

**West Donegal Township Supervisors
Regular Meeting
August 11, 2014**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder, J. Clair Hilsher and Doug Hottenstein. Also in attendance were Township Manager Gene Oldham, Chief of NWRPD Mark Mayberry, Township Solicitor Josele Cleary, Township Roadmaster Jeff Templin and Zoning Officer Wayne Miller.

- I. **Call to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – all Supervisors were present.
- IV. **Approval of the July 14, 2014 Meeting Minutes (July workshop was cancelled).** – Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
- V. **Public Comments** – There are none.
- VI. **Reports** – Motion by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
- VII. **Presentations**
 - A. **Wenger Feed Mill on Proposed Plant Expansion in West Donegal Township.** – Todd Smeigh with D.C. Gohn Associates is present along with four Wenger Feed Mill employees. A plan is presented for the potential of using property that Wenger Feed Mills already owns for new unloading operation and storage bins. This is all preliminary but they just want to get feedback from the Board to see if they had any suggestions, concerns, changes, etc before they move forward in pursuing this project.
- VIII. **Action Items** –
 - A. **Approve/Reject the release of escrow for Dupont Pioneer, WDT 13-02, in the amount of \$69,153.70. No escrow will be held as the project is complete.** -- Motion by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries.
 - B. **Approve/Reject the release of escrow for Your Towne Buildings, 52 Bossler Road, WDT 06-01, in the amount of \$2,136.91. This is cash escrow and no escrow will be held as the project is complete.** -- Motion by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
 - C. **Approve/Reject the release of escrow for RYD Properties, LLC, 37 and 43 West Ridge Road, WDT 09-09, in the amount of \$11,173.70. This is a cash escrow and no escrow will be retained as the project is complete.** -- Motion by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
 - D. **Approve/Reject the escrow for Ironstone Homes, 4990 Bossler Road, WDT 13-16, in the amount of \$8,663.90, retaining \$3,617.99 for completion of the project.** -- Motion by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries.
 - E. **Approve/Reject Ordinance 209/2014 authorizing the Township of Mount Joy, Township of West Donegal, and the Borough of Elizabethtown to enter into an Intergovernmental Cooperation agreement for the purpose of establishing a Zone Emergency Management Agency.** -- Motion by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries.
 - F. **Approve/Reject the Intergovernmental Cooperation Agreement between West Donegal Township, Mount Joy Township, and Elizabethtown Borough to provide for the creation of the Elizabethtown/West Donegal Township/Mount Joy Township Zone Emergency Management Agency to represent the municipalities.** -- Motion by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.

- G. **Approve/Reject the request of Elizabethtown/Hershey KOA for the placement of directional signs along Township roads. See request dated July 21, 2014.** -- Motion by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries.
- H. **Approve/Reject the amending of the 2014 Budget for an increase and transfer of funds of \$100,000 from the General Fund to the Capital Reserve Fund.** -- Motion by Supervisor Yoder to approve/Supervisor Horne seconds. Motion carries.
- I. **Approve/Reject the release of escrow for Stoney Brook, Phase 1A in the amount of \$88,555.00, retaining 20,220.00. See letter from Hanover Engineering Associates, Inc. dated August 7, 2014.** -- This is to close out Phase 1A so they can start Phase 1B. Motion by Supervisor Horne to approve/Supervisor Yoder seconds. Motion carries.
- J. **Approve/Reject a time extension for Stoney Brook Phase 1B of 180 days to allow the applicant to address remaining comments concerning agreements, documentation, etc., prior to plan recording.** -- Motion by Supervisor Yoder to approve/Supervisor Hottenstein seconds. Motion carries.

IX. Discussion Items

- A. **Newville Road Bridge project update.** -- Manager Oldham gave an update and said the pole was set last week. Electric lines should be off the bridge by the end of the month. The bridge should be removed in September.
 - B. **Ironstone Ranch update.** -- Mark Shoemaker and Owner Dave Abel were present to give an update. The board is happy with the progress that has been made.
 - C. **HVAC System.** -- They are going to review this for a future meeting.
 - D. **Solid Waste Service Contract.** -- The Township agreed to extend their contract with Eagle Disposal for another year. There will be an agreement drawn up and signed so that the extension is in writing.
 - E. **Zeager Road Jake Brake Prohibition.** -- They are going to look into this and request Mount Joy Township to post North Market Street from Cassel Road toward Zeager Road.
 - F. **PEMA required courses for Supervisors.** -- Supervisor Oldham is just making the Board aware of this.
 - G. **Road Tour for 2015 Road Project.** -- Supervisor Hottenstein and Supervisor Yoder will go along with Manager Oldham and Roadmaster Templin to conduct this tour.
 - H. **Snow Contractors Agreements.** -- Manager Oldham will work on preparing the agreements.
 - I. **Rheems Fire Department.** -- The railing has been fixed so their money is being released to them.
 - J. **Request for David Shriner regarding pole barn construction.** -- He purchased a piece of property next to the Newville Church property. Supervisor Yoder makes a motion to agree to the building of the pole barn provided he gets permits and does proper storm water management. Supervisor Horne seconds. Motion carries.
 - K. Zoning Officer Miller notes that Moonstone Manor is requesting a fireworks display for October 4, 2014. Supervisor Horne makes the motion to approve a permit for this display. Supervisor Yoder seconds. Motion carries.
 - L. The specifications for the generator are ready and have been reviewed and comments have been made by Solicitor Cleary. Supervisor Yoder motions to approve the release of documents and specifications to get bids for a new generator. Supervisor Horne seconds. Motion carries.
- X. **Bills Payable (Final Unpaid List)** -- Motion by Supervisor Yoder to approve paying the bills/Supervisor Horne seconds. Motion carries.

- XI. **Executive Session** – An Executive Session was held and after that, the Supervisors returned. Supervisor Yoder makes the motion, “I authorize the Township Solicitor to file an appeal from the decision of the Zoning Hearing Board in the application of Levi Stoltzfus to enable the parties to amend the Zoning Hearing Board’s decision to correct the manner by which the Zoning Hearing Board authorized the sale of chicken barbeque.” Supervisor Horne seconds. Motion carries.
- XII. **Adjourn** – Motion made by Supervisor Horne to adjourn/Supervisor Yoder seconds. Motion carries. Meeting adjourns at 9:36pm.

Prepared by April Miller for

J. Clair Hilsher, Secretary