

**West Donegal Township
Board of Supervisor's Workshop
April 28, 2014**

- I. Call Meeting to Order @ 7:00 pm
- II. Pledge of Allegiance, Silent Prayer, Tape Announcement
- III. Roll Call of Supervisors- Supervisors in attendance: Chairman Roger Snyder, Ralph Horne, John Yoder, Clair Hilsher and Doug Hottenstein. Also in attendance were Township Manager Gene Oldham, Chief of NWRPD Mark Mayberry, Township Roadmaster Jeff Templin and Zoning Officer Wayne Miller.
- IV. Public Comments - Nancy Garber, 2222 Bossler Road, expressed concerns about what she has been hearing regarding the Police facility relocation. Mrs. Garber noticed it was on the agenda for tonight and will wait until then. Mrs. Garber also said she was glad to see the Township Newsletter was being published again.

Dave Heisey, 1898 N. Market Street, had a question regarding the PSATS Convention. He wanted to know who signed up and who went. Township Manager Gene Oldham, Zoning Officer Wayne Miller, Roadmaster Jeff Templin, Supervisor John Yoder and Supervisor Ralph Horne signed up to go to the convention. Supervisor Ralph Horne was unable to attend. Mr. Heisey expressed his concern about paying for a Supervisor to attend the convention and not going; therefore, wasting West Donegal Township money. Mr. Heisey suggested sending a substitute in the person's place who cannot attend. This was addressed by Supervisor John Yoder, The report is not out to the public yet, there were 60 resolutions. Supervisor Yoder was the voting delegate for West Donegal Township. Sign up for the convention is in January for the convention in April. There may be things that come up between sign up and convention for one of the members not to attend. In the future the Township will consider sending a substitute. Nancy Garber, 2222 Bossler Road, agreed that as a concerned taxpayer she had a problem with someone signing up for convention and not going.

Mr. Heisey also asked about the Newville Bridge project. He questioned whether anyone from the Township will be watching the site work being done. The project is moving along. Railroad Safety approvals are being done on line to allow Township officials to be onsite. As for watching the site work being done, the Township's consultant will be inspecting the work.

- V. Action Items
 - A. Approve/Reject Ordinance 207/2014 to amend the Code of Ordinances of the Township of West Donegal, Chapter 190, Stormwater Management, to implement the Lancaster County Act 167 Stormwater Management Plan. A roll call vote was taken: Supervisor Ralph Horne, No; Supervisor John Yoder, Yes; Supervisor Clair Hilsher, No; Supervisor Doug Hottenstein, Yes; and Chairman Roger Snyder, Yes. Approval to adopt ordinance. Motion to approve Ordinance 207/2014 to amend the Code of Ordinances of the Township of West Donegal, Chapter 190, Stormwater Management,

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to implement the Lancaster County Act 167 Storm water Management Plan. On a Supervisor Yoder/Supervisor Snyder motion to approve. Motion carried.

- B. Hawthorne Property Zeager Road- Township Manager Gene Oldham said that Mr. and Mrs. Hawthorne are required to convey a construction easement or construct concrete curbing at their expense. Either they have a contractor do the work or the Township will do it and bill them. To date, the Hawthornes have not contacted the Township. A Supervisor Horne/Supervisor Hottenstein motion was made to approve Manager Gene Oldham to send a letter to Mr. and Mrs. Hawthorne that the Township is at the point where the work needs to be done. Motion carried.

VI. Discussion

- A. Police Commission report on facility relocation options and intended course of action. Supervisor Yoder stated that the cost analysis has been completed. Supervisor Yoder has given the Board members the information. Supervisor Yoder stated that the Police Commission has been working diligently on a solution for the past two months.

There are three options:

- Option 1 – Purchase land next to the ERA site in Rheems and build a new facility. Total cost - \$1,450,000; Mortgage and insurance costs - \$10,777/month.
- Option 2 – Purchase the Merts Drive building and renovate. Total cost - \$1,720,000; Mortgage and insurance \$12,458/month.
- Option 3 – Relocate to Fairview Elementary School with Mount Joy Township. Total cost for lease and utilities - \$3,058/month.

After the May 28th Police Commission meeting, the Police Commission will be sending information out on the facility relocation.

Chief Mayberry updated the Board on the status of the police sub-station in the Township building. Work is being done to renovate the sub-station. Police officers will use the sub-station for meetings, to complete paper work, etc. He said there is a patrol car canvassing the Township 24/7. Please check out their Facebook page and their website NWRPD.org

- B. Mandatory On-Lot Septic System Pumping. Township Manager Oldham is just updating information and would like to make a change to the program. He would like the resident to come into the Township building to pick up the paper work needed for the septic pumping. It would be a three page form, one for resident, Township and hauler. The Township is broken down into three districts, rotating every three years. No action was taken.
- C. Township Loader. Supervisors Hottenstein and Yoder will meet with Township Manager Oldham for discussion at the next Supervisors' meeting.

- D. Zoning Hearing for John and Amy Bixler, 3 Olde Forge Drive, variance of fence height. Zoning Office Wayne Miller stated the Bixlers would like to move their fence out 16 feet along the Rutt Road portion of their property. The Board had no concerns.
- E. Stormwater Management Permit Fees (Waivers and Modifications) Fees set. The forms will have one number for both the application and the permit. Solicitor Cleary will prepare a resolution outlining the Fee Schedule. Details such as minor modifications to permits and who will approve them, in house or Planning Commission will be discussed later. On a Supervisor Yoder/Supervisor Horne motion, approval was given to authorize the preparation of a fee schedule resolution. Motion passed.
- F. Township Manager Oldham presented a nomination form for up to three members to serve on the IIC Board. The Board was not interested.
- VI. Executive Session – None.
- VII. Bills Payable (Final Unpaid List Subject to Audit) on a Supervisor Horne/Supervisor Hilsher motion bills were approved for payment. Motion carried.
- VIII. Adjourn - On a Supervisor Horne/Supervisor Yoder motion, the meeting was adjourned at 8:40 p.m. Motion carried.

Submitted by:

J. Clair Hilsher, Secretary