

**West Donegal Township Supervisors
Regular Meeting
August 12, 2013**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder, S. Clair Hilsher and Nancy Garber. Also in attendance were Township Manager Gene Oldham, Chief of NWRPD Mark Mayberry, Zoning Officer Wayne Miller, Township Roadmaster, Jeff Templin, and Township Solicitor Josele Cleary arrived at approximately 7:20 pm.

- I. **Call to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement** – Manager Oldham sang “America the Beautiful”.
- III. **Roll Call of Supervisors** – All Supervisors were present.
- IV. **Presentations**
 - A. **Presentation by Hon. David Hickernell** – A copy of a citation from the House of Representatives in celebration of West Donegal Township’s 175th Anniversary was presented to the Board of Supervisors.
 - B. **Presentation by West Donegal Township 175th Anniversary Committee and Donation** – Dr. Dwight W. Thomas, local historian and collector of early documents, donated an 1875 original map from combination Atlas Map of Lancaster County. Map will be placed in the lobby of the Municipal Building.
 - C. **Presentation by Handi* Vangelism Ministries International Regarding West Ridge Road Guest House.** – Tim Sheetz, Executive Director, describing the International ministry of the organization offering special support to persons in need with disability and mental health issues. There is interest in obtaining the West Ridge Road Guest House. A letter from Solicitor Cleary was given to Mr. Sheetz in order to direct future planning of the organization.
- V. **Public Hearing for “The West Donegal Township Subdivision and Land Development Ordinance (SALDO); To restate and Establish Subdivision and Land Development regulations within the Township of West Donegal, Lancaster County, Pennsylvania, including, but not limited to, regulations for submission of plans, information to be included on plans design standards, and reinforcement provisions.”** – Solicitor Cleary announced that this is a public hearing in accordance with the municipality’s code on a proposed SALDO update. The ordinance has been advertised and the purpose of this Hearing is for public comment. There were no comments. Supervisor Horne motioned to close the hearing. Supervisor Yoder seconded the motion. Motion carried and the Hearing was closed.
- VI. **Approval of the July 8, 2013 Board of Supervisors Meeting Minutes (July Workshop was cancelled)** – It was moved by Supervisor Yoder to approve the July 8, 2013 Board of Supervisors meeting minutes. Supervisor Horne seconded the motion. Motion carried.
- VII. **Public Comments** — Mark Hershey from the Elizabethtown Fire Department informed the Board that after publication in the newspaper regarding their presentation at the last Board of Supervisors meeting, 37 residents had smoke detectors installed in their homes. David Heisey asked about the sale of the former Newville Park property. Manager Oldham replied that the property sold at auction for \$53,500 to the parent of a nearby resident. Supervisor Snyder gave an update on the Newville Road Bridge project. He noted that Amtrak is now trying to push this bridge replacement project back until 2015. Marie Martin suggested that contact be made with the person in charge at Amtrak. Supervisor Snyder asked Representative Hickernell to follow through and present our concerns.
- VIII. **Reports** – All reports were approved as submitted. Supervisor Garber motioned to approve all reports. Supervisor Yoder seconded the motion. Motion carried.
- IX. **Actions**
 - A. **Approve/Reject the West Donegal Township Subdivision and Land Development Ordinance as revised and presented at the previous hearing Ordinance 203/201** — Supervisor Horne motioned to approve Ordinance 203/2013. Supervisor Yoder seconded the motion. Motion carried.

- B. **Approve/Reject the appointment of Dale Ressler to the Elizabethtown Area Appeals Board. Current members are Thomas R. Tripple, David T. Melhorn, Francis R. Bridge and Gerald L. Freeman.** – Supervisor Garber motioned to appoint Dale Ressler to the Elizabethtown Area Appeals Board. Supervisor Hilsher seconded the motion. Motion carried.
- C. **Approve/Reject the request to exonerate all back taxes for the Trevino property in Rheems so there is no balance that the Tax Bureau must attempt to collect. The property was designated tax exempt by the Board on November 7, 2012–** Supervisor Yoder motioned to approve the exoneration of the back taxes. Supervisor Horne seconded the motion. Motion carried.
- D. **Approve 2014 Minimum Municipal Obligation (MMO) of Non-Uniform Pension budget -** Supervisor Horne motioned to approve the Non-Uniform Pension budget. Supervisor Yoder seconded the motion. Motion carried.

X. Discussion Items

- A. **Conewago Industrial Park has requested a LERTA designation of certain property along Zeager Road. Parcels requested are 160-60053, 67792, 43272, and 77248** – Conewago Industrial Park has requested a Local Economic Revitalization Tax Assistance Act (LERTA) designation of property along Zeager Road. The parcels requested are 160-60053, 67792, 43272, and 77248. Manager Oldham and Solicitor Cleary explained that LERTA is a tax abatement designated area defined by the Township as well as the establishment of procedure. Development of the designated parcels in the future would allow tax abatement for the developer. The Board of Supervisors directed Solicitor Cleary to prepare an ordinance for the properties requested for a 5-year designation and the tax deferment for a 10-year period.
- B. **Pension Plan Audit 2010, 2011, and 2012** – Manager Oldham stated that the audit was completed with no findings.
- C. **Budget Preparation August Workshop** — Manager Oldham handed out a folder to each Supervisor.
- D. **Fall Shredding and Covered Device Event, September 14, 2013** – This event is scheduled as planned and staff is awaiting DEP permit confirmation for the covered devices.
- E. **Supervisor Yoder interjected that the new website should be up and running in about 6 weeks.**

XI. **Correspondence** – No items for discussion.

XII. **Executive Session** – No Executive Session was held.

XIII. **Bills Payable** – Supervisor Garber motioned to pay the bills. Supervisor Yoder seconded the motion. Motion carried.

XIV. **Adjourn** – Supervisor Horne motioned to adjourn the meeting. Supervisor Yoder seconded the motion. Motion carried. The meeting was adjourned at 7:55pm.

Submitted by:

Nancy Garber
Secretary/Treasurer