

**West Donegal Township Supervisors
Workshop
August 26, 2013**

The workshop meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Clair Hilsher, Ralph Horne, John Yoder, and Nancy Garber. Also in attendance were Zoning Officer Wayne Miller, Township Manager Gene Oldham, Roadmaster Jeff Templin, and Police Chief Mark Mayberry.

- I. **Call to Order, Pledge of Allegiance, Tape Announcement**
- II. **Approval of August 12, 2013 Meeting Minutes and August 13, 2013 Special Meeting** – Supervisor Yoder motioned to approve the August 12, 2013 Meeting Minutes. Supervisor Horne seconded the motion. Motion carried. Supervisor Horne motioned to approve the August 13, 2013 Special Meeting Minutes. Supervisor Yoder seconded the motion. Supervisor Snyder abstained because he was not at that meeting. Supervisor Garber did not vote because she arrived after the vote. Motion carried.
- III. **Public Comments** – None.
- IV. **Action Items**
 - A. **Approve/Reject the Sewage Planning Module for CLL Properties – Resolution 09/2013. This is the one lot subdivision in East Donegal Township with replacement septic area on remaining lands.** – Supervisor Yoder motioned to approve Resolution 09/2013. Supervisor Horne seconded the motion. Motion carried.
 - B. **Approve/Reject reduction for Robert Kettering of Ketterline Builders for Bossler Road 3 -- Lot Subdivision in the amount of \$6,268.28 retaining \$9,524.33 for Lot 3. Also Approve/Reject the release of all escrow for Robert Kettering of Ketterline Builders.** – Supervisor Garber motioned to approve the reduction for Robert Kettering for Bossler Road Lot 3. Supervisor Yoder seconded the motion. Motion carried. Supervisor Horne motioned to approve the new escrows by Kenneth Homes for Lots 1 and 3 and Kenneth and Judith Ebersole for Lot 2, and releasing all escrow for Robert Kettering. Supervisor Yoder seconded the motion. Motion carried.
 - C. **Approve/Reject the LERTA Ordinance as prepared by Solicitor Cleary and authorize advertisement for September 9, 2013 approval.** – Supervisor Garber motioned to authorize advertisement of the LERTA Ordinance. Supervisor Horne seconded the motion. Motion carried.
 - D. **Approve/Reject escrow reduction of Crowe Realty LLC in the amount of \$340,616.02 retaining \$ 237,480.96 for the project.** – Supervisor Yoder motioned to approve the escrow reduction. Supervisor Horne seconded the motion. Motion carried.
- V. **Discussion Items**
 - A. **David Good Project – Completion of Project.** – Manager Oldham gave an update. Zoning Officer Miller and Manager Oldham agreed that this project is complete.
 - B. **Newville Park Funds from Sale.** – The Board agreed the money from this property will be deposited into the park fund.
 - C. **Speed Complaint 940 Maytown Road** – Chief Mayberry and Manager Oldham are aware of this complaint. Chief Mayberry will continue to monitor this area.
 - D. **Newville Road Bridge Meeting – Tuesday, August 27 at 3 pm at the Township office** – Manager Oldham will be present. Supervisor Yoder and Supervisor Horne will also attend.
 - E. **Manager Oldham interjected two concerns.** The first was with regard to the newsletter. The company who produces the newsletter is having difficulty getting businesses to advertise in it. Manager Oldham is going to look into the cost for the advertisements. Second, he noted that the Township is currently using Quickbooks for trash billing. He has talked to East Donegal Township and Joyce Boyer, billing secretary, who will assist us with changing our database to addresses rather than property owners.

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F. **Preliminary 2014 Budget for General Fund** – Manager Oldham discussed major items on the budget, including building a pole barn, heating/cooling upgrades, County emergency radio system, liquid fuels, tot-lot/park upgrade, and a permit manager computer program.

VI. **Executive Session** –No Executive Session was held.

VII. **Bills Payable (Interim Unpaid List)** - Supervisor Yoder motioned to pay interim bills. Supervisor Horne seconded the motion. Motion carried.

VIII. **Adjourn** - Supervisor Horne motioned to adjourn. Supervisor Yoder seconded the motion. Motion carried. Meeting adjourned at 8:40pm.

Submitted by:

Nancy Garber
Secretary/Treasurer