

**West Donegal Township Supervisors
Board of Supervisors Meeting
March 13, 2016**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Philip Dunn, John Yoder, J. Clair Hilsher, and Doug Hottenstein. Also in attendance were Zoning Officer Wayne Miller, Township Manager, Gene Oldham, Township Roadmaster, Todd Garber, and Chief of NRLCPC, Mark Mayberry.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – all Supervisors were present.
- IV. **Approval of the February 8 Regular Meeting Minutes (February Workshop was cancelled) --** Motion by Supervisor Yoder/Supervisor Dunn to approve. Motion carries.
- V. **Public Comments** – 1. Rebecca Sollenberger from Senator Aument’s office was present and just wanted to remind the Board that Senator Aument is available if they have any questions or would like to talk to him about anything. 2. Jeremy Franks of 291 Hilltop View Way, Elizabethtown, has trailers that the Township has requested be moved to the side or back yards. He disagrees with this ordinance. Zoning Officer Miller offered suggested locations where Mr. Franks can move his trailers on the property. He also wanted to request a bus stop sign be added at the top of the hill of Rutts Road and where Hilsher Lane meets Rutts Road. The Roadmaster will take care of this for the safety of the children boarding the bus. 3. Donnie Kreider wants to know if the Board heard from the neighbors of the Township building regarding property for sale. The Board has heard nothing yet.
- VI. **Reports** – Motion by Supervisor Yoder/Supervisor Dunn to approve. Motion carries.
- VII. **Presentations**
 - A. Financial Statement 2015 by Phil Rudy - Mr. Rudy was present and gave an overview of the audit. He said that last year was a break-even year. Nothing of concern came up during the audit. He did note some adjustments and things for management to pay attention to for 2016. Supervisor Yoder made a motion to approve the audit report by Mr. Rudy for the year 2015. Supervisor Hottenstein to approve. Motion carries.
 - B. Masonic Village 68-Unit Cottage project by Rettew Associates, Inc. – Eric Brinser with Rettew Associates is present to review this plan.
- VIII. **Actions**
 - A. Approve/Reject the following for the Masonic Village Grand Lodge Hall Parking Lots and Comfort Station project – Cathy Lee with Rettew Associates, Inc. presented the plan.
 1. Waiver of Section 190-37.C(2)(a)(1) – Maximum depth from surface for infiltration area – Motion by Supervisor Yoder/Supervisor Dunn to approve. Motion carries.
 2. On a motion by Supervisor Yoder/Supervisor Hottenstein the following items were approved: 1) Major Stormwater Management & Land Disturbance Plan shall be subject to the Engineer’s letter of February 23, 2016 and Solicitor’s letter of February 16, 2016; 2) the signing of the plan when all conditions have been met; 3) the signing of the Stormwater Management Agreement and Declaration of Easement when complete; and 4) the establishment of Financial Security in the amount of \$150,270.50. Motion carries.
 - B. Approve/Reject the following regarding the Masonic Village Woodshop project – Before presentation by Cathy Lee of Rettew Associates, Inc. and further discussion of this project, Supervisor Yoder recuses himself from this discussion because his employer is the architect on this project.
 1. Supervisor Hottenstein makes a motion to approve waivers a through f. Supervisor Dunn to approve. Motion carries.
 - a. Section 200-35.I – Vertical Street Alignment Maximum Slope of 8%. The proposed slope is 11.25%.

- b. Section 200-35.J – 250-Foot Centerline Street Radii. The request is for 130 feet.
 - c. Section 200-35.K – Local Street Dimensional Standards to allow 24-foot cartway with no shoulders.
 - d. Section 200-36.C(1) – Curb Requirement.
 - e. Section 200-35.I – Vertical Alignments to allow reduced length of curves.
 - f. Section 190.31.O & P – Post-Construction BMP’s to be protected from sedimentation and compaction.
2. The following items were approved on a Supervisor Hottenstein/Supervisor Dunn motion: 1) Minor Land Development for Woodshop shall be subject to the Engineer’s letters, dated February 16, 2016 and February 23, 2016, and Solicitor’s letter, dated November 18, 2015 2) signing of the plan when all conditions have been met; 3) signing of the Stormwater Management Agreement and Declaration of Easement; 4) posting of Financial Security in the amount of \$254,580.10; and 5) Township Manager may issue the Earth Disturbance Permit for an early start at his convenience. Motion carries.
- C. Approve/Reject a reduction in cash escrow for Exeter 1499 Zeager Road in the amount of \$358,378.00 retaining \$1,171,864.33 for future construction of the project - Supervisor Yoder/Supervisor Hottenstein to approve. Motion carries.
- D. Approve the advertisement of an Ordinance to Amend the Code of Ordinances of the Township of West Donegal, Chapter 240, Zoning, to revise the Floodplain Regulations - Supervisor Yoder/Supervisor Dunn to approve. Motion carries.
- E. Approve/Reject the approval of an Ordinance to Amend the Code of Ordinances of the Township of West Donegal, Chapter 240, Zoning, to revise the Floodplain Regulations. This will be Ordinance 223/2016 – Supervisor Yoder/Supervisor Dunn to approve. Motion carries.
- F. Approve/Reject the request from Timber Villa for a final extension of time until August 21, 2018 for the Preliminary/Final Land Development Plan for the New Assistant/Independent Living Facility at Timber Villa -- Supervisor Yoder/Supervisor Hottenstein to approve. Motion carries.
- G. Approve/Reject the preparation of revisions to the Code of Ordinances to include the traffic lights at Giant and Zeager Road. Also include the new stop sign on Distribution Drive and Conewago Road. Dedication documents are currently being prepared for the Project MARC construction and Zeager Road traffic signal – Supervisor Yoder/Supervisor Dunn to approve. Motion carries.
- H. Approve/Reject the issuance of necessary letters and documents to condemn the property and require removal of the building at 6060 White Pine Drive – A letter will be sent to the owner and applicable parties. Supervisor Yoder/Supervisor Dunn to approve. Motion carries.
- I. Zoning -
- 1. Sidewalks and snow removal – 3 people were sent fines. 2 of them paid the fines. 1 is pleading not guilty and they are going to court to resolve this issue and has requested a hearing with the District Justice.
 - 2. Quick ticket procedure – This is a quicker procedure that some municipalities are using to get results with fines and violations. The Township is looking into this procedure.
 - 3. Uniform Construction Code permits – These permits were for two pools that were completed and have not received UCC approval. Zoning Officer Miller is working with the property owners and the CCIS inspector.
- J. Authorize road materials bid and Landis Road Bridge/Project. -- Supervisor Yoder makes a motion for these/Supervisor Dunn to approve. Motion carries.
- K. Supervisor Snyder makes a Proclamation for DeMolay. – The proclamation states that DeMolay Month will be March. Supervisor Yoder/Supervisor Dunn to approve. Motion carries.

IX. **Discussion Items**

- A. Newville Road Bridge – A few miscellaneous things remain and when completed this project will be finished.
- B. Rutts Road estimated cost - The Engineer's estimate is \$36,370.13.
- C. Hess Road culvert – Waiting on right-of-way agreements.
- D. Accident at Township Building – A gentleman slipped and fell off a curb after the Zoning Hearing Board meeting. The Supervisors agreed to add more lighting outside of the building and to paint the curb yellow.
- E. Landis Road – Pipe Crossing – There was a discussion of the replacement of pipes by the Road Crew prior to the reconstruction.
- F. Frey's Road Jake Brakes – A suggestion was made by Supervisor Hottenstein to talk to Keystone Custom Homes and ask their construction workers to stop using their Jake brakes in this area. Once construction has been completed this issue should be resolved.
- G. Stormwater basin at 250 - 262 Poplar Lane – This basin is not in good condition. The pipe is covered with rock and debris. It needs repaired. The Board agrees to send letters to the homeowners regarding this basin and the required repairs.
- H. Lancaster County Association of Township Supervisors' Meeting of March 29 @ 5:30 p.m.
- I. There will be a Star Barn Groundbreaking on Friday, March 18th.
- J. Ironstone Ranch will be here at the BOS Meeting in April.
- K. PennDOT will be resurfacing Maytown Road in 2017.

X. **Executive Session** – This was held after the meeting and no decisions were made.

XI. **Bills Payable (Final Unpaid List)** -- Motion by Supervisor Yoder/Supervisor Dunn to approve. Motion carries.

XII. **Adjourn** -- Motion by Supervisor Dunn/Supervisor Hottenstein to approve. Motion carries. Meeting adjourns at 8:35 p.m.

Prepared by April Miller for

Philip Dunn, Secretary