

**West Donegal Township Supervisors
Regular Meeting
July 8, 2013**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder and Nancy Garber. Also in attendance were Township Manager Gene Oldham, Chief of NWRPD Mark Mayberry, Zoning Officer Wayne Miller, and Township Roadmaster, Jeff Templin.

- I. **Call to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – All Supervisors were present, except J. Clair Hilsher.
- IV. **Approval of the June 10, 2013 Board of Supervisors Meeting Minutes** – It was moved by Supervisor Horne to approve the June 10, 2013 Board of Supervisors meeting minutes. Supervisor Yoder seconded the motion. Motion carried.
- V. **Public Comments** - Bill Lloyd, 580 Miller Road, presented a concern with water collection at the driveway. Roadmaster Templin and Township Manager Oldham will check into this concern.

Supervisor Garber noted that Supervisor Hilsher is doing well but not able to come to the meeting.
- VI. **Reports** – All reports approved as submitted. Supervisor Yoder motioned to approve all reports. Supervisor Horne seconded the motion. Motion carried.
- VII. **Presentations**
 - A. **Lancaster County Preservation Trust** – Joe Patterson and Shirley O’Leary made a presentation about preserving structures that may have historical value in the community.
 - B. **Elizabethtown Fire Department** – Marc Hershey gave a report of the services provided to our community. Tom Wagner of Elizabethtown Fire Department was also present.
 - C. **Mark Diffenderfer, Auctioneer** – Mark Diffenderfer informed the Board of his recommendation in listing the former Newville Park property for auction. The advertising will include a minimum bid of \$2,000. The Board asked no further questions.
- VIII. **Actions**
 - A. **Approve/Reject Ordinance 201/2013 - Rural Heritage Meeting Center to Amend the Zoning Ordinance** — Supervisor Horne made the motion to approve Ordinance 201/2013 amending the Zoning Ordinance. Supervisor Yoder seconded the motion. Motion carried.
 - B. **Approve/Reject Ordinance 202/2013 regarding parking in cul-de-sacs during snow emergency or snow removal conditions** – Township Manager Oldham noted the ordinance has been reviewed and advertised. Supervisor Yoder made the motion to approve Ordinance 202/2013. Supervisor Horne seconded the motion. Motion carried.
 - C. **Approve/Reject Waiver of Major Land Development Plan for Conoy Brethren in Christ Church to allow the submission of a Minor Earth Disturbance Plan** – Todd Smeigh, representing Conoy Brethren in Christ, was present to explain that they are taking the old onsite parsonage and converting it into office space and a youth room. They have to put a handicapped parking space and ramp in the front of the building. A waiver of submission of a Major Earth Disturbance Plan was requested which will allow the project to proceed as a Minor Earth Disturbance Plan. Supervisor Yoder made a motion to approve the waiver for a major earth disturbance. Supervisor Horne seconded the motion. Motion carried.
 - D. **Approve/Reject Waiver of Deferral of Plan Review to East Donegal Township for CLL Properties** - Diehm & Sons presented their plan. Supervisor Garber motioned to approve the waiver contingent on the letter

from Solicitor Cleary, dated May 31, 2013, and the letter from Township Manager Oldham to Zoning Officer Miller, dated June 3, 2013, and all fees must be paid. Supervisor Horne seconded the motion. Motion carried.

E. **Donegal Woods Phase 1B Plan** – Jim Boyer with David Miller Associates presented the following:

1. **Approve/Reject the following waivers:**

- a. **§200.21.A – Drafting Standards**
- b. **§200.35.T(4) – Driveway Width Lot 16**
- c. **§190.23.1 – Minimum Pipe Cover**

Supervisor Yoder motioned to approve the above waivers. Supervisor Horne seconded the motion. Motion carried.

2. **Approve/Reject the Final Subdivision Plan Phase 1B** – Supervisor Yoder motioned to approve the Final Subdivision Plan contingent upon Township Manager Oldham's letter to Zoning Officer Miller, dated June 10, 2013, and Solicitor Cleary's letter, dated April 23, 2013. Supervisor Horne seconded the motion. Motion carried.

3. **Approve/Reject the escrow amount of \$429,184.92 subject to the Letter of Credit submission to the Township** – Supervisor Garber motioned to approve this request. Supervisor Horne seconded the motion. Motion carried.

4. **Approve/Reject the signature of the Stormwater Management Agreement and Declaration of Easement and other documents as required.** – Supervisor Yoder motioned to approve the Stormwater Management Agreement, Declaration of Easement and all other documents subject to review by Solicitor Cleary and Township Manager Oldham. Supervisor Horne seconded the motion. Motion carried.

F. **Summit of Stonemill:** Jim Gible presented the following requests:

1. **Approve/Reject the following waivers**

- a. **§200.35.K – Elimination of the 4-foot planting island on Fieldcrest Drive and Cobble Lane.**
- b. **§200.42.D – To eliminate planting of landscaping beyond street trees. Landscaping in islands will also be reduced.**

Supervisor Horne motioned to approve these waivers. Supervisor Garber seconded the motion. Motion carried.

2. **Approve/Reject a reduction in the Letter of Credit in the amount of \$99,055.00 with \$244,410.75 remaining in the Letter of Credit** – Supervisor Yoder motioned to approve the reduction in the Letter of Credit. Supervisor Horne seconded the motion. Motion carried.

G. **Approve/Reject the Website Development Proposal from Virtual October** – Township Manager Oldham noted that the end of the year the Township will no longer have a website because they are part of the County's website plan and they will no longer be supporting it. The Township discussed a plan with Virtual October to set up a new Township website. Township staff will be responsible for making updates and changes. Supervisor Yoder noted that he reviewed the packages and options and recommends Virtual October's proposal. The Township had budgeted \$1,838. The actual cost will be \$2,450. Supervisor Yoder motioned to purchase the Gold Package and then the Basic Service Package. Supervisor Horne seconded the motion. Motion carried.

H. **Supervisor Garber interjected that the auditor recommended that they establish a policy for procurement of services for their Pension Fund. Solicitor Cleary drafted Resolution 8/2013.** – Supervisor Garber motioned to approve Resolution No. 8/2013. Supervisor Yoder seconded the motion. Motion carried.

IX. **Discussion Items**

- A. **Robert Shenk, 115 Greider Avenue, Rheems.** Township Manager Oldham presented current pictures of the property. To date, Mr. Shenk has not completed repairs or changes the Township had requested. Supervisor Yoder motioned to proceed with enforcement action for this property. Supervisor Horne seconded the motion. Motion carried.
- B. **175th Anniversary Celebration August 12th.** – Township Manager Oldham noted that Tuesday, August 6th is National Night Out. The anniversary celebration will be August 12th at 6:30 p.m. prior to the Board of Supervisor's meeting at 7 p.m.
- C. **2013 Spring Clean-up Cost \$955.70 and Fall Shredding & Covered Device Event – September 14, 2013 -** Roadmaster Templin reported the event went well and noted that the event coming up on September 14th will include disposal of covered devices such as computers and TVs.
- D. **Scour Plan of Action for Amosite Road Bridge**– Township Manager Oldham outlined the plan and noted that it is only needed should a flood occur.
- E. **Zoning Ordinance Amendments for Agricultural Zone and Other Minor Revisions** – Zoning Officer Miller noted the Zoning Ordinance is approximately 10 years old and some changes are needed. He also noted that if the Board has any changes to ordinance to let the Planning Commission know and they will work on revisions.
- X. **Correspondence** – Township Manager Oldham noted the Township sent out letters to residents who have not hooked up to water. Thereafter, it will be EAWA's responsibility to follow up with those who have not completed the connection.
- XI. **Executive Session** – An Executive session was held. No decisions were made.
- XII. **Bills Payable** – Supervisor Horne motioned to pay the bills. Supervisor Yoder seconded the motion. Motion carried.
- XIII. **Adjourn** – Supervisor Garber moved to adjourn the meeting at 8:30 p.m. Supervisor Horne seconded the motion. Motion carried.

Submitted by Nancy Z. Garber
Secretary/Treasurer