

**West Donegal Township Supervisors  
Board of Supervisors Meeting  
April 13, 2015**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder was not present at the meeting. Supervisor John Yoder called the meeting to order with the following Supervisors in attendance: Ralph Horne, Clair Hilsher and Doug Hottenstein. Also in attendance were Zoning Officer Wayne Miller, Township Manager, Gene Oldham, Chief of NRLCPC, Mark Mayberry , and Township Solicitor Josele Cleary.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – all Supervisors present, except Roger Snyder.
- IV. **Approval of the March 23, 2015 Workshop Meeting Minutes** -- Motion by Supervisor Horne/Supervisor Hottenstein to approve.
- V. **Public Comments** – Karen Kauffman of 1059 Zeager Road was present and noted concerns regarding speeding on that road and also posting a “No Jake Brakes” Sign. Roy Jennings of 1116 Zeager Road was also present and noted that the “Blind Pedestrian” Sign has been bent over for some time and needs up righted. He also noted the entrance to the new Nordstrom building is right at a hill. He suggested they move the entrance to a place where visibility will be better. Harry Shaw from Stonecrest Trail noted that when he walked up to West Ridge Road when there was snow and ice and there were many people who did not clean off their sidewalks during that time. The Board of Supervisors will look into this for next winter. Peggy from 239 Stonemill Drive noted that lowering the speed limit on Zeager Road most likely will not help. Chief Mayberry noted that he will sit on Zeager Rd to help stop speeders and the Board of Supervisors will look into the Jake Brake Sign and also fix the blind pedestrian sign.
- VI. **Reports** -- All reports approved as submitted. Motion by Supervisor Horne/Supervisor Hilsher to approve. Motion carries.
- VII. **Actions**
  - A. Approve/Reject the advertisement of the Secondhand Dealers ordinance for action at the Regional Elected Officials’ Meeting on April 30, 2015. – The board decided to table this until they get a chance to discuss a way to amend this.
  - B. Approve/Reject Resolution 3/2015 – Revised Fee Schedule to amend various fees, add new fees, and restate all fees (other than trash/recycling collection and disposal fees). – Motion by Supervisor Horne/Supervisor Hottenstein to approve. Motion carries.
  - C. Approve/Reject the advertisement for bids for the two generator systems. – This is for a 60KW generator for the building and 18KW generator for the garage. Motion by Supervisor Horne/Supervisor Hilsher to approve. Motion carries.
  - D. Approve/Reject the request by Woods Edge regarding additional streets lights and elimination of a fence at the detention basin. – The Board of Supervisors decides to approve the light on the Woods Edge Drive cul de sac. Motion by Supervisor Horne/Supervisor Hottenstein to approve. Motion carries. Solicitor Cleary makes the following motion, “I move that the board authorize the preparation and recording of an agreement to modify the requirement to fence the basin installed as part of the Woods Edge Development to reduce the fence in a manner acceptable to the Township Engineer subject to the condominium association reimbursing the township for the costs and acknowledging the reduction in fencing was at its request.” Supervisor Horne moves to approve/Supervisor Hottenstein seconds. Motion carries.
  - E. Approve/Reject a Letter of Credit reduction for Crowe Realty, LLC in the amount of \$67,537.65, retaining \$92,171.25 for completion of the project. – Motion by Supervisor Horne/Supervisor Hottenstein to approve. Motion carries.
  - F. Motion by Supervisor Hottenstein, “I would like to make a motion to employ Todd P. Garber as Township Roadmaster for West Donegal Township with a salary of \$57,500 and a starting date of April 27, 2015 along with

all the terms and conditions in the personnel manual and 1 week unpaid vacation in July of this year.” Supervisor Horne to approve. Motion carries.

G. Motion by Supervisor Hottenstein, “I would like to make a motion to employ Anthony M. Sopko as Equipment Operator for West Donegal Township with a starting salary of \$14.85 per hour with a 90 day probation period. Also within 6 months of starting he must complete training and medical requirements obtaining his Class B CDL License.” Supervisor Horne to approve. Motion carries.

H. Motion by Supervisor Hottenstein, “I would like to make a motion to employ Jeffrey M. Templin, Sr. as Senior Equipment Operator retaining his current hourly rate of \$21.75 per hour.” Supervisor Horne to approve. Motion carries.

I. Motion by Supervisor Hottenstein, “I would like to make a motion to reduce the hours of Judy Ebersole starting on April 20, 2015 and ending September 14, 2015 to 4 days per week.” Supervisor Horne to approve. Motion carries.

#### VIII. Discussion Items

A. Newville Road Bridge project -- In April and May Kinsley will be backfilling. They will be setting the structure in early June.

B. Donegal Elizabethtown Area Appeals Board – replacement for Fran Bridge – They are still working on finding a replacement for Fran.

C. Design of Rutts Road and Bainbridge Road intersection – The Board of Supervisors make a motion to approve David Miller Associates, Inc. to survey, design and do the permitting for the intersection. Motion by Supervisor Horne/Supervisor Hottenstein to approve. Motion carries.

D. Road tour inspection for summer repair and letting of contracts – Since the board just hired a new roadmaster , they are going to work on this once that person starts and they will do a road tour very soon.

E. Herbert F. & Kelly Henderson property at 111 Bullrush Landing –The Board of Supervisors will send a notice to the owners asking them to clean up their pool area.

F. Fire Tax discussion -- Township Manager, Gene Oldham presents the numbers for the board’s consideration.

IX. **Executive Session** – This was held prior to the meeting and the decisions made were Action Items F through I.

X. **Bills Payable** – Motion by Supervisor Horne/Supervisor Yoder to approve. Motion carries.

XI. **Adjourn** – Motion by Supervisor Yoder/Supervisor Horne to approve. The meeting is adjourned at 9:01pm.

Prepared by April Miller for

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J. Clair Hilsher, Secretary