

West Donegal Township

Board of Supervisors

Regular Meeting

January 6, 2014

Immediately following the Reorganizational Meeting, at 7:20 pm at the Township Municipal Building, Chairman Snyder called the regular meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder, Clair Hilsher, and Doug Hottenstein. Also in attendance were Wayne Miller, Zoning Officer; Gene Oldham, Township Manager, and Mark Mayberry, Chief of Northwest Regional Police.

- I. Call Meeting to Order
- II. Pledge of Allegiance, Silent Prayer, Tape Announcement
- III. Roll Call of Supervisors – All Supervisors were present.
- IV. Approval of the December 23 Workshop Meeting Minutes – On a motion by Supervisor Yoder/Supervisor Horne, the meeting minutes were approved. Motion carried.

V. Public Comments

Marie Martin, 996 W. Ridge Road, asked for an update on the Newville Road Bridge project.

Tina Hilsher and Dave Heisey questioned why the winter edition of the newsletter was not being printed. Tom Dabbs also requested that the newsletter be a hard copy. Suggestions were given on ways to pay for the printing and mailing of the newsletter.

Victoria and Craig Smith, 801 W. Ridge Road, wanted to know the regulations for damages to mailboxes during snow plowing. Keith Murphy wanted to know the speed limit of the plows when snow plowing.

- VI. Reports – On a Supervisor Horne/Supervisor Yoder motion all reports were approved. Motion carried.

VII. Actions

- A. Approve/Reject Hanover Engineering Associates, Inc.'s 2014 Professional Fee Schedule for Township alternate engineering services. On a Supervisor Yoder/Supervisor Horne motion, the 2014 Professional Fee Schedule was approved. Motion carried.

- B. Approve/Reject the Internal Revenue Service's standard business mileage rate of 56 cents per mile effective January 1, 2014. On a Supervisor Yoder/Supervisor Horne motion, the IRS mileage rate was approved. Motion carried.
- C. Approve/Reject the Township Manager's agreement for 2014. On a Supervisor Horne/Supervisor Yoder motion, the Township Manager's Agreement for 2014 was approved. Motion carried.
- D. Approve/Reject the Cost Estimate for the Major Land Disturbance Activity for Project MARC Early Start for grading and Erosion and Sedimentation Controls in the amount of \$608,952.89 for escrow. On a Supervisor Horne/Supervisor Yoder motion, the escrow was approved. Motion carried.
- E. Approve/Reject the modifications/waivers requested for Project MARC, recommended by approval of the Planning Commission as follows: (See Hanover Engineering Associates, Inc.'s letter dated December 11, 2013). Brian Cooley of D.C. Gohn Associates, Inc. was present to explain the modifications/waivers for Project MARC.

Subdivision and Land Development Ordinance

1. § 200-20.A(3) – Survey datum.
2. § 200-35.J – Minimum curve radius for streets shall be 250 feet (for Access Drive A only).
3. § 200.35.S(8) – No part of any structure shall be located within 30 feet from the cartway edge of an access drive (for Access Drive B only).
4. § 200.36.C(2) – All vertical curb reveals shall be eight (8) inches in height (internal areas of parking areas only).

Storm Water Management & Earth Disturbance Ordinance

1. § 190-20.M(1) – The 2, 5, and 10-year post-development peak flows must be less than or equal to 50% of the corresponding calculated 2, 5, and 10-year pre-development peak flows.
2. § 190-22.E(1) – Maximum water depth in the detention basin shall not exceed six (6) feet in height.
3. § 190-23.F – Depth of flow through intersections not to exceed 1.50 inches.
4. § 190-23.1 – Minimum one (1) foot cover over conveyance facilities from finished subgrade to the crown of the pipe in paved areas.

5. § 190-25.D(2) – All impervious areas on the site shall drain toward the BMP facilities.
6. § 190.25.D(4) – Mixing of off-site and on-site runoff.

Street and Sidewalk Ordinance

1. § 195-6.F – No utility facility which breeches the surface shall be installed within the paved cartway of a street.

Additional modifications/waivers also approved by the Planning Commission as follows: (See Hanover Engineering Associates, Inc.'s letter dated December 12, 2013.)

1. § 200-21.A – Plan scale.
2. § 190-12.B(4) – Significant features within 500 feet of the project site.

On a Supervisor Yoder/Supervisor Horne motion, the following actions were taken:

We move that the Board of Supervisors grant waivers from the requirements of Subdivision and Land Development Ordinance Sections 200-20.A(3) concerning survey datum; 200-21.A concerning plan scale; 200-35.J concerning minimum curve radius for streets; 200-35.S(8) concerning setback from access drives; and 200-36.C(2) concerning vertical curb reveals as described in the letters from Hanover Engineering Associates, Inc., dated December 11, 2013, and December 12, 2013, relating to the Final Subdivision and Land Development and Lot Add-On Plan for Conewago Industrial Park Project MARC. Motion carried.

We move to grant a modification of the requirements of Storm Water Management Ordinance Section 190-20.M(1) concerning reduction of post development peak flow to allow a modification of 13 percent of the standard as described in the letter from Hanover Engineering Associates, Inc., dated December 11, 2013, relating to the Final Subdivision and Land Development and Lot Add-on Plan for Conewago Industrial Park Project MARC. Motion carried.

We move to grant waivers and modifications from Storm Water Management Ordinance Sections 190-12.B(4) concerning features to be shown on plans; 190-23.F concerning depth of flow through intersections; 190-23.I concerning minimum cover over conveyance facilities 190-25.D(2) concerning drainage towards BMP facilities; and 190-25.D(4) as described in the letters from Hanover Engineering Associates, Inc., dated December 11, 2013, and December 12, 2013, relating to the Final Subdivision and Land Development and Lot Add-On Plan for Conewago Industrial Park Project MARC subject to the recommended conditions in said letters. Motion carried.

We move to grant a waiver from the requirements of Section 195-6.F of the Township Street and Sidewalk Ordinance as described in the letter from Hanover Engineering Associates, Inc., dated December 11, 2013, relating to the Final Subdivision and Land Development and Lot Add-On Plan for Conewago Industrial Project MARC. Motion carried.

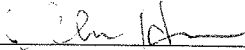
- F. Approve/Reject the contract with Lancaster County SPCA (note option of a one- or two-year contract). Manager Oldham explained and subsequently recommended the two-year contract. On a Supervisor Yoder/Supervisor Horne motion, a two-year contract was approved including contract signature by Manager Gene Oldham. Motion carries.
- G. Approve/Reject the 2014 agreement with Mary E. Coble for Quickbooks Pro services in the hourly amount of \$50.00 and travel mileage of \$0.056 per mile. On a Supervisor Yoder/Supervisor Horne motion, the 2014 agreement with Mary E. Coble was approved including agreement signature by Manager Gene Oldham. Motion carried.
- H. Approve/Reject Resolution 05/2014 providing for a Deferred Compensation Plan for employees of West Donegal Township. This tax exempt plan will be administered through PSATS with yearly fees paid by the Board of Supervisors. Manager Oldham explained the program. On a Supervisor Horne/Supervisor Yoder motion, Resolution 05/2014 was approved. Motion carried.
- I. Approve/Reject an agreement between H&M Construction Co., Inc. and the Township regarding building permit fees for Project MARC. On a Supervisor Horne/Supervisor Yoder motion, the agreement was approved. Motion carried.

VIII. Discussion Items

- 1. PSATS Conference – John Yoder, Ralph Horne, Gene Oldham, Jeff Templin, and Wayne Miller were approved to attend the conference.
- 2. Newville Road Bridge – Amtrak and PennDOT have requested a revised cost estimate as the Change Order appeared high. Kinsley is working on a revised cost estimate.
- 3. Loader Repairs – Manager Oldham explained the repairs regarding the loader. The supplier cannot find a correct coupler that holds the bucket. A used bucket was found for \$10,500. The loader will have a complete review and information on repairs. Supervisor Hottenstein will review this information.
- 4. Supervisor Horne suggested comparing costs for an emergency backup generator for the entire municipal building versus what is in place now.

- IX. Executive Session – None.
- X. Bills Payable (Final Unpaid List) – On a Supervisor Horne/Supervisor Hilsher motion, the bills were approved (subject to audit). Motion carried.
- XI. Adjourn – On a Supervisor Horne/Supervisor Yoder motion, the regular meeting was adjourned at 8:20 p.m. Motion carried.

Submitted by:



J. Clair Hilsher, Secretary

