject to audit). Supervisor Hilsher seconded the motion. Motion carried.
- XII. **Adjourn** -- Supervisor Yoder motioned to adjourn. Supervisor Garber seconded the motion. Motion carried. Meeting adjourned at 8:52pm.

Submitted by:

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Nancy Garber  
Secretary/Treasurer