

**WEST DONEGAL TOWNSHIP
PLANNING COMMISSION MINUTES**

Reorganizational and Regular Meeting of January 14, 2016

The regular meeting of the West Donegal Township Planning Commission was called to order at 7:00 p.m. by Chairman Wayne Miller with the Pledge of Allegiance, a moment of silent prayer and the announcement that the meeting is being taped for minute taking purposes. Commission members present were Wayne Miller, John Brandt, Don Kreider, and Eric Kreider. Also in attendance were Gene Oldham, PE, Township Manager/Engineer, Pam Craddock, Assistant Zoning Officer and Brad Stewart, Senior Community Planner, Lancaster County Planning Commission.

The reorganization portion of the meeting followed.

REORGANIZATION:

Chairman Miller called for nominations for Temporary Chairman. A **Miller/D. Kreider** motion was made to appoint Gene Oldham as temporary Chairperson. Motion carried 4-0.

Temporary Chairman Oldham opened nominations for Chairman. A **D. Kreider/E. Kreider** motion was made to re-appoint Wayne Miller as Chairman. Motion carried 3-0 with Wayne Miller abstaining. Chairman Miller now presides over the remainder of the meeting.

Nominations continued:

On an **E. Kreider/Brandt** motion, Don Kreider was nominated for Vice-Chairman. With no other nominations, motion carried 3-0.

On a **Miller/D. Kreider** motion, John Brandt was nominated as Secretary. With no other nominations, motion carried 3-0.

On a **D. Kreider/Brandt** motion, Eric Kreider was nominated as Assistant Secretary. With no other nominations, motion carried 3-0.

MINUTES: The minutes of December 10, 2015 meeting were approved on a **D. Kreider/E. Kreider** motion. Motion carried.

PUBLIC COMMENTS: None

AGENDA ITEMS:

1. **Minor Land Development Plan for the Masonic Village Woodshop, 1 Masonic Dr., WDT 15-22, Represented by Rettew Associates.** Eric Brinser from Rettew Associates explained the additional waivers that have been presented to the Planning Commission since the meeting in December and answer any questions they have. A review letter from the Township Engineer, dated January 6, 2015, was also provided. The waivers are as follows.
 - a. Section 200-35.I – Vertical Alignments – (1-2) Vertical Curves Leveling Area

b. Section 200-20.A(7) – Drafting Standards – Profile Scale

The waivers were approved on a **D. Kreider/Brandt** motion. Motion carried. Gene Oldham is waiting for additional information and has not issued a final review letter. As a result, the Planning Commission tabled the plan until the February 11, 2016 meeting on a **D. Kreider/E. Kreider** motion. Motion carried.

- 2. Ordinance to Amend the Code of Ordinances of the Township of West Donegal, Chapter 240, Zoning, to revise floodplain regulations.** Gene Oldham explained some basic information about floodplains to help the Planning Commission understand the proposed amendment. The Planning Commission discussed accessory structures as well as the process for approval when construction is in the floodplain.

A **D. Kreider/Brandt** motion was made to allow accessory structure reviews to be done in house but all other development be referred to the Conservation District for review and comment before a permit is issued. Motion carried. A **D. Kreider/E. Kreider** motion was made to move the amendment to the ordinance on to the Board of Supervisors. Motion carried.

DISCUSSION ITEMS: None

FOR GOOD OF ORDER: None

ADJOURNMENT: An **E. Kreider/D. Kreider** motion was made to adjourn the meeting at 8:05 p.m. Motion carried.

Submitted by Pam Craddock for:

John Brandt
Secretary