

**West Donegal Township Supervisors
Reorganizational Meeting
January 3, 2017**

The reorganizational meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: John Yoder, J. Clair Hilsher and Philip Dunn. Also in attendance were Zoning Officer Wayne Miller, Township Manager, Gene Oldham, and Officer Manager, Jennifer Rabuck. Supervisor Doug Hottenstein, Solicitor Josele Cleary, and Chief of NRLCPD, Mark Mayberry were absent.

I. Call Meeting to Order

II. Pledge of Allegiance, Silent Prayer, Tape Announcement

III. Roll Call of Supervisors – Supervisor Doug Hottenstein is absent.

IV. Board of Supervisors Appointments

- A. Chairperson – Township Manager Oldham asked for nominations for Chairperson. Supervisor Yoder nominated Roger Snyder. Supervisor Dunn seconded the nomination. Nominations cease. All Supervisors present voted in favor of Roger Snyder to be Chairperson.
- B. Vice-Chairperson – Supervisor Snyder took over and continued the meeting. He asked for nominations for Vice-Chairperson. Supervisor Yoder nominated Doug Hottenstein. Supervisor Dunn seconded the nomination. All Supervisors present vote in favor of Doug Hottenstein to be Vice-Chairperson.
- C. Secretary – Supervisor Snyder asked for nominations for Secretary. Supervisor Yoder nominated Philip Dunn. Supervisor Hilsher seconded the nomination. All Supervisors present vote in favor of Philip Dunn to be Secretary.
- D. Treasurer – Supervisor Snyder asked for nominations for Treasurer. Supervisor Dunn nominated John Yoder. Supervisor Hilsher seconded the nomination. All Supervisors present vote in favor of John Yoder to be Treasurer.
- E. Assistant Secretary/Treasurer – Supervisor Snyder asks for nominations for Assistant Secretary/Treasurer. Supervisor Yoder nominated Township Manager Eugene Oldham. Supervisor Dunn seconded the nomination. All Supervisors present vote in favor of Eugene Oldham to be Assistant Secretary/Treasurer.

V. Consent Items - Annual Appointments for Calendar Year 2017

Motion by Supervisor Yoder, seconded by Supervisor Dunn to approve Items A through I. Motion carried.

- A. Right To Know Officer – Eugene Oldham
Alternate Right to Know Officer – Jennifer Rabuck
- B. Tax Collector – Lancaster County Commissioners Office and the Lancaster Tax Collection Committee
- C. Township Manager/Engineer – Eugene Oldham, PE, PLS
- D. Zoning/Code Enforcement Officer – Wayne Miller
- E. Assistant Zoning Officer – Pamela Craddock
- F. Roadmaster – Todd P. Garber
- G. Sewage Enforcement Officer (SEO) – Marvin Stoner
Alternate SEO – Dave Lockhard
- H. Alternate Engineer – David Miller/Associates, Inc
- I. Township Solicitor – Morgan, Hallgren, Crosswell & Kane

Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve Item J - Resolution 01-2017. Motion Carried.

- J. Auditing Firm – White, Rudy & Company LLP

Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve Items K and L. Motion carried.

- K. Depository of Funds – Fulton Bank
- L. Emergency management Director – Warren Mueller

Moved by Supervisor Dunn, seconded by Supervisor Hilsher to approve Item M. Motion carried.
 M. Voting Delegate for PSATS Convention (April 23-26, 2017) – John Yoder

VI. Board Appointments Terms Beginning 2017

Moved by Supervisor Yoder, seconded by Supervisor Dunn to approve Resolution 02-2017 appointing Dennis Wade to a 3 year Term on the Zoning Hearing Board and appointing John E. Martin, II to a 1 year term as an alternate to the Zoning Hearing Board. Motion carried.

Moved by Supervisor Dunn, seconded by Supervisor Yoder to appoint Wayne Miller and Donald Kreider to 4 year terms respectively on the Planning Commission. Motion carried.

Moved by Supervisor Yoder, seconded by Supervisor Dunn to appoint Charlie Tupper to a 3 year term on the GEARS board. Motion carried.

Moved by Supervisor Dunn, seconded by Supervisor Hilsher to appoint John Yoder, Phil Dunn, and Doug Hottenstein to 1 year terms respectively on the Northwest Regional Lancaster County Police Commission. Motion carried.

Moved by Supervisor Yoder, seconded by Supervisor Dunn to appoint Donald Kreider to a 1 year term on the West Donegal Township Vacancy Board. Motion carried.

Moved by Supervisor Yoder, seconded by Supervisor Dunn to appoint Todd Garber and Don Kleinpeter to 1 year terms respectively on the Elizabethtown/West Donegal Township/Mount Joy Township Zone Emergency Management Council. Motion carried.

Moved by Supervisor Yoder, seconded by Supervisor Hilsher to appoint Phil Dunn to a 1 year term on the Elizabethtown Area Chamber of Commerce. Motion carried.

VII. Establish Treasurer Bond (\$2 Million) for 2017

Moved by Supervisor Yoder, seconded by Supervisor Dunn to establish the Treasurer Bond at \$2 Million Dollars for the year 2017. Motion carried.

VIII. Supervisors Select Areas of Interest

Roads – Doug Hottenstein
 Zoning – Roger Snyder
 Administration – Phil Dunn
 Parks – Clair Hilsher
 IT – John Yoder

IV. Adjourn Reorganizational Meeting

Moved by Supervisor Yoder, seconded by Supervisor Dunn to adjourn the Reorganizational Meeting at 7:10 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary