

**West Donegal Township Supervisors
Workshop
January 28, 2013**

The workshop meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Clair Hilsher, Ralph Horne, John Yoder and Nancy Garber. Also in attendance were Zoning Officer Wayne Miller, Interim Township Manager, Gene Oldham, Roadmaster Jeff Templin, and Township Solicitor Josele Cleary.

- I. **Call to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – all supervisors were present.
- IV. **Approval of January 7, 2013 Reorganizational and Regular Meeting Minutes** – a few changes were submitted and noted, such as adding back in letter “H” on the outline, Resolution No. was added and there was a duplicate heading. Those changes were made and the minutes were resubmitted. It was moved by Horne to approve the January 7, 2013 reorganizational and regular meeting minutes. Yoder seconds. Motion carries.
- V. **Public Comments** – there were none.
- VI. **Action/Discussion Items**
 - A. **Approve/Reject Ordinance No. 200/2013 an Ordinance to amend Chapter 31, Pensions, of the Code of Ordinance to revise regulations governing the non-uniformed Employee Pension Plan.** – After some discussion, Yoder makes the motion to go ahead with advertising Ordinance No. 200/2013. Horne seconds the motion. Motion carries.
 - B. **Approve/Reject window repair quote.** – Miller explained that there are windows that need repaired. Yoder makes the motion to accept the proposal to repair the windows for \$1,064.62 with some negotiation on the mileage rate. Horne seconds the motion. Motion carries.
 - C. **Approve/Reject Hanover’s Retainer for 2013.** – Snyder notes that Hanover sent them the cost for the retainer for the last 3 years. Horne makes a motion to reject this retainer for 2013. Garber seconds the motion. Motion carries.
 - D. **Approve/Reject the Intermunicipal Agreement with East Donegal Township.** – Oldham spoke with East Donegal Township and Jeff Butler said that someone from East Donegal Township is willing to come over for 4 hours at no cost to the township to help with the Quickbooks program but at this point, they are not interested in the agreement. Horne moves to table this agreement. Yoder seconds the motion. Motion carries to table this agreement.
 - E. **Approve/Reject the agreement with newly formed Lancaster SPCA.** – This is in place of the Playful Pups agreement from last year. Playful Pups will no longer handle taking in stray dogs. Yoder moves to accept this agreement. Horne seconds the motion. Motion carries.
 - F. **Approve/Reject an agreement with Mary Coble.** – Snyder notes that this is not an agreement stating that they will use her services this is just in case they do use or need her services. Horne makes a motion to accept this agreement. Yoder seconds the motion. Motion carries.
 - G. **Approve/Reject an electric provider.** – Oldham went over this. Yoder makes a motion to switch electrical providers to UGIES for 24 months at the rate of .06416 cents. Horne seconds the motion. Motion carries.

H. **Appoint the following officials.**

1. Elizabethtown Area Regional Authority – 5-year term – Garber nominates Ralph Horne. Yoder seconds the nomination. All supervisors vote in favor of Horne.
2. Alternate Zoning Hearing Board Member – 3-year term – Miller explained there is someone interested in this position but would like to see a meeting before making his decision. This has been tabled until the gentleman can go and sit in on a meeting.
3. Assistant Zoning Officer – Garber nominates Gene Oldham. Horne seconds the nomination. All supervisors vote in favor of Oldham.

I. **Approve/Reject the purchase of a chipper.** – Templin and Oldham note that they can get a good deal on a better, safer chipper. Yoder makes the motion to proceed with purchasing the 1890XP Wood Chipper for \$55,209. Horne seconds the motion. Motion carries.

J. **Discuss Planning Commission open member position.** – Miller notes that there is a gentleman interested in this position but he would also like to sit in on a meeting before committing to this position. This item has been tabled until a future time.

K. **Discuss information on Blue Jay Circle.** – Oldham presented the information that indicates the owner's basketball hoop is in the right-of-way. As for the no parking in a cul-de-sac, they will look into that as well. They will prepare information to present to the owner at the next meeting.

L. **Discuss the 2013 Road Projects & Material Bids.** – Oldham presents the information and notes that this was tabled from last year until the Colebrook Rd Project was completed. He is recommending they do not put this off any longer. Horne makes the motion to proceed with putting these projects and purchase of materials out to bid. Yoder seconds the motion. Motion carries.

M. **Discuss the fence quotes.** – This item was discussed and voted on at the last meeting.

VII. **Bills Payable** – Horne makes a motion to pay the interim bills. Garber seconds the motion. Motion carries.

A. Templin interjects and requests if he can purchase pallet racking for the shop and also 2 pairs of jeans for 3 different workers. The board agrees to both.

VIII. **Executive Session** – this was held and after the session was held, the meeting was reconvened. Horne made the motion to approve retaining Gene Oldham as Township Manager and Township Engineer at the annual salary of \$85,000 and a bonus of \$5,000 if Mr. Oldham obtains savings of engineering fees of at least \$25,000 and further authorize execution of an agreement in the form prepared by the Township Solicitor with the salary and bonuses added. Yoder seconds the motion. Motion carries.

IX. **Adjournment** – Horne moves to adjourn the meeting. Hilsher seconds the motion. Motion carries. Meeting adjourns at 8:30pm.

Respectfully submitted by April Miller

*for Nancy Z. Garber
Secy/Treas*