

**West Donegal Township Supervisors
Board of Supervisors Meeting
November 9, 2015**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder, Claire Hilsher and Doug Hottenstein. Also in attendance were Zoning Officer Wayne Miller, Township Manager, Gene Oldham, Township Roadmaster, Todd Garber, Township Solicitor, Josele Cleary and Chief of NRLCPC, Mark Mayberry.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – all Supervisors were present.
- IV. **Approval of the October 12, 2015 Meeting Minutes** -- Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
- V. **Public Comments** – there were none.
- VI. **Reports** -- All reports approved as submitted. Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
- VII. **Actions**
 - A. Approve/Reject Ordinance No. 220 to amend the Code of Ordinances of West Donegal Township, Chapter 220, Vehicles and Traffic, Article III, General Parking Prohibitions, to add a Parking Prohibition on Newville Road. – Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
 - B. Approve/Reject the advertisement of an Ordinance to amend the Code of Ordinances of the Township of West Donegal, to restate and amend Chapter 195, Streets and Sidewalks, in its entirety. – Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
 - C. Approve/Reject the advertisement of an Ordinance to Amend the Code of Ordinances of the Township of West Donegal, to revise and amend Chapter 240, Zoning, to add and revise definition of terms; add and revise uses authorized in various zoning districts; and make amendments to implement the Regional Strategic Plan for Elizabethtown Borough and the Townships of Conoy, Mount Joy, and West Donegal, adopted as the West Donegal Township Comprehensive Plan.-- Supervisor Horne makes the motion to approve contingent on the updating of wording that Solicitor Cleary will make. Supervisor Yoder to approve. Motion carries.
 - D. Approve/Reject Resolution No. 4 for Plan Revisions for New Land Development for Exeter 1499 Zeager L.P. along Zeager Road. – Motion by Supervisor Horne/Supervisor Hottenstein to approve. Motion carries.
 - E. Approve/Reject replacement locks for exterior and interior Municipal Building doors. -- Township Manager Oldham looked into this with Neff's Security and the price for 3 doors was \$7,000 and the price for all of the doors was over \$9,000. The board is asking Township Manager Oldham to get a price from Builders Supply to compare.
 - F. Approve/Reject the purchase of a plate tamper for the Road Department. – Township Roadmaster Garber looked and found a Bomag brand that is the best quality for what they need. B.R. Kreider has a company they own, Pin Oak, that they can help the township get this item at a \$600 discount. The cost will be \$2,700. Motion by Supervisor Yoder/Supervisor Horne and Supervisor Hilsher to approve. Supervisor Hottenstein abstains from voting. Motion carries.
 - G. Approve/Reject regular fulltime status for Todd Garber, Roadmaster, as his probationary period of employment has been fulfilled. – Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.

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- H. Approve/Reject a 4-week extension of time for the Newville Road paving project to allow completion of the line painting as part of the Pennsy Supply project. – Painting was done today at 5pm, so the Supervisors revised this to a 2-week extension instead of a 4-week extension. Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
- I. Approve/Reject the Election of Trustees William C. Groves and Lester O. Houck to the Pennsylvania Municipalities Pension Trust and Approve/Reject the Election of Trustees William C. Groves and Lester O. Houck to the PSATS Unemployment Compensation Group Trust. – Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
- J. Approve/Reject a Change Order for Kinsley Construction in the amount of \$5,134.72 for pipe and backfill in the Mease's front yard. -- Motion by Supervisor Yoder to approve and authorizes Township Manager Oldham to sign the change order. Supervisor Hottenstein seconds the motion. Motion carries.
- L. Approve/Reject a modification of Section 200-34.M(5) of the Subdivision and Land Development Ordinance to allow paving of base course on Farmington Lane and Randolph Drive beyond November 15, 2015 in Stoney Brook Phase 1B -- Motion by Supervisor Hottenstein to approve per the Township Manager and Township Roadmaster's approval based upon the weather. Supervisor Horne seconds the motion. Motion carries.

VIII. Discussion Items

- A. Newville Road Bridge Project – Township Manager Oldham showed pictures of the completed bridge. There will be a ribbon cutting and he hopes to get someone there to say a few words.
- B. UCC Permits without Final Certificates of Occupancy – The Township Zoning Officer will send letters that say if no scheduled inspection has taken place, enforcement action will be taken.
- C. Floodplain Ordinance – Township Solicitor Cleary will work on this and bring it back before the board.
- D. Memo of Understanding with Fire Departments – This is a document written so parties know what the township is going to do to contribute via tax funds and responsibilities of the fire departments.
- E. Burning Leaves – There have been complaints about people burning leaves.
- F. 2016 Draft Budget -- After going over the liquid fuels, road repairs for next year and the fire, rescue and EMS tax, Supervisor Hottenstein made the motion to advertise the 2016 budget to include the salary changes that were discussed at the executive session that happened prior to the BOS Meeting. Supervisor Yoder seconds the motion. Motion carries.
- IX. **Executive Session** -- There was an executive session prior to the meeting. Some decisions were made regarding salaries for next year. Those changes will be reflected in the 2016 budget.
- X. **Bills Payable (Final Unpaid List)** -- Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
- XI. **Adjourn** -- Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries. Meeting is adjourned at 9:05pm.

Prepared by April Miller for

J. Clair Hilsher, Secretary