

**West Donegal Township Supervisors
Board of Supervisors Meeting
February 9, 2015**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder and Doug Hottenstein. Also in attendance were Zoning Officer Wayne Miller, Township Manager, Gene Oldham, Chief of NRLCPC, Mark Mayberry, and Township Solicitor Josele Cleary.

I. Call Meeting to Order

II. Pledge of Allegiance, Silent Prayer, Tape Announcement

III. Roll Call of Supervisors – all Supervisors present, except Clair Hilsher, who was absent.

IV. Approval of the January 5, 2015 Regular and Reorganizational Meeting Minutes (January Workshop was cancelled) -- Motion by Supervisor Horne/Supervisor Hottenstein to approve. There was one addition to the Board of Supervisors Meeting to just note a roll call was made for Action Item B. Motion carries.

V. Public Comments – Donnie Kreider asked how Clair was doing. The Board noted that he is slowly regaining strength. Marie Martin asked if they have hired a third person for the road crew. The board noted that this would be discussed later.

VI. Reports – All reports approved as submitted. Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.

VII. Actions

- A. Approve/Reject the Lancaster County Tax Claim Bureau to collect Interim and Tax Duplicate of uncollected 2014 Municipal Real Estate Taxes. – Motion by Supervisor Yoder/Supervisor Hottenstein to approve. Motion carries.
- B. Approve/Reject Ordinance 214/2015 regarding changes to the Pennsylvania Municipalities Pension Trust. – Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
- C. Approve/Reject Ordinance 213/2015 regarding Amendment to Park Rules to comply with the Uniform Firearms Act. – Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
- D. Approve/Reject the Sewer Planning Module Exemption for Ironstone Ranch. Capacity was granted by ERSA on CDM Smith letter dated January 28, 2015. -- Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.
- E. Approve/Reject the Sewer Planning Module Exemption for Abel's residential property. Capacity was granted by ERSA on CDM Smith letter dated January 28, 2015. – Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
- F. Approve/Reject the HVAC Renovations mechanical bid of Mid-state Mechanical Electrical in the amount of \$224,000. See Barton Associates' letter of February 4, 2015. – Motion by Supervisor Yoder/Supervisor Hottenstein to approve. Motion carries.
- G. Approve/reject the HVAC Renovations electrical bid of Mid-state Mechanical Electrical in the amount of - \$24,700. See Barton Associates' letter of February 4, 2015. – Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.
- H. Approve/Reject Revised Fee Schedule after review by Township Solicitor. – Motion by Supervisor Yoder/Supervisor Hottenstein to approve. Motion carries.
- I. Township Manager Oldham requests that Solicitor Cleary represent and defend the Township regarding the zoning change in Rheems. The Zoning Hearing Board meeting is March 4, 2015. Motion by Supervisor Horne/Supervisor Hottenstein to approve. Motion carries.

- J. The Board would like to advertise for a Roadmaster. Motion by Supervisor Horne/Supervisor Hottenstein to approve. Motion carries.

VIII. Discussion Items

- A. Newville Road Bridge Project – Due to the weather, not much has happened. They poured concrete on Friday on one side. In March there will be a construction meeting which Township Manager Oldham will attend.
- B. Fire Tax – Initial Report – Township Manager Oldham researched a fire tax and read the report that Mount Joy Township used to draft their fire tax. A report was distributed to the Board for review.
- C. Zoning Ordinance Chapter 240 suggested changes for Board review – Solicitor Cleary will review and comment.
- D. Donegal Elizabethtown Area Appeals Board – Replacement for Fran Bridge – Supervisor Yoder will check with some people about replacing him. He will stay on until a replacement for him is found.
- E. Elizabethtown Fire Banquet March 28 Township representative and guest – Supervisor Yoder or Supervisor Hottenstein will attend.
- F. 2015 Road Projects – see attached list – Amosite Road may need to be added to the list. Hess Road needs a design plan and permits. The Board authorized Hanover Engineering Associates to proceed.
- G. Spring Clean-up – Do we want to have one in 2015. Free or minimum charge? Also Shredding/Covered Device event in the fall – The Board approved these events and there will be no charge for Spring clean up.
- H. Secondhand Dealers Ordinance – Chief Mayberry noted that this is something to help track stolen goods. There is a website called Leads Online that helps to track these stolen items. This requires pawn shops to register each item online and who sold it to them. Solicitor Cleary will draft an ordinance for both Mount Joy Township and West Donegal Township and that way both townships can advertise at the same time. This will save money for the townships since they both utilize the police department.
- I. All of the staff is now CPR certified. Township Manager Oldham will review costs to purchase 2 AED's for the buildings.
- J. There are some changes that are being brought before the Zoning Hearing Board. Donegal Woods wants to divide two lots into three and there is a Child Care Facility asking for changes as well. Solicitor Cleary will be present at the Zoning Hearing Board on March 4, 2015 to represent the Township.
- K. Dave Abel has submitted a request to do a presentation before the Board at the February 23, 2015 Workshop.

IX. **Executive Session** – This was held prior to the meeting and no decisions were made.

X. **Bills Payable** – Motion by Supervisor Yoder/Supervisor Horne to approve. Motion carries.

XI. **Adjourn** – Motion by Supervisor Horne/Supervisor Hottenstein to approve. The meeting is adjourned at 8:00 p.m.

Prepared by April Miller for

J. Clair Hilsher, Secretary