

**West Donegal Township Supervisors
Regular Meeting
March 10, 2014**

The regular meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Ralph Horne, John Yoder, Clair Hilsher and Doug Hottenstein. Also in attendance were Township Manager Gene Oldham, Chief of NWRPD Mark Mayberry, Township Roadmaster Jeff Templin and Zoning Officer Wayne Miller.

- I. **Call to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors** – all Supervisors were present.
- IV. **Approval of the February 10, 2014 Board of Supervisor Meeting Minutes** – On a Supervisor Horne/Supervisor Yoder motion, the meeting minutes were approved. Motion carried.
- V. **Public Comments** – Marie Martin, of 996 W. Ridge Road, voiced concern regarding the Lancaster County Drug Task Force. Chief Mayberry said that he is working to have a meeting with the District Attorney, Assistant District Attorney, various police chiefs, and the task force. She also voiced concern regarding the location of the police department. Chief Mayberry, Supervisor Horne and Supervisor Yoder agreed that this has not been finalized yet.

Don Kreider, of 144 E. Harrisburg Avenue, asked for an update on the pay loader. Manager Oldham said the status of this will be addressed later even though it is not on the agenda.

- VI. **Reports** – On a Supervisor Yoder/Supervisor Hottenstein motion the reports were approved. Motion carried.
- VII. **Presentation**
 - A. **Auditor's Report for 2013 by Phil Rudy of White, Rudy & Co., LLP. Approve/Reject the Auditor's Report** - Mr. Rudy reviewed the audit and noted that he felt the Township did well for 2013. He feels that the Township has made great progress in helping to decrease the amount of internal spending/costs. On a Supervisor Yoder Supervisor Horne motion, the audit was approved. Motion carried.
- VIII. **Action Items**
 - A. **Approve/Reject a motion for the transfer of additional \$500,000 to the Capital Reserve Fund** - This was an additional amount transferred in 2013 above the budgeted \$50,000. This was a request recommended by the auditor for budget adjustment. On a Supervisor Yoder/Supervisor Hottenstein motion, the transfer was approved. Motion carried.
 - B. **Approve/Reject the transfer of \$4,543.34 interest accrued from the Developer's Escrow account to the General Fund per audit recommendations** - On a Supervisor Yoder/Supervisor Horne motion, the audit was approved. Motion carried.
 - C. **Approve/Reject the following for the Stoney Brook Phase 1B project** - Dave Schreder with D.C. Gohn Associates, Inc. was present to make a presentation to the Board.
 1. Extension of time of 180 days for plan review and submission of comments/responses to the Township. On a Supervisor Yoder/Supervisor Horne motion, the extension of time was approved. Motion carried.

2. Waiver of Section 200-13.A of the SALDO Ordinance permitting the Developer to rework the plan layout without filing a revised preliminary plan.

Supervisor Yoder stated, "I move to grant a waiver from the requirement of Subdivision and Land Development Ordinance Section 200-13. A requiring submission of a revised preliminary plan for Stoney Brook to enable the filing of a Final Plan for Stoney Brook Phase 1B with changes to the layout of Randolph Drive and Kimberly Court, changes to the locations of dwelling lots, and changes to phase lines for Phases 1B, 1C, and 3 subject to the following conditions:

1. The layout of Randolph Drive and Kimberly Court will be as set forth on the Lot Phasing Exhibit for Stoney Brook Phase 1B, dated January 30, 2014.
2. The changes to the phase lines shall be as set forth on the Lot Phasing Exhibit.
3. Applicant shall show Lot 317 and Lot 317A on the Final Plan for Stoney Brook Phase 1B as set forth on the Lot Phasing Exhibit.
4. The Township shall not be required to release the Final Plan for Stoney Brook Phase 1B for recording until either the 5.36 acres that was proposed in the Lot Add-On Plan for Robert L. Gruber recorded at Subdivision Plan Book J-233, Page 91, in the Office of the Recorder of Deeds in and for Lancaster County, Pennsylvania, is conveyed to Robert L. Gruber and joined with the lands of Robert J. Gruber as set forth in such Lot Add-On Plan or until a subdivision plan is filed, approved, and recorded to create such 5.36 acre tract as a separate, lawful lot.
5. Applicant shall comply with all conditions imposed on approval of the Preliminary Plan for Stoney Brook unless the Board of Supervisors formally authorizes a modification of a specific condition.
6. Applicant shall comply with all representations in the letter to the Township Manager dated January 30, 2014, requesting this waiver.
7. Applicant shall reimburse the Township for all engineering fees and attorneys' fees incurred in the review of this waiver request within 30 days after receipt of an invoice for such fees. Failure to reimburse the Township in accordance with this condition shall be considered a violation of the Subdivision and Land Development Ordinance."

Based on these conditions, a motion by Supervisor Yoder/Supervisor Horne was made to approve the waiver. Motion carried.

D. Approve/Reject Resolution No. 6 regarding a change in street name of Hickory Drive to White Pine Drive and Redtail Drive – Manager Oldham noted that these street names have been changed and a resolution needs to be approved for those changes. On a Supervisor Horne/Supervisor Hottenstein motion, Resolution No. 6 was approved. Motion carried.

E. Approve/Reject the following regarding the Peifer Bros. Land Development Plan at 1898 N. Market Street:

1. Major Land Disturbance Plan WDT-13-14.
2. Escrow in the amount of \$64,638.00.
3. Signature of the Storm Water Management Agreement and Declaration of Easement. Mark Diemler was present to show the Board the plans. On a Supervisor Yoder/Supervisor Horne motion, the items for Peifer Bros. WDDT 13-14 were approved subject to the Engineer's letter,

dated February 4, 2014 and Morgan, Hallgren, Crosswell & Kane letter, dated December 16, 2013. Motion carried.

F. Approve/Reject the following regarding the Masonic Village Beef Barn project located with access from Amosite Road:

1. As-built Plan.
2. Release of escrow in the amount of \$6,626.61.
3. Approvals shall be subject to the Hanover Engineering Associates, Inc.'s letter, dated February 7, 2014 and a digital copy of the plan being conveyed to the Township.

Manager Oldham noted that this project has been completed. On Supervisor Horne/Supervisor Yoder motion, the items were approved. Motion carried.

G. Approve/reject authorization of Solicitor to prepare revisions to Ordinance regarding Stop Intersections 220-13 and Speed Limits Established 220-9. This is documentation of existing stop signs in place or existing established speed limits posed with the following additions:

1. Place a stop sign at the intersection of Chestnut Run west bound at Freys Road.
2. Establish a speed limit of 25 mph on Freys Road between Turnpike Road and Chestnut Run.

Manager Oldham explained what was required and noted that Solicitor Cleary will prepare the ordinances. On a Supervisor Horne/Supervisor Hilsher motion, the Ordinance will be revised as specified. Motion carried.

H. Approve/Reject a motion regarding the Snow Emergency Action that was issued from 12:01 a.m. Thursday, February 13 until 11:00 a.m. Friday, February 14, 2014. This will provide a concurrence with the action undertaken by the Township Manager as permitted by Ordinance.

Manager Oldham wanted this noted in the minutes as official documentation. On a Supervisor Yoder/Supervisor Horne motion, the Snow Emergency Action was approved. Motion carried.

I. Approve/Reject the request for a 2-year extension of time for the Land Development Plan for Timber Villa. The current plan approval will expire on June 2, 2014. Manager Oldham will write a letter. No official action was taken.

IX. Discussion Items

- A. Newville Road Bridge project update** - Manager Oldham gave an update. Kinsley has been granted permission to install a protective catch under the bridge so that debris does not fall on the railroad tracks. Amtrak will also be coming to install the foundation for the pole that needs moved. No exact dates have been given for these items.
- B. Recycling Grant of \$11,216 for 2012.** This includes an additional 40 tons recycled from the previous year.
- C. Generator for Municipal Building** – The Board received the 100 KW option and will compare & consider it with the original 27 KW option.
- D. Newsletter for 2014** – Cooper Printing was chosen to layout, print and mailing the Newsletter in full color and on glossy paper for \$1,247.00 plus layout costs and postage for a spring/summer and fall/winter editions. Manager Oldham noted that they plan to only publish eight pages with no advertisements.

- E. **Road Materials Bid for 2014** – Manager Oldham noted that the Township will not be getting bids this year. Instead they will get three quotes (if available) for these materials. Supervisor Hottenstein noted that he would like to review the quotes.
- F. **Bridge Inspection Reports** - Manager Oldham reviewed the reports and presented the findings to the Board.
- H. **HVAC Consultant** - Manager Oldham noted that requests for proposals were sent with responses due the end of March.
- I. **Stormwater Management Ordinance and Suggested Fee Schedule** - Manager Oldham explained the details of the Ordinance and recommended fee schedule.
- J. **Fire District Maps** – Manager Oldham showed the Board a framed picture of the fire district map of the First Response areas. This map will be displayed in the Township building.
- K. **Website** – www.wdtwp.com is now up and running and continues to be “work in progress”.
- L. **Construction Code Appeal Hearing – Nordstrom travel distance variance of the code** – Manager Oldham noted that the building is so big that they are having trouble with the number of exits for the size of the building.
- M. **Spring Clean-Up May 17th from 7 a.m. – 12 Noon** – It was noted that this is the date for the Township’s annual spring clean-up event.
- N. **Liquid Fuels Allocation** – We have received \$36,840 for turnback roads (Bossler & Stonemill) and \$204,199.71 for Liquid Fuels Allocation for a total of \$241,039.71.
- O. **Cat Pay Loader** - Roadmaster Templin has a bid from Cleveland Brothers for a new pay loader. Supervisor Hottenstein suggested that they get the old pay loader looked at and evaluated to see what it would take to get it fixed. Roadmaster Templin will call them in the morning.
- P. **Street Sweeping** – Manager Oldham was authorized to proceed with the street sweeping service.
- X. **Executive Session** – There was no executive session.
- XI. **Bills Payable (Final Unpaid List)** – On Supervisor Yoder/Supervisor Hottenstein motion, the bills were approved. Motion carried.
- XII. **Adjourn** – On a Supervisor/Supervisor Yoder motion, the meeting was adjourned at 9:21 p.m. Motion carried.

Submitted by:

J. Clair Hilsher, Secretary