

**West Donegal Township Supervisors
Regular Meeting
February 11, 2013**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Clair Hilsher, Ralph Horne, John Yoder and Nancy Garber arrived at 7:02pm. Also in attendance were Township Manager, Gene Oldham, Chief of NRLCPC, Mark Mayberry, and Roadmaster Jeff Templin.

- I. **Call to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – all supervisors were present at the time of roll call, except for Nancy Garber. She arrived at 7:02pm.
- IV. **Approval of the January 28, 2013 Workshop Meeting Minutes** – No changes were made. It was moved by Yoder to approve the January 28, 2013 workshop meeting minutes. Horne seconds the motion. Motion carries.
- V. **Public Comments**--Mark Shoemaker from 1 Hollinger Lane passed out a letter from his attorney just requesting that he be put on the agenda for next month's meeting. Melissa Hartman from 19 Esbenshade Drive is asking if they are finished with the stormwater problem on the easement on their property. Oldham noted that they were trying to help them and it's a private property. The Township did work on this and did their best to help but Oldham and Templin will go look at this again and also talk to the Solicitor regarding this issue.
- VI. **Reports** – all reports are approved as submitted. Yoder makes the motion to approve all reports. Horne seconds the motion. Motion carries.
- VII. **Actions**
 - A. **Approve/Reject Candace Abel Major Earth Disturbance Plan.** – David Christian with David Christian and Associates presented a plan for this property. He notes that this is a 53 acre parcel. He went over the plan and explained the changes that have been made already to the watershed on the property. They did not get the proper permitting to make these changes, now they are getting the proper permits. Yoder makes the motion to approve waivers for the Landis Road site as listed in Hanover's letter dated February 6, 2013 approving all waivers 1-6. Garber seconds the motion. Motion carries. Yoder makes a motion to conditionally approve the stormwater management plan contingent on the compliance with the comments in Hanover's letter dated February 6, 2013 and contingent on any comments that are made by the Solicitor, Josele Cleary. Hilsher seconds the motion. Motion carries.
 - B. **Approve/Reject the release of the escrow for Unique Aluminum Fence in the amount of \$27,703.70.** – Oldham briefly reviewed this. Horne makes the motion to approve this. Yoder seconds the motion. Motion carries.
 - C. **Approve/Reject the Ordinance No. 200/2013 an Ordinance to amend Chapter 31, Pensions, of the Code of Ordinance to revise regulations governing the non-uniformed Employee Pension Plan.** – Horne makes the motion to approve this ordinance. Yoder seconds the motion. Motion carries.
 - D. **Approve/Reject the Fulton Bank Resolution of Unincorporated Association to add Eugene Oldham as signer.** – Oldham notes that this is their resolution not the township's resolution. It just needs everyone's signature. Horne moves to approve this Fulton Bank Resolution. Yoder seconds the motion. Motion carries.
 - E. **Approve/Reject the Letter of Understanding with the Rheems Athletic Association.** – Oldham notes that they have signed the letter. Yoder moves to accept this Letter of Understanding from the Rheems Athletic Association. Horne seconds the motion. Motion carries.
 - F. **Signature of Newville Road Bridge Agreement.** – Oldham notes that this is the bridge agreement that Rettew sent in for Kinsley Construction which requires their signature to accept Kinsley's Bid.

VIII. Discussion Items

- A. **Discussion of the Lancaster County Hazard Mitigation Plan.** – Oldham notes that he is just needing help answering the one question regarding the township’s degree of capability.
- B. **Discussion of Enforcement Action of Robert Shenk’s property at 115 Greider Avenue, Rheems.** –Chief Mayberry was able to help Oldham track down Mr. Shenk. Oldham noted that he talked to Mr. Shenk and when Wayne Miller gets back in the office, they will work on this.
- C. Before beginning Garber notes that she is recusing herself from this discussion. **Discussion of Personnel Policy.** -- After going over the following items, the board decided to table this item until next month.
1. Overtime compensation;
 2. Sick leave/on call; and
 3. Organizational chart.
- D. **Discussion of Fee Schedule changes for 2013.** -- Oldham notes that mainly this is regarding Miller and Oldham’s fees for 2013. Nancy abstains from this vote. Yoder makes a motion to approve this fee schedule. Hilsher seconds the motion. Motion carries.
- E. **Discussion of Spring Clean-up.** -- After some discussion, they decided to make the hours shorter for this. It will be from 7am until 12pm.
- F. **Articles for Spring Newsletter due by February 22nd.**
- G. **Basketball Hoop and No Parking on Cul-de-sacs.** – Oldham noted they are still working on this.
- H. **Maps for Smaller Conference Room.** – Horne requests that they put up framed maps of the township water and sewer in the smaller conference room in order for it to be helpful to people bringing plans in for review.
- I. **Large Conference Room Improvements.** –They are going to be painting the conference room and putting down new carpet tiles. The total for the carpet tiles is \$2,173.97 from Bombergers. This needs to be included in with the Bills Payable.
- IX. **Correspondence** – there was none to go over.
- X. **Executive Session** – there was none.
- XI. **Bills Payable** – Horne makes a motion to pay the bills. Yoder seconds the motion. Motion carries.
- XII. **Adjourn** – Horne moves to adjourn the meeting. Yoder seconds the motion. Motion carries. Meeting adjourns at 8:10pm.

Prepared by April Miller

Submitted by Nancy Z. Garber