

**West Donegal Township Supervisors
Reorganizational Meeting
January 5, 2015**

The reorganizational meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Clair Hilsher, Ralph Horne, John Yoder and Doug Hottenstein. Also in attendance were Zoning Officer Wayne Miller, Township Manager, Gene Oldham, Chief of NRLCPC, Mark Mayberry , Roadmaster Jeff Templin and Township Solicitor Josele Cleary.

I. Call Meeting to Order

II. Pledge of Allegiance, Silent Prayer, Tape Announcement

III. Roll Call of Supervisors – all Supervisors were present.

IV. Board of Supervisors Appointments – Township Manager Oldham takes over the meeting to ask for a nomination for Chairperson. He asks if there are any nominees.

- A. Chairperson – Supervisor Yoder nominates Roger Snyder. Supervisor Horne seconds the nomination. Supervisor Yoder asks that nominations cease. Supervisor Horne seconds that nominations cease. All Supervisors vote in favor of Roger Snyder for Chairperson.
- B. Vice-Chairperson – Supervisor Snyder takes over and continues the meeting. He asks for nominees for Vice-Chairperson. Supervisor Horne nominates John Yoder. Supervisor Hilsher seconds the nomination. Motion carries.
- C. Treasurer – Supervisor Yoder nominates Doug Hottenstein. Supervisor Horne seconds the nomination. Motion carries.
- D. Secretary – Supervisor Horne nominates Clair Hilsher. Supervisor Yoder seconds the nomination. Motion carries.
- E. Assistant Secretary/Treasurer – Supervisor Yoder nominates Gene Oldham. Supervisor Hottenstein seconds the nomination. Supervisor Horne asks that nominations cease. Supervisor Yoder seconds that nominations cease. Motion carries.

V. Consent Items - Annual Appointments for Calendar Year 2015 --

- A. Right-to-Know Officer – Supervisor Yoder nominates Gene Oldham. Supervisor Hottenstein seconds. Motion carries.
- B. Tax Collector – Lancaster County Commissioners Office and the Lancaster Tax Collection Committee – Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
- C. Township Manager/Engineer – Eugene Oldham, PE, PLS – Motion by Supervisor Yoder/Supervisor Hilsher to approve. Motion carries.
- D. Zoning/Code Enforcement Officer – Wayne Miller -- Motion by Supervisor Yoder/Supervisor Hottenstein to approve. Motion carries. A motion by Supervisor Yoder/Supervisor Horne is made to nominate Pam Craddock as Assistant Zoning Officer\ . Motion carries.
- E. Roadmaster – Jeffrey Templin Sr. – Supervisor Yoder makes a motion that due to recent changes and one employee leaving the Board of Supervisors would like to nominate Jeffrey Templin Sr. as Interim Roadmaster until they make some decisions regarding Road Crew personnel. Motion by Supervisor Yoder/Supervisor Hottenstein to approve. Motion carries.
- F. Sewage Enforcement Officer (SEO) – Marvin Stoner
Alternate SEOs – Dave Lockhard & Hanover Engineering Associates, Inc. Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
- G. Alternate Engineer – Hanover Engineering Associates Inc. – See 2015 Professional Fee Schedule. Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.

- H. Township Solicitor – Morgan, Hallgren, Crosswell & Kane – See 2015 Professional Fee Schedule. Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
- I. Auditing Firm – White, Rudy & Company LLP – (Resolution 01/2015). Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
- J. Depository of Funds – Fulton Bank. -- Motion by Supervisor Yoder/Supervisor Hottenstein to approve. Motion carries.
- K. Emergency Management Director – Warren Mueller. -- Motion by Supervisor Yoder/Supervisor Hilsher to approve. Motion carries.
- L. Voting Delegate for PSATS Convention (April 19 – 22, 2015). – Supervisor Yoder will attend. Motion by Supervisor Horne/Supervisor Hottenstein to approve. Motion carries.

VI. Board Appointments - Terms Beginning 2015

- A. Zoning Hearing Board – *Charles Kolonauski* – 3-year term (Resolution 02/2015)
Alternate to Zoning Hearing Board – *Gary Barton* - 1-year term - Motion by Supervisor Yoder/Supervisor Hilsher to approve. Motion carries.
- B. GEARS – *Roger Snyder* - 3-year term -- Motion by Supervisor Horne/Supervisor Hilsher to approve. Motion carries.
- C. Northwest Regional Lancaster County Police Commission – 1-year term – need 3 for 2015 – *Supervisor Yoder, Supervisor Horne and Supervisor Hottenstein* will serve as representatives. Motion by Supervisor Yoder/Supervisor Hilsher to approve. Motion carries.
- D. West Donegal Township Vacancy Board – need 1 – 1-year term – The Board asks that *Don Kreider* fill this position. Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
- E. Elizabethtown/West Donegal Township/Mount Joy Township Zone Emergency Management Council – need 2 – 1-year term – Warren Mueller requests *Jeffrey Templin, Sr.* and *Don Kleinpeter*. – Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
- F. Elizabethtown Area Chamber of Commerce – need 1 – 1-year term. – Motion by Supervisor Yoder/Supervisor Hottenstein to approve *Supervisor Horne*. Motion carries.

- VII. **Establish Treasurer Bond (\$2 Million) for 2014** – Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.

VIII. Supervisors Select Areas of Interest

Roads – Supervisor Hottenstein
Zoning – Supervisor Snyder
Administration – Supervisor Hilsher
Parks – Supervisor Horne
IT – Supervisor Yoder

- IX. **Adjourn Reorganizational Meeting** -- Motion by Supervisor Yoder/Supervisor Horne to adjourn. Motion carries.

Prepared by April Miller for

J. Clair Hilsher, Secretary